



**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: SEPTEMBER 5, 2017**

BOARD MEMBERS PRESENT: William Patterson, Chairman
Richard Kratz, Vice-Chairman
Janet Heacock, Member
Gordon MacElhenney, Member

ABSENT: Dean Becker, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Kevin Conrad, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
(Absent)
Shawn Motsavage, Road Master

William Patterson called the September 5, 2017 meeting of the Perkiomen Township Board of Supervisors to order at 7:00 p.m. in the Perkiomen Township Administration Building. Mr. Patterson asked for a moment of silence out of respect for the recent passing of John Moran, Sr. After the moment of silence, Mr. Patterson asked that a page be set aside in the official Minute Book in memory of Mr. Moran. Janet Heacock made a motion, seconded by Richard Kratz, to set aside a page in the Minute Book in memory of John T. Moran, Sr. There were no public comments on the motion. The motion was carried by a vote of 4-0.

Mr. Patterson informed the public that the Board held an Executive Session on August 14th for the purpose of discussing real estate owned by Perkiomen Township. Also, Mr. Patterson informed the public that the Board held an Executive Session prior to this meeting in order to discuss personnel matter.

MINUTES: The minutes of the August 1, 2017 Board of Supervisors Meeting and the August 15, 2017 Special Meeting with the Township's Planning Commission were approved upon motion of Richard Kratz and seconded by Janet Heacock. There were no public comments on the motion. The motion was carried by a vote of 4-0.

CORRESPONDENCE: Cecile Daniel informed the Board that she had received the following correspondence:

- PSATS Bulletin: August 2017.

PUBLIC COMMENTS: There were no public comments.

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**IN MEMORY OF JOHN T. MORAN, SR.
MAY HE REST IN PEACE**

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OLD/NEW BUSINESS:

1. Conditional Use Hearing Application: Gorski Associates has submitted a Conditional Use Hearing Application for the property located at Iron Bridge Drive and Gravel Pike. This application is for development of two buildings which will require regrading of steep slopes. Richard Kratz made a motion, seconded by Janet Heacock, to set a public hearing on the Conditional Use Application for Tuesday, October 3, 2017, at 7:00 p.m. There were no public comments on the motion. The motion was carried by a vote of 4-0.
2. Montgomery County Association of Township Officials: The Fall Convention of the Montgomery County Association of Township Officials is scheduled for October 6, 2017. Unfortunately, no one can attend this meeting due to schedule conflicts.

SOLICITOR'S REPORT: Solicitor Picardi discussed the following, and he mentioned that several other items in his report will be discussed later in the agenda.

- Sale of Highland Property: Solicitor Picardi updated the Board on information supplied to the Board of Elections relative to the question for the voters that will be placed on the November General Election ballot. This question is about the selling of 17.13 acres of the Highlands Property purchased with money from the Open Space Fund.

PUBLIC SAFETY REPORTS:

- **POLICE REPORT:** The Board is in receipt of the PA State Police Report for August 2017.
- **TRAPPE AMBULANCE** – The Board is in receipt of the reports for July 2017 and August 2017.
- **PLYMOUTH COMMUNITY AMBULANCE ASSOCIATION** – The Board is in receipt of the report for August 2017.
- **PERKIOMEN TOWNSHIP FIRE COMPANY:** No report, as John Moran, Jr. was absent.
- **FIRE MARSHAL'S REPORT:** No report was submitted to the Board.

ROAD MASTER'S REPORT: Shawn Motsavage submitted to the Board his Road Master's Report dated September 1, 2017 for activities taking place during the month of August. In addition to his report, Mr. Motsavage reported on the bids for the Snow & Ice Removal for 2017/2018. Mr. Motsavage informed the Board that he received three bids for the Snow & Ice Removal (Buck Enterprises, Lenhart Contractors, and P.K. Moyer & Sons). Based upon the bids received, Mr. Motsavage recommended the following be awarded - Zone 1: Lenhart Contractor, and Zone 2: Buck Enterprises. The Board reviewed Mr. Motsavage's memo of September 1, 2017. Richard Kratz made a motion, seconded by Janet Heacock, accepting

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Mr. Motsavage's recommendation and awarded the 2017/2018 Snow & Ice Removal Bid as follows: Zone 1: Lenhart Contractor, and Zone 2: Buck Enterprises. There were no public comments on the motion. The motion carried by a vote of 4-0.

CODE ENFORCEMENT REPORT: John Moran, Jr. was absent from this meeting, so there was no Code Enforcement Report submitted to the Board.

Ms. Daniel informed the Board that there were two applications for variances pending before the Zoning Hearing Board.

- The first application was filed by Daniel Schempp for 74 Gravel Pike. In his application, Mr. Schempp requested a variance for an extension of twelve months from the original variance deadline for this property. Mr. Schempp indicated in his application that this twelve months would be sufficient to obtain all permits required for his project. Mr. Schempp's project involves the demolition of the existing residential structure and the building of a new twin home. Due to the condition of the existing structure, the Board would like it demolished. By allowing too much time, the Board is concerned that it will extend the time frame to have the structure removed. The Board is willing to go along with the twelve months as requested in the Zoning Hearing Board Application of Mr. Schempp, but did feel that the Zoning Hearing Board should grant no more extensions once the twelve months has expired. Richard Kratz made a motion, seconded by Janet Heacock, authorizing Solicitor Picardi to write a letter to the Solicitor of the Zoning Hearing Board. In this letter, Solicitor Picardi is to inform the Zoning Hearing Board that the Board of Supervisors is not opposed to the granting of the request of Mr. Schempp to a twelve-month extension, but once granted, there should be no more extensions allowed. There were no public comments on the motion. The motion carried by a vote of 4-0.
- The second application was filed by Dan and Adele McGuffin, of 148 Betcher Road. This Zoning Hearing Board Application seeks a variance to exceed the allowed twenty percent maximum impervious coverage by 1,544 sq. ft. to partially repair and partially make better use of the existing area of the rear yard. John Moran, Jr. informed Ms. Daniel that there were no stormwater management issues with this application. The Board discussed the application, and there was no opposition to it.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission held its meeting on August 15, 2017. This meeting was a Joint Meeting between the Board of Supervisors and the Planning Commission. At this meeting, the Board and Planning Commission discussed the selling of the 17.13 acres of the Highlands Property purchased with money from the Open Space Fund.

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LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Richard Kratz informed the Board that the LPVRS did not hold a meeting in the month of August.

ENGINEERS REPORT: Kevin Conrad reported on the following:

1. **MS4 Update:** Mr. Conrad and Ms. Daniel updated the Board on the development of the Pollution Reduction Plan (PRP) as part of the Township's MS4 Program. Ms. Daniel informed the Board that the Pollution Reduction Plan was advertised and that the deadline to receive comments is September 6, 2017. As of this meeting, Ms. Daniel had not received any comments on the MS4 PRP.

Mr. Conrad highlighted aspects of this MS4 PRP. These highlights were as follows:

- The NPDES Permit requires Perkiomen Township to reduce sediment by ten percent for the following streams: Trib 01167 (Mine Run), Trib 01165, Trib 01163 (Landis Creek), and Schoolhouse Run.
- The PRP demonstrates that Perkiomen Township will reduce sediment by ten percent in accordance with the General Permit Requirements.
- Since the Unnamed Tributaries to the Perkiomen Creek and Schoolhouse Run are within the same USGS HUC-12 watershed boundary, Perkiomen Township has chosen to aggregate the loading reduction requirements and treat the entire loading within the Perkiomen Greene Subdivision which is solely located within the Schoolhouse Run Watershed.
- The Township's anticipated cost to convert the existing five basins is \$400,000.
- Perkiomen Township will own and maintain the BMPs in accordance with proper BMP maintenance protocols. The estimated annual maintenance cost for all five basins would be approximately \$1,500.
- Although it is likely that two, three, or more facilities in any given year from 2019 to 2022 will be constructed, Perkiomen Township is only committing to have the facilities required to meet the load reduction requirements constructed and functioning by the end of the permit period.

Mr. Conrad explained that the NPDES Renewal Application, Pollution Reduction Plan, and comments need to be submitted to the PADEP by September 16, 2017. William Patterson added the following comments to be submitted as part of the NPDES Renewal Application/PRP. "PADEP should provide guidance to municipalities as to how they could reduce costs to the taxpayers to implement this program." With this statement, Janet Heacock made a motion, seconded by Richard Kratz, to adopt the Pollution Reduction Plan and submit the MS4 NPDES Renewal Application, the Pollution Reduction Plan, and any comments to PA Department of Environmental Resources. There were no public comments on the motion. The motion carried by a vote of 4-0.

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2. 2017 Projects: Mr. Conrad discussed with the Board the status of the 2017 Projects:
- 2017 Road Projects: As part of the 2017 Road Project, Mr. Conrad submitted for the Board's consideration Change Order No. 1. This change order included five items that decreased the contract price, as well as increased the contract price. The net result was that the contract price was decreased by \$3,342.30. This was a result of the lack of need for 5" depth base repair which made it more cost effective to go with a full width mill and overlay. Richard Kratz made a motion, seconded by Janet Heacock, to approved Change Order No. 1 for a reduction in the contract price of \$3,342.30. There were no public comments on the motion. The motion carried by a vote of 4-0. Next was Payment Application No. 1 in the amount of \$173,734.08. Since this project involves work in Betcher Road, a portion of this payment is to be approved and reimbursed to Perkiomen Township from Trappe Borough. SSM reviewed the payment application and found it to be accurate, and the work covered by this application has been installed according to the project specification. SSM recommended the Board consider approval of payment of Application No. 1, subject to approval and receipt of Trappe Borough's payment of their portion of the work covered by this application. With the recommendation of SSM, Richard Kratz made a motion, seconded by Janet Heacock, to approve Payment Application No. 1 to Reid Paving Contractors, Inc., in the amount of \$173,734.08, subject to approval and payment by Trappe Borough of their portion of Payment Application No. 1. There were no public comments on the motion. The motion carried by a vote of 4-0.
 - 2017 Highway/Pedestrian Access Projects: The contractor for the Highway/Pedestrian Access Projects submitted an application for payment. Application for Payment No. 1 in the amount of \$88,411.75 was reviewed and found to be accurate, and the work covered by this application was completed according to the project specifications. SSM recommended the Board consider approval of Payment Application No. 1. With the recommendation of SSM, Richard Kratz made a motion, seconded by Janet Heacock, to approve Payment Application No. 1 to H&K Group, Inc., in the amount of \$88,411.75. There were no public comments on the motion. The motion carried by a vote of 4-0.
 - Haldeman Road: The contractor for the Haldeman Road Project submitted an application for payment. Payment Application No. 3 in the amount of \$317,058.99 was reviewed and found to be accurate, and the work covered by this application was determined to be installed according to the project specifications. SSM is recommending that the Board approve Payment Application No. 3. With the recommendation of SSM, Janet Heacock made a motion, seconded by Richard Kratz, to approve and authorize payment of Application No. 3 to Ply-Mar Construction Company, in the amount of \$317,058.99. There were no public comments on the motion. The motion was carried by a vote of 4-0.

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- Lodal Creek Park: Mr. Conrad informed the Board that SSM came to an agreement with the contractor for the extra cost involved in adjusting the grades to match the new basketball court surface elevations and the overlaid parking lot elevations while meeting very tight ADA grade requirements. SSM continues to negotiate the railing design modifications with the contractor.
- Hazard Mitigation and Demolition Project: The contractor for the Hazard Mitigation and Demolition Project submitted Change Order No. 1 and Payment Application No. 1 for the Board's consideration. Change Order No. 1 is for a decrease in the contract price by \$1,515.80. The decrease is a result of the actual inspection and testing charges being less than the allowance provided for in the contract. Richard Kratz made a motion, seconded by Janet Heacock, to approve Change Order No. 1 for a decrease in the contract price of \$1,515.80. There were no public comments on the motion. The motion was carried by a vote of 4-0.

The contractor also submitted an application for payment. Payment Application No. 1 in the amount of \$33,314.20 was reviewed and found to be accurate, and the work was completed according to the project specifications. SSM is still waiting for the signed waste manifest for the asbestos containing materials; therefore, SSM recommended the Board approve payment of Application No. 1, subject to receipt of the signed manifest. With the recommendation of SSM, Janet Heacock made a motion, seconded by Richard Kratz, to approve and authorize Payment Application No. 1 to BRB Contractors, in the amount of \$33,314.20 pending receipt of the signed manifest from the waste hauling company for the asbestos containing materials. There were no public comments on the motion. The motion was carried by a vote of 4-0.

MANAGER'S REPORT: Cecile Daniel had no additional items to report to the Board.

RECEIPTS AND EXPENDITURES: The treasurer reviewed the receipts and expenditures for the month of August. After review of same, Richard Kratz made a motion, seconded by Janet Heacock, to authorize payment of the August bills. There were no public comments on the motion. The motion was passed by a vote of 4-0.

SUPERVISORS COMMENTS:

Gordon MacElhenney commented on the letter that was sent to PA DCED on Perkiomen Township's Multimodal Transportation Fund Program Application. Mr. MacElhenney restated his objection to the application and the submission of this letter to PADCED.

There being no further business, the meeting was adjourned upon a motion made by Richard Kratz and seconded by Janet Heacock.