



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: MAY 1, 2018

BOARD MEMBERS PRESENT: Dean Becker, Chairman
William Patterson, Vice-Chairman
Vivian Schoeller, Member
Janet Heacock, Member
Gordon MacElhenney, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Darryl Jenkins (In place of Kevin Conrad),
Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

Dean Becker called the May 1, 2018 meeting of the Perkiomen Township Board of Supervisors to order at 7:00 p.m. in the Perkiomen Township Administration Building.

MINUTES: The minutes of the April 3, 2018 Board of Supervisors meeting were approved upon motion of Janet Heacock and seconded by Vivian Schuller. There were no public comments on the motion. The motion was carried by a vote of 5-0.

CORRESPONDENCE: Cecile Daniel informed the Board that she had received the following correspondence:

- PSATS Bulletin – April 2018.

PUBLIC COMMENTS:

❖ Perkiomen Valley Library: Aileen Johnson, of the Perkiomen Valley Library, was present to update the Board on the activities of the library for the residents of the Township.

OLD/NEW BUSINESS: There was no Old/New Business for the month of May.

SOLICITOR'S REPORT: Solicitor Picardi reported that he had two items to discuss with the Board in addition to his written report. The two items were as follows:

❖ Crown Castle: At the April meeting, the Board authorized Solicitor Picardi to work with Philip Frega, Esq., of the Cohen Law Group, on the negotiations of a lease extension for the Telecommunication Tower located on Township Property, and, the

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Right of First Refusal. The third issue regarding additional space on the ground below the tower is not part of this discussion. Solicitor Picardi forwarded to Attorney Frega all the information received from Bill Buckingham, of Crown Castle. Solicitor Picardi indicated he will update the Board on this matter as Attorney Frega works through these two issues.

- ❖ **Drones:** Next, Solicitor Picardi discussed the draft Ordinance that he drafted to regulate drones in the Township. Based upon the discussion at the April meeting, Solicitor Picardi had revised the draft document. Ms. Daniel informed the Board that she investigated whether there were other Municipal Ordinances regulating Drones. Ms. Daniel found only one. Additionally, she found that there is State legislation being proposed on this matter. If passed, the State law would supersede local Ordinances. When asked if there were Township-wide complaints on this issue, Ms. Daniel indicated not at this point in time. The Board decided to table this matter to see what the State does with regard to this issue.

PUBLIC SAFETY REPORTS:

- **POLICE REPORT:** The Board is in receipt of the PA State Police Report for April 2018.
- **TRAPPE AMBULANCE** – The Board is in receipt of the report for March 2018.
- **PLYMOUTH COMMUNITY AMBULANCE ASSOCIATION** – The Board is in receipt of the report for March 2018 and April 2018.
- **PERKIOMEN TOWNSHIP FIRE COMPANY:** The Board is in receipt of the report for April 2018.
- **FIRE MARSHAL’S REPORT:** The Board is in receipt of the report for April 2018.

ROAD MASTER’S REPORT: Shawn Motsavage submitted to the Board his Road Master’s Report dated May 1, 2018, for activities occurring during the month of April.

In addition to his report, Mr. Motsavage presented to the Board a memo dated May 1, 2018, in which he informed the Board on issues related to the 2008 International Dump Truck. Last year, the repairs to this truck cost approximately twenty-five hundred dollars. This year, repairs to this truck are just under nine hundred dollars and there is another repair still needed. It is estimated that this repair will cost approximately seven thousand dollars. Mr. Motsavage feels that this truck will see more and more issues; thereby costing more in repairs. Before proceeding with spending seven thousand dollars to make this repair, Mr. Motsavage wanted to discuss with the Board the idea of just selling the truck “as is”. This truck is becoming non-productive. Mr. Motsavage estimates that the replacement cost of a new truck would be \$170,000.00. Mr. Motsavage

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believes he could carry on temporarily without this truck for the remainder of the year. Since the money to replace this truck is not in the 2018 Budget, can it be added in the 2019 Budget? If the Board is willing consider his suggestion, it was Mr. Motsavage's recommendation to sell the 2008 International Dump Truck "as is" on Municibid and purchase a new truck in 2019. The Board discussed with Mr. Motsavage the past and existing problems, the costs associated with this truck, and what he sees as possible issues with this truck. The Board agreed not to spend the money needed to make the current repair to the 2008 International Dump Truck. Vivian Schoeller made a motion seconded by William Patterson authorizing the sale of the 2008 International Dump Truck on Municibid "as is" and to place \$170,000.00 in the 2019 Budget to purchase a replacement for this truck. There were no public comments on the motion. The motion was carried by a vote of 5-0.

CODE ENFORCEMENT REPORT: John Moran, Jr. submitted to the Board his Code Enforcement report dated May 1, 2018, for activities that occurred during the month of April. In addition to his report, Mr. Moran updated the Board on the hearing that was held before Judge Augustine on the Property Maintenance Code violations for 320 Gravel Pike. According to Mr. Moran, the Judge gave Vince Tulio until the end of the month to clean up the property and board up any openings. The exterior of the structure does not need to be painted, but Mr. Tulio does need to paint some plywood.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission held its meeting on April 17, 2018. At that meeting, the Planning Commission discussed the draft Stormwater Management Ordinance.

PARK AND RECREATION REPORT: William Patterson reported that the Park and Recreation Committee continues to prepare for the Township's Community Day which is schedule for June 2, 2018. The Park and Recreation Committee continues to discuss and work on the Lodal Creek Park improvements. SSM submitted a Confirmation of Services to coordinate the design and prepare a base plan for submission for the building/construction permit for the proposed playground and pathway.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Cecile Daniel indicated there were no new items discussed at the April LPVRS meeting.

ENGINEERS REPORT: Darryl Jenkins reported on the following:

1. 2018 Perkiomen Township Road Projects: Mr. Jenkins informed the Board that for the 2018 Paving Projects - for Bridge Street and Colony Drive: Colony Drive - base repair will be completed and Bridge Street – paving fabric will be installed. Once this

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work is completed for these two roads, both will be paved. It is estimated that this work should be completed by Mid-May. For the 2018 Microsurfacing Projects, this is still scheduled to begin in June.

2. Salter Stairs: All items related to the construction of Salter Stairs – 105 GP Clement Drive has been completed. SSM submitted a close-out letter to the Board regarding the release of the Letter of Credit and the cash escrow. The recommendation was set forth in SSM's letter of April 25, 2018. After review of the recommendation of SSM, William Patterson made a motion seconded by Janet Heacock to release the Letter of Credit with the remaining balance of \$4,400.00 and release of the remaining balance in the cash escrow conditioned upon payment of any outstanding engineering and legal invoices. There were no public comments on the motion. The motion carried by a vote of 5-0.

MANAGER'S REPORT:

1. Equipment Purchase: Cecile Daniel informed the Board, that the Township took ownership of the new Tahoe from Hondru Chevy last week. At the February Meeting, the Board authorized the sale of the Dodge Durango on Municibid. Instead of selling the Dodge Durango, another option is to consider selling or donating the Durango, "as is", to the Perkiomen Township Fire Company. The Company's Officers are interested in the Durango as a donation to be used as the Duty Officer's vehicle. There was a discussion on the donation of the Durango. Janet Heacock then made a motion seconded by Vivian Schoeller to donate the 2006 Dodge Durango to the Perkiomen Township Fire Company "as is". There were no public comments on the motion. The motion carried by a vote of 5-0.
2. Winter 2018: Ms. Daniel reported that this winter season was tough on the snow/ice removal budget for 2018. For the period January through the beginning of April: the preliminary numbers show: General Fund - expenditures are over budget by \$1,750.57 and for the Liquid Fuels Fund - expenditures have not yet exceeded the budget. Since the Township is only through the first half of the winter season, it is too soon to say how far over budget the Township will go.

FINANCIAL REPORT/RECEIPTS AND EXPENDITURES: The treasurer presented to the Board, the April Financial Report and reviewed the receipts and expenditures for the month of April. Vivian Schoeller then made a motion seconded by Gordon MacElhenney to approve the April Financial Report and to authorize the payment of the April bills. There were no public comments on the motion. The motion carried by a vote of 5-0.

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SUPERVISORS COMMENTS:

Dean Becker informed the public that the Board held an Executive Session prior to this meeting to discuss a personnel matter and a real estate matter. Mr. Becker queried his fellow Board members on providing a gift to Richard Kratz for his many years of service to Perkiomen Township as a Township Supervisor. The Board members agreed that providing a gift would be appropriate. Gordon MacElhenny made a motion seconded by Janet Heacock authorizing the expenditure of a gift for Richard Kratz. There were no public comments on the motion. The motion carried by a vote of 5-0.

Vivian Schoeller commented on her attendance at the PSATS Conference. Ms. Schoeller found the conference educational and informative.

There being no further business, the meeting was adjourned upon a motion made by William Patterson and seconded by Vivian Schoeller.