



**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING  
MINUTES: JULY 5, 2017**

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**BOARD MEMBERS PRESENT:** William Patterson, Chairman  
Richard Kratz, Vice-Chairman  
Janet Heacock, Member  
Gordon MacElhenney, Member  
Dean Becker, Member

**OTHERS PRESENT:** Cecile Daniel, Township Manager  
Kenneth Picardi, Township Solicitor  
Kent Morey, Township Engineer  
John Moran Jr., Code Enforcement/Zoning Officer  
(Absent)  
Shawn Motsavage, Road Master

**MINUTES:** The minutes of the June 6, 2017 Special Meeting and the June 6, 2017 Regular Meeting were approved upon motion of Dean Becker and seconded by Richard Kratz. There were no public comments on the motion. The motion was carried by a vote of 5-0.

**EXECUTIVE SESSION:** William Patterson informed the public that the Board would hold an Executive Session after this meeting to discuss a real estate matter. This matter involves property owned by Perkiomen Township.

**CORRESPONDENCE:** Cecile Daniel informed the Board that she had received the following correspondence:

- PSATS Bulletin: June 2017.

**PUBLIC COMMENTS:** There were no public comments for the month of July.

**OLD/NEW BUSINESS:**

1. Request to Conduct a Speed Limit Study on Limerick Road: The Board received a request from a resident who lives in Limerick Road in Perkiomen Township. The request was to ask PennDOT to conduct a speed study on Limerick Road from Township Line Road to the 'S' curve. Since Limerick Road is a state road, this study would be conducted by PennDOT at no cost to the Township. The Board discussed making this request, then Dean Becker made a motion, seconded by Janet Heacock, to authorize the sending of a letter to PennDOT requesting a speed limit study on the complete portion of Limerick Road within the boundary of Perkiomen Township. There were no public comments on the motion. The motion was carried by a vote of 5-0.

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING  
MINUTES: JULY 5, 2017**

---

**SOLICITOR'S REPORT:** Solicitor Picardi had no items to report beyond those to be discussed as part of the agenda and the real estate matter to discuss with the Board in Executive Session.

**PUBLIC SAFETY REPORTS:**

- **POLICE REPORT:** The Board is in receipt of the PA State Police Report for June 2017.
- **TRAPPE AMBULANCE** – The Board is in receipt of the report for May 2017.
- **PLYMOUTH COMMUNITY AMBULANCE ASSOCIATION** – The Board is in receipt of the report for June 2017.
- **PERKIOMEN TOWNSHIP FIRE COMPANY:** John Moran, Jr. was absent from this meeting, so William Patterson submitted the report of the Fire Company.
- **FIRE MARSHAL'S REPORT:** John Moran, Sr. submitted to the Board the Fire Marshal's Report for June 2017.

**ROAD MASTER'S REPORT:** Shawn Motsavage submitted to the Board his Road Master's Report dated July 1, 2017 for activities taking place during the month of June. In addition to his report, Mr. Motsavage update the Board on the purchase of a new truck and equipment.

**CODE ENFORCEMENT REPORT:** John Moran Jr. was absent but submitted to the Board a written Code Enforcement Report dated July 1, 2017 for activities taking place during the month of June.

**PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING:** Cecile Daniel reported that the Planning Commission held its meeting on June 20, 2017. At that meeting, the Planning Commission continued their review of the latest draft of the Township's new Stormwater Management Ordinance.

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY:** Richard Kratz informed the Board that legislation to extend the time that municipal sewer authorities must complete projects funded by tapping fees is now before the Governor for signature. The legislation extends that timeframe from fifteen years to twenty years and affects municipal authorities that serve five or more municipalities. This legislation affects and will be helpful to the LPVRS.

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING  
MINUTES: JULY 5, 2017**

---

**ENGINEERS REPORT:** Kent Morey reported on the following:

1. MS4 Update: Mr. Morey updated the Board on the progress in the development of the Pollution Reduction Plan (PRP) as part of the Township's MS4 Program. SSM refined the storm sewer watershed areas to the six detention basins located within the Perkiomen Greene Development that are owned and maintained by the Township. Mr. Morey indicated that of the six detention basins, he is removing one from the list due to its location. Of the remaining five basins, Mr. Morey is hopeful that the Township may only need to convert four of the five basins to wet basins. To finalize this, infiltration testing will be conducted in the first year of the PRP. If the infiltration tests show a positive result, the Township may be able to reduce the number of basins that must be retrofitted. The cost to convert these detention basins is estimated between \$350,000 and \$400,000. Mr. Morey explained that the PRP must be advertised for public comment. Since the permit application must be submitted to the PADEP by September 16, 2017, the latest this plan can be advertised for public comment is August 2, 2017. The PRP is available for public comment for thirty days. During this thirty-day period, the residents can provide public comments to the Township on this plan. This public notice will provide notification as to when the comment period will begin. Residents can provide written comments during this thirty-day period or at a public meeting of the Board of Supervisors. The September Monthly Meeting will be the meeting to accept public comments. All comments are to be included in the permit application to PADEP. Mr. Morey is requesting authorization by the Board to advertise the Pollution Reduction Plan (PRP). Based upon the time presented by Mr. Morey, Janet Heacock made a motion seconded by Dean Becker to authorize the advertisement of the Pollution Reduction Plan for no later than August 2, 2017. There were no public comments on the motion. The motion was carried by a vote of 5-0.
  
2. 2017 Projects: Mr. Morey informed the Board as to the status of the 2017 Projects:
  - 2017 Road Projects: Work on Betcher Road is expected to begin the beginning of August with substantial completion by August 25<sup>th</sup>.
  - 2017 Highway/Pedestrian Access Projects: There was no activity this month on this project.
  
3. Haldeman Road: The contractor for the Haldeman Road Project submitted an application for payment. Payment Application No. 1 in the amount of \$20,862.00 was reviewed and found to be accurate and the work covered by this application was determined to be installed according to the project specifications. SSM is recommending that the Board approve Payment Application No. 1 to Ply-Mar Construction Company. With the recommendation of SSM, Janet Heacock made a motion seconded by Richard Kratz

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING  
MINUTES: JULY 5, 2017**

---

approving and authorizing Payment Application No. 1 to Ply-Mar Construction Company in the amount of \$20,862.00. There were no public comments on the motion. The motion was carried by a vote of 5-0.

4. Lodal Creek Park: The contractor for the Lodal Creek Park Pedestrian Path and Parking Lot Project submitted an application for payment. Payment Application No. 1 in the amount of \$44,202.60 was reviewed and found to be accurate and the work covered by the application was determined to be installed according to the project specifications. SSM is recommending that the Board approve Payment Application No. 1 to GoreCon, Inc. With the recommendation of SSM, Dean Becker made a motion seconded by Richard Kratz approving and authorizing Payment Application No. 1 to GoreCon, Inc. in the amount of \$44,202.60. There were no public comments on the motion. The motion was carried by a vote of 5-0.

**MANAGER'S REPORT:** Cecile Daniel reported on the following:

1. DCED Multimodal Grant Application: On June 6, 2017, the Board held a special meeting to discuss the filing of a Multimodal Transportation Fund Grant Application with the PA Department of Community & Economic Development. There are two Multimodal Funding Programs. One with DCED and one with PennDOT. The deadline to file the DCED grant application is July 31<sup>st</sup>. The PennDOT Multimodal Grant Application Program does not open up until October 2017. This Multimodal Transportation Grant Application will be for improvements to the intersection of Route 29 and Route 113. At the meeting in June, the Board discussed the improvements as shown in Option 3 of the Traffic Needs Study completed by SSM for the Township in 2016. This option showed the installation of left hand turn lanes on all four approaches and one right turn lane on the westbound approach of Route 113. At the June meeting, Mr. Stabolepszy informed the Board that the project costs were estimated to be \$2,500,000 after discussing the project with representatives of DCED and PennDOT. The Multimodal Transportation Fund Grant requires matching funds. Based upon the cost estimate, the Township's match is estimated to be \$897,000. The decision made at the June 6<sup>th</sup> meeting was authorization to prepare the Multimodal Transportation Fund Grant Application and the Resolution. Based upon that authorization, the Multimodal Grant Application and Resolution 2017-13 is before the Board for consideration. Upon due deliberation of the information, Richard Kratz made a motion seconded by Dean Becker authorizing the submission of a Multimodal Transportation Fund Grant Application to PADCED and approval of Resolution 2017-13 as follows:

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING  
MINUTES: JULY 5, 2017**

---

**RESOLUTION 2017-13**

**PERKIOMEN TOWNSHIP**

**MONTGOMERY COUNTY, PENNSYLVANIA**

**Be It RESOLVED**, that the Perkiomen Township Board of Supervisors of Montgomery County hereby request a Multimodal Transportation Fund grant of \$2,500,000 from the Commonwealth Financing Authority to be used for the SR 29/SR 113 Intersection Improvements Project.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate William E. Patterson, Chairman of the Board of Supervisors and Cecile M. Daniel, Secretary of the Board of Supervisors as the official(s) to execute all documents and agreements between Perkiomen Township Board of Supervisors and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Cecile M. Daniel, duly qualified Secretary of the Perkiomen Township Board of Supervisors, Montgomery County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors at a regular meeting held July 5, 2017 and said Resolution has been recorded in the Minutes of the Perkiomen Township Board of Supervisors and remains in effect as of this date.

There were no public comments on the motion. The motion was carried by a vote of 4 (William Patterson, Richard Kratz, Janet Heacock, & Dean Becker: YES) to 1 (Gordon MacElhenney: NO).

2. Lodal Creek Nature Park: In 2014, the Perkiomen Watershed Conservancy and Perkiomen Township partnered and received a grant to plant trees on the Lodal Creek Nature Park. These trees were planted on the island and along the Lodal Creek. The Conservancy would like to again partner with the Township on another Tree Vitalization Grant. The Perkiomen Watershed Conservancy is looking to apply for a 2017 Grant to plant 150 new trees and shrubs along the same area. The Watershed is attempting to create a riparian buffer along the Lodal Creek that will be 1400 feet long and 50 feet wide. The 2017 grant application is similar in nature to the one in 2014 except that under the 2017 grant application, the Township would be required to enter into a Landowner Grantee Agreement with the PADEP. This agreement would be for twenty years and requires the Township's signature and obligates the Township to do certain things. Some of these same things were listed under the 2014 grant application, but at that time they were voluntary. The Township was only required to submit a letter indicating the Board would cooperate and provide assistance to the Watershed, and was in support of the grant. Under the Landowner Grantee Agreement, the Township would be required to comply with the PADEP Growing Greener Grant Program requirements, comply with the Noxious Weed Control Program and establish a no mow zone for this property. Since the

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING  
MINUTES: JULY 5, 2017**

---

Lodal Creek Park is both an active and passive park and there is a sewer interceptor that goes through this property, there may be issues in the future that may cause problems with using this park due to this agreement. After discussing the 2017 Tree Vitalization Grant and the Landowner Grantee Agreement, the Board noted their inclination to voluntarily cooperate, but did not wish to be bound by the requirements set forth in the agreement; therefore, Dean Becker made a motion seconded by Richard Kratz not to approve the Landowner Grantee Agreement with the PADEP. There were no public comments on the motion. The motion was carried by a vote of 5-0.

3. Crossing Guard Services: Ms. Daniel presented to the Board the proposed agreement with Advanced Protection Company to provide Crossing Guard Services for Perkiomen Township and Perkiomen Valley School District (PVSD). These services will be provided at the intersection of Kagey Road, Forge Road, and Campus Drive. This is the same company that provided the services for the previous school year. The agreement is a one-year contract and will cover the 2017/2018 school year. In addition to the Security Services Agreement, the Board needs to adopt a Resolution appointing Advanced Protection Company as the special crossing guard for the 2017/2018 school year. Both Solicitor Picardi and Ms. Daniel have reviewed the Security Services Agreement and prepared a Resolution for the Board's consideration. After review of the documents, Richard Kratz made a motion seconded by Janet Heacock to approve Resolution 2017-12 and approve the Security Services Agreement between Perkiomen Township and Advanced Protection Company, and, authorize the Chairman of the Board to execute the one-year agreement to cover the crossing guard services for the 2017/2018 school year. There were no public comments on the motion. The motion was carried by a vote of 5-0.
  
4. Blackboard Connect Renewal Notice: Before the Board is the renewal one-year contract for Blackboard Connect to provide call notifications and emergency alerts to the residents in Perkiomen Township. The current contract ends in September 2017. The renewal rate submitted to the Township from Blackboard Connect is the same as was paid last year. The renewal rate for 2017/2018 is \$6,671.72. Dean Becker made a motion seconded by Janet Heacock to approve the one-year contract for Blackboard Connect in the amount of \$6,671.72. There were no public comments on the motion. The motion carried by a vote of 5-0.
  
5. Road Maintenance Plan: Ms. Daniel submitted the list of road work and the anticipated treatment for those roads set forth in the Perkiomen Township Road Maintenance Program for the years 2018 & 2019. Some of these roads will require crack sealing and should be completed now so that the crack sealing has a change to smooth out prior to this work being completed. In addition, Ms. Daniel informed the Board that she reviewed this list with Shawn Motsavage, Township Road Master. Godshall Road and the streets listed in Maple Hill are all scheduled to be completed in 2022. According to

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING  
MINUTES: JULY 5, 2017**

---

Mr. Motsavage, some work should be completed now because these streets may not last that long. Mr. Motsavage and Ms. Daniel spoke about repairing the bad areas in each of these roads and using the Township's Materials & Supply Contract to pave over the repaired areas. By doing this repair work now, it is Mr. Motsavage feeling that the complete overlaying and repair of these roads could be deferred until 2022. Added to the work to be completed in 2018 would be the installation of the traffic calming measures for Cranberry Boulevard. The streets and work to be completed in 2018 are as follows: Bridge Street (Storkey Subdivision to Seitz Road) – Overlay; Colony Drive – Overlay; Cranberry Boulevard – Micro-surfacing; Elizabeth Court – Micro-surfacing; King Road – Micro-surfacing; Northridge Road – Micro-surfacing; Queen Road – Micro-surfacing; Stewart Road – Micro-surfacing; and Tudor Road – Micro-surfacing. The streets and work to be completed in 2019 is as follows: Appaloosa Road – Micro-surfacing; Belgian Road – Micro-surfacing; Equestrian Lane – Micro-surfacing; Stallion Lane- Micro-surfacing; Adrian Road – Overlay; Barbara Lane – Overlay; French Road – Overlay; Katheryn Lane – Overlay; Maple Avenue – Overlay; Mayberry Road – Micro-surfacing; Merion Lane – Micro-surfacing; Panepinto Drive – Overlay; and Roman Drive – Overlay. Before moving forward on 2018 Road Project, Mr. Motsavage and Ms. Daniel want to make sure that there are no changes in the list of roads to be repaired between the years 2018 and 2019. The Board discussed the list of roads to be repaired and had no changes to be made to those roads listed for 2018. Mr. Motsavage and Ms. Daniel may proceed with those roads listed for 2018.

**RECEIPTS AND EXPENDITURES:** The treasurer reviewed the receipts and expenditures for the month of June. After review of same, Richard Kratz made a motion, seconded by Dean Becker, to authorize payment of the June bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

There being no further business, the meeting was adjourned upon a motion made by Richard Kratz and seconded by Dean Becker.