



## **PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: JUNE 5, 2018**

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**BOARD MEMBERS PRESENT:** Dean Becker, Chairman  
William Patterson, Vice-Chairman  
Vivian Schoeller, Member  
Janet Heacock, Member  
Gordon MacElhenney, Member

**OTHERS PRESENT:** Cecile Daniel, Township Manager  
Kenneth Picardi, Township Solicitor  
Kevin Conrad, Township Engineer  
John Moran Jr., Code Enforcement/Zoning Officer  
Shawn Motsavage, Road Master

Dean Becker called the June 5, 2018 meeting of the Perkiomen Township Board of Supervisors to order at 7:00 p.m. in the Perkiomen Township Administration Building. Before proceeding with the items on the agenda, Mr. Becker presented to Richard Kratz a plaque and gifts in recognition for his many years of service to Perkiomen Township as a Township Supervisor. Mr. Becker then informed the public that the Board held an Executive Session on May 18, 2018 to discuss Real Estate Matters and for information purposes.

**MINUTES:** The minutes of the May 1, 2018 Board of Supervisors meeting were approved upon motion of Janet Heacock and seconded by William Patterson. There were no public comments on the motion. The motion was carried by a vote of 5-0.

**CORRESPONDENCE:** Cecile Daniel informed the Board that she had received the following correspondence:

- PSATS Bulletin – May 2018.
- Perkiomen Township Fire Company – Thank you letter to Board for the donation of the Durango.
- Perkiomen Valley School District – Acceptance of offer to purchase the Township's backhoe.

**PUBLIC COMMENTS:** There were no public comments at this meeting.

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**OLD/NEW BUSINESS:**

- ❖ Central Perkiomen Rotary Club: The Central Perkiomen Rotary Club made a request to the Board of Supervisors for permission to allow fireworks on that portion of the Rotary Field Complex located in the Township and at the same time requested consideration of the waiving of the Fire Permit fee for said fireworks. The display of the fireworks is scheduled as part of the annual carnival of the Rotary. The date of the display is June 8, 2018 with a rain date of June 9, 2018. This is an annual request of the Rotary Club. As part of this request, the Rotary submitted to the Township the required Certificate of Insurance. After review of the two requests, Gordon MacElhenney made a motion seconded by Janet Heacock to approve the request of the Rotary Club to hold their annual fireworks display on June 8, 2018 with a rain date of June 9, 2018 and approved the request to waive the Fire Permit fee for said fireworks display. There were no public comments on the motion. The motion was carried by a vote of 5-0.
  
- ❖ Conditional Use Application: A Conditional Use Application has been filed by Atlas Broadband Solutions for property located at 817 Limerick Road. This Application deals with the Steep Slope Section of the Township Zoning Ordinance. After discussion of the date for the public hearing on the Conditional Use Application, William Patterson made a motion seconded by Janet Heacock setting Tuesday, July 3, 2018 at 7:00 p.m. to be the date and time for this public hearing. There were no public comments on the motion. The motion was carried by a vote of 5-0.

**SOLICITOR'S REPORT:** Solicitor Picardi reported that he had one item to discuss with the Board in addition to his written report. The one item was as follows:

- ❖ Crown Castle: Based upon the communication between Solicitor Picardi, Philip Frega, Esq., of the Cohen Law Group, and Bill Buckingham, of Crown Castle, Solicitor Picardi requested an Executive Session to discuss the issues that have arisen out of the negotiations. The Board agreed to hold an Executive Session at the end of this meeting to discuss the status of the ongoing negotiations with Crown Castle.

**PUBLIC SAFETY REPORTS:**

- **POLICE REPORT:** The Board is in receipt of the PA State Police Report for May 2018.
- **TRAPPE AMBULANCE** – The Board is in receipt of the report for April and May 2018.
- **PLYMOUTH COMMUNITY AMBULANCE ASSOCIATION** – The Board is in receipt of the report for May 2018.

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- **PERKIOMEN TOWNSHIP FIRE COMPANY:** The Board is in receipt of the report for May 2018.
- **FIRE MARSHAL'S REPORT:** The Board is in receipt of the report for May 2018.

**ROAD MASTER'S REPORT:** Shawn Motsavage submitted to the Board his Road Master's Report dated June 1, 2018, for activities occurring during the month of May.

In addition to his report, Mr. Motsavage informed the Board that he was contacted by the Chairman of the Board of Supervisors/Road Master of Sewickley Township. The Township is located south of Pittsburgh. According to Mr. Motsavage, the Chairman contacted him regarding the Township truck that is listed for sale on Municibid. Since the sale of equipment between municipalities does not require bidding, would the Township be willing to sell the truck directly to Sewickley Township and if so at what price? According to Mr. Motsavage, the present bid on Municibid is listed at \$15,000.00. The bidding of the truck ends at the end of June and it is possible that the bidding price could go higher. Mr. Motsavage had no recommendation for the Board as to how high the bidding might go on Municibid nor what they should consider as an offer to Sewickley Township. The Board discussed this and informed Mr. Motsavage that the sale of the truck on Municibid should continue.

**CODE ENFORCEMENT REPORT:** John Moran, Jr. submitted to the Board his Code Enforcement report dated June 1, 2018, for activities that occurred during the month of May.

In addition to his report, Mr. Moran informed the Board that the Township received a letter from Code Inspections, Inc. that, as of June 22, 2018, they will no longer be able to provide Third-Party Inspection Services for Perkiomen Township. Upon receipt of this letter, Mr. Moran contacted three other companies that provide similar services. Of the three, Barry Isett & Associates was the only one to respond. Barry Isett submitted a proposal to the Township stating that the company will use the adopted Township's fee schedule and that the rate to provide Code Enforcement Services would be \$85/hour. The proposal had no termination clause in the proposal. Mr. Moran recommended that a sixty-day termination clause be added. In addition, there is a standing Resolution (Resolution 2018-8) appointing Code Inspection, Inc. as the Township's Third-Party Agency. This Resolution will need to be revised. The Board discussed this proposal and agreed that there should be a sixty-day termination clause added to the proposal. Vivian Schoeller made a motion, seconded by William Patterson, to accept the proposal from Barry Isett & Associates to provide Third-Party Services to Perkiomen Township subject to the addition of a sixty-day termination clause in the contract. In addition, Resolution

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2018-8 will need to be amended by replacing Code Inspections, Inc. with Barry Isett & Associates for Third-Party Inspection Services to Perkiomen Township. There were no public comments on the motion. The motion was carried by a vote of 5-0.

**PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING:** Cecile Daniel reported that the Planning Commission held its meeting on May 15, 2018. At that meeting, the Planning Commission discussed the draft Stormwater Management Ordinance.

**PARK AND RECREATION REPORT:** Due to the predicted inclement weather, the Township's Community Day was postponed. William Patterson recommended that the Community Date be rescheduled to Saturday, August 4, 2018. The rescheduled date was acceptable to everyone. Cecile Daniel also update the Board on the Lodal Creek Nature Park improvements.

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY:** Richard Kratz informed the Board that scope of the middle interceptor was revised back to the original concept. The estimated cost to install this middle interceptor is thirty-six million dollars.

**ENGINEERS REPORT:** Kevin Conrad reported on the following:

1. 2018 Perkiomen Township Road Projects: Mr. Conrad presented to the Board Payment Application No. 1 for the 2018 Paving Project. SSM reviewed the application and found it to be accurate and the work covered by the application to be installed according to the project specification. SSM recommended the Board consider approval of Payment Application No. 1 as set forth in their recommendation letter of May 31, 2018. With the recommendation of SSM, William Patterson made a motion seconded by Vivian Schoeller to approve Payment Application No. 1 to Innovative Construction Services, Inc. in the amount of \$276,631.17 subject to receipt of the certified payroll information. There were no public comments on the motion. The motion was carried by a vote of 5-0.
2. Lodal Creek Park Pedestrian Path and Parking Lot Project: Mr. Conrad presented to the Board Payment Application No. 2 for the Lodal Creek Park Pedestrian Path and Parking Lot Project. SSM reviewed the application and found it to be accurate and the work covered by the application to be installed according to the project specification. SSM recommended the Board consider approval of Payment Application No. 2 as set forth in their recommendation letter of May 18, 2018. With the recommendation of SSM, Vivian Schoeller made a motion seconded by William Patterson to approve Payment Application No. 2 to GoreCon, Inc. in the amount of

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\$51,442.71. There were no public comments on the motion. The motion carried by a vote of 5-0.

**MANAGER'S REPORT:**

1. Letter of Intent: Ms. Daniel presented to the Board the Letter of Intent requesting the PA Department of Community & Economic Development provide technical assistance on a Regional Police Study. Dean Becker noted that the Letter of Intent has been a subject of discussion with surrounding municipalities as part of the discussion on Regional Police. Proceeding to have DCED conduct such a Regional Police Study would be completed at no cost to the Township. Participation in said study should not be inferred to mean that the Township will agree or not agree to be a part of a Regional Police Department. Instead, it is the first step in gathering the necessary information to ascertain the options for the Township moving forward. Vivian Schoeller made a motion seconded by William Patterson authorizing the Chairman to sign the Letter of Intent and submit said Letter to the PA Department of Community & Economic Development requesting technical assistance on a Regional Police Study.
2. SR 4044 Road Project: Jon Goehler, the Project Manager from H&K on the SR 4044 Project, submitted the color samples for the medium or dark brown earth blend as requested by the Board. Ms. Daniel presented the color samples for the Board's consideration. After review of the color samples, Vivian Schoeller made a motion seconded by Janet Heacock to approve the geological finish with the color choice of medium brown earth blend. There were no public comments on the motion. The motion carried by a vote of 5-0. Ms. Daniel will relay this decision to Mr. Goehler.
3. Workman's Compensation: Ms. Daniel informed the Board that AmTrust, the company that provides the Township's Workman's Compensation Policy for the Township and Fire Company, has made some changes to the Township's doctor's panel. After discussing the revised panel with AmTrust, Ms. Daniel presented it to the Board for consideration. Since this panel revises the one approved by the Board last year, the updated doctor's panel will need to be approved by the Board before it can be posted. Following its review, Janet Heacock made a motion seconded by William Patterson to approve the updated panel of doctors as part of the Township's Workman's Compensation Plan. There were no public comments on the motion. The motion carried by a vote of 5-0.

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**FINANCIAL REPORT/RECEIPTS AND EXPENDITURES:** The treasurer presented to the Board, the May Financial Report and reviewed the receipts and expenditures for the month of May. Janet Heacock then made a motion seconded by Vivian Schoeller to approve the May Financial Report and to authorize the payment of the May bills. There were no public comments on the motion. The motion carried by a vote of 5-0.

**SUPERVISORS COMMENTS:**

Gordon MacElhenney commented on the ATVs that he believes are still crossing onto his property.

The Board recessed the meeting to hold an Executive Session to discuss the negotiations taking place with Crown Castle. Upon the conclusion of the Executive Session, the meeting was reconvened.

There being no further business, the June public meeting was adjourned upon a motion made by Vivian Schoeller and seconded by William Patterson.