



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: AUGUST 6, 2019

BOARD MEMBERS PRESENT: Dean Becker, Chairman
William Patterson, Vice-Chairman
Vivian Schoeller, Member
Janet Heacock, Member

ABSENT: Gordon MacElhenney, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Nicholas Szeredai, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

CONSENT AGENDA: Dean Becker explained that a Consent Agenda is a practice that is used at meetings to consolidate routine business and reports into one item for the Board action. The idea is to make the meetings more efficient. The Consent Agenda would include such items as the minutes of the previous meeting, routine monthly reports and routine financial matters. Mr. Becker would like to begin using this type of agenda starting at the September meeting and see how it goes. There were no objections from the fellow Board members.

MINUTES: The minutes of the July 2, 2019 Board of Supervisors meeting were approved upon motion of Janet Heacock and seconded by Vivian Schoeller. There were no public comments on the motion. The motion was carried by a vote of 4-0.

CORRESPONDENCE: Cecile Daniel informed the Board that she had the following correspondence:

- ❖ Copy of Letter sent to PA Environmental Hearing Board as authorized at the July Meeting.
- ❖ Daily Bread Community Food Pantry: Thank you letter for Township efforts in collecting donations for the pantry.

PUBLIC COMMENTS: There were no public comments.

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: AUGUST 6, 2019**

OLD/NEW BUSINESS:

- ❖ Centennial Street: Village of Rahns: Cecile Daniel informed the Board that Douglas Moyer resides on Centennial Street in the Village of Rahns. The portion of Centennial Street that he lives on is private and is paved for approximately three hundred feet. The remainder of the street exists on paper. The actual paved area of the street is about 13 to 14 feet wide. Mr. Moyer stated that the street was paved about 13 years ago. Due to the condition of the road, Mr. Moyer would like to repave this street at his expense, but he wants to make sure the Township is aware of this. This is a private matter that requires no action by the Board.

- ❖ Ataxia Bike Ride Fundraiser: The Freidreich Research Alliance submitted its annual request for permission to use certain Township roads for its annual Bike Ride Ataxia. The list provided indicates use of School House Road, Kagey Road, and Wartman Road. The Certificate of Insurance, with the proper endorsement, was forwarded to the Township and is acceptable. William Patterson made a motion seconded by Janet Heacock to grant such permission to Ride Ataxia which is scheduled on October 13, 2019. There were no public comments on the motion. The motion was carried by a vote of 4-0.

SOLICITOR'S REPORT: Solicitor Picardi was present at the meeting and submitted the Solicitor's report to the Board of Supervisors. In addition to his report, Mr. Picardi updated the Board on the following:

- ❖ Storm Sewer Easements: Solicitor Picardi prepared two Storm Sewer Easement Agreements between Perkiomen Township and owners of 381 Adrian Road and 493 Adrian Road. These agreements relate back to the 2004 Road Project when the Township installed a storm sewer as part of the road project in Perkiomen Village. This installation, including traversing these two properties, was necessary to extend this storm sewer. At that time, the agreements were not completed. Now, the property owner at 381 Adrain Road has maintenance issues with the storm sewer. Both agreements are before the Board for consideration. The Board discussed the matter and Vivian Schoeller made a motion seconded by Janet Heacock to approve the Storm Sewer Easement Agreement between Perkiomen Township and the owners of 381 Adrain Road and 493 Adrain Road. There were no public comments on the motion. The motion was carried by a vote of 4-0.

- ❖ Perkiomen Valley School District: Solicitor Picardi informed the Board that he did receive feedback from the Solicitor of the Perkiomen Valley School District on the Amendment to the Traffic Signal Escrow Agreement between Perkiomen Township and PVSD. PVSD's proposed changes were distributed to the Board. In addition, Solicitor Picardi informed that Board that he discussed with the PVSD's Solicitor the

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: AUGUST 6, 2019**

possibility of contributing to the ARLE Grant in a manner similar to that of the PA Department of Corrections.

- ❖ Zoning Hearing Board Applications: Solicitor Picardi informed the Board that the Township is in receipt of four applications to the Zoning Hearing Board. The first application is from Kristen Nicol of 162 Godshall Road. Ms. Nicol is requesting a variance to allow her to keep her two ponies and associated structures and enclosures on her property as an accessory use. The second application is from Dean and Courtenay Becker of 494 Mayberry Road. The Beckers are seeking variances for the construction of a 590 sq.ft. addition/expansion to the existing nonconforming structure. The third application is from Vincent Tulio for 320 Gravel Pike. Mr. Tulio is seeking variances to convert an existing dwelling into a two-family dwelling and proposes to remove the existing accessory structures and construct a second two-family dwelling. The fourth application is from Phillip Tiller of 160 Godshall Road. Mr. Tiller is seeking a variance so that he may install a deck in the rear of the property. Due to the location of the existing home, the deck falls within the front yard setback. The Board discussed whether to authorize the Township Solicitor's attendance any of the four public hearings for these applications before the Zoning Hearing Board. It was the consensus of the Board to allow the Zoning Hearing Board to do their job; therefore, the Board did not take a position on any of the four applications.

- ❖ Emergency Refueling Services: William Patterson asked Solicitor Picardi if he received a response from Montgomery County on his revisions to the amended Memorandum of Agreement ("MOA"). Solicitor Picardi informed the Board, that he has not received a response; therefore, he will again reach out to the County.

PUBLIC SAFETY REPORTS:

- **POLICE REPORT**: The Board is in receipt of the PA State Police Report for July 2019.
- **TRAPPE AMBULANCE** – The Board is in receipt of the report from Trappe Ambulance for June 2019.
- **PLYMOUTH COMMUNITY AMBULANCE ASSOCIATION** – The Board was in receipt of the report from Plymouth Community Ambulance Association for June 2019.
- **PERKIOMEN TOWNSHIP FIRE COMPANY**: The Board is in receipt of the report from the Perkiomen Township Fire Company for July 2019.
- **FIRE MARSHAL'S REPORT**: The Board is in receipt of the report for July 2019.

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: AUGUST 6, 2019**

ROAD MASTER’S REPORT: Shawn Motsavage submitted to the Board his Road Master’s Report dated August 2, 2019, for activities occurring during the month of July.

- ❖ In addition to his report, Ms. Daniel and Mr. Motsavage received notification from PADOT on the Winter Traffic Services Agreement. Each year, PADOT requires the Municipalities that have an agreement with PADOT to sign Exhibit A, which indicates acceptance of the exhibit. The Board need not accept the exhibit and instead can terminate the agreement. Under the present exhibit the only area that Perkiomen Township handles for PADOT over snow removal and cindering is that portion of Schwenksville Road that lies within the boundaries of Perkiomen Township. According to Mr. Motsavage, PADOT takes care of the remaining portion of Schwenksville Road that goes beyond the boundaries of the Township. It was Mr. Motsavage’s recommendation that the Board terminate this agreement and make PADOT responsible for snow removal and cindering since this is a state road. With the recommendation of Mr. Motsavage, William Patterson made a motion seconded by Vivian Schoeller to terminate the Winter Traffic Services Agreement with PA Department of Transportation. There were no public comments on the motion. The motion was carried by a vote of 4-0.

CODE ENFORCEMENT REPORT: John Moran, Jr. submitted to the Board his Code Enforcement report dated August 1, 2019, for activities that occurred during the month of July.

- ❖ Mr. Moran presented to the Board a Mutual Aid Agreement that he would like the Board to consider with Upper Providence Township for fire and explosive investigation. Presently, Mr. Moran provides back-up assistance for Upper Providence Township when there is need for these investigations and the back-up support is mutual if Perkiomen Township needs assistance. This back-up support also applies to Limerick Township, but for now this agreement is between Perkiomen Township and Upper Providence Township. Ms. Daniel informed the Board; she forwarded the agreement to the Township’s insurance carrier who had no issues with the agreement. Solicitor Picardi informed the Board he needs to determine if the Intermunicipal Governmental Cooperation Act requires that the Township approve this by Ordinance. The Board indicated they were okay with the concept of the agreement and the first page needs to be corrected for the proper positioning of the “Whereas” clauses and the “Now Therefore” clauses.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission held its meeting on July 16, 2019. At that meeting, the Planning Commission continued its review of the proposed changes to the Township’s Zoning Ordinance.

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: AUGUST 6, 2019**

PARK AND RECREATION REPORT: Cecile Daniel informed the Board that SSM again sent out request for quotes on the bid specifications for the ADA upgrade at the Perkiomen Greene Playground. This time, two companies responded and submitted quotes to the Township. Both quotes were high. The Board accepted neither quote. It was agreed to make this work part of a larger project such as the road project in 2020. Hopefully, by making this part of a larger project, the cost to complete this work will be less expensive.

Next, SSM reviewed the payment due to Playpower LT for the installation of the playground equipment at the Perkiomen Greene Playground. SSM found the work completed by the contractor to have been installed according to the project specifications; therefore, SSM is recommending the payment be made. With the recommendation of SSM, Vivian Schoeller made a motion seconded by William Patterson to approve the payment to Playpower LT in the amount of \$55,945.09. There were no public comments on the motion. The motion was carried by a vote of 4-0.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: At the June meeting, the Board accepted the resignation of Richard Kratz to the LPVRS. At this meeting, Vivian Schoeller made a motion seconded by Janet Heacock to appoint Dean Becker to complete Mr. Kratz's term which will run until December 2021. There were no public comments on the motion. The motion was carried by a vote of 4-0.

ENGINEERS REPORT: Nicholas Szeredai reported on the following:

1. 2019 Road Projects: Mr. Szeredai presented the Board with the Payment Application No. 1 for the Microsurfacing Project. SSM reviewed the application and found it to be accurate and the work covered by the application to be installed according to the project specification. SSM recommended the Board consider approval of Payment Application No. 1 as set forth in their letter of August 1, 2019. With the recommendation of SSM, William Patterson made a motion seconded by Vivian Schoeller to approve Payment Application No. 1 to Asphalt Paving Systems, Inc. in the amount of \$56,690.00 subject to receipt of the materials certifications. There were no public comments on the motion. The motion was carried by a vote of 4-0.

MANAGER'S REPORT:

1. Crossing Guard Services: Ms. Daniel presented to the Board the proposed agreement with Advanced Protection Company to provide Crossing Guard Services for Perkiomen Township. These services will be provided at the intersection of Kagey Road, Forge Road, and Campus Drive. The cost for these services will be split equally with the Perkiomen Valley School District. This is the same company that provided the services for the previous school year. The agreement is a one-year

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: AUGUST 6, 2019**

contract and will cover the 2019/2020 school year. In addition, the Board needs to adopt a Resolution appointing Advanced Protection Company as the special crossing guard for the 2019/2020 school year. Both Solicitor Picardi and Ms. Daniel have reviewed the Agreement and prepared a Resolution for the Board's consideration. After review of the documents, Vivian Schoeller made a motion seconded by William Patterson to approve Resolution 2019-17 and approve the Security Services Agreement between Perkiomen Township and Advanced Protection Company, and, authorize the Chairman of the Board to execute the one-year agreement to cover the crossing guard services for the 2019/2020 school year. There were no public comments on the motion. The motion was carried by a vote of 4-0.

2. Adelphia Gateway Pipeline: Ms. Daniel informed the Board that a field meeting was held with representatives of Adelphia, herself, Shawn Motsavage, & Kent Morey regarding access of the Township's property to Adelphia's facility located in the PECO Corridor. Presently, the existing easement Adelphia has for their transmission line goes through a vegetated swale the Township installed along Gravel Pike. The swale was installed as part of the Township's Stormwater Management Project. Adelphia's present access easement comes from Gravel Pike, crosses the existing vegetated swale and outfall structure and along the rain garden to the PECO Corridor. An alternative would be to come from the gravel parking lot located on Trappe Road, go between the detention basin and the playground, to Adelphia's site. Adelphia would like permission to complete a survey for this access. This survey could be critical because part of the access through the gravel parking lot could be located on property owned by the Perkiomen Township Fire Company or be on property split between the Township and the Fire Company. Before proceeding with the survey, the Board needs to authorize this work. The Board discussed the proposed access route. Vivian Schoeller made a motion seconded by Janet Heacock granting Adelphia permission to complete a survey for an access easement to their facilities located in the PECO Corridor. There were no public comments on the motion. The motion was carried by a vote of 4-0.

3. Blackboard Connect Renewal Notice: Before the Board for consideration is the renewal one-year contract for Blackboard Connect to provide call notifications and emergency alerts to the residents in Perkiomen Township. The current contract ends in September 2019. The renewal rate for 2019/2020 is \$6,671.72. Janet Heacock made a motion seconded by Vivian Schoeller to approve the one-year contract for Blackboard Connect in the amount of \$6,671.72. There were no public comments on the motion. The motion carried by a vote of 4-0. Since some of the residents may be unaware of this notification, the Board directed that information regarding Blackboard be added in the next newsletter.

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: AUGUST 6, 2019**

4. Emerald Ash Borer: The Township received a quote from Jacobs Tree Surgery Inc. to treat the five ash trees located in the Township's pavilion to control the Emerald Ash Borer. Ms. Daniel indicated the treatment involves the injection of emamectin benzoate into the trunk of the ash tree. This quote was in the amount of \$1,038.00. Due to the nature of this infestation, these treatments will continue over the next couple of years so this will be an ongoing expense. The Board understood the situation and had no problem with providing the necessary treatments to the ash trees to control the Emerald Ash Borer.

TREASURER'S REPORT: The treasurer presented the July Financial Report showing the receipts and expenditures and the bill list for July. Vivian Schoeller made a motion seconded by William Patterson to approve the bill list for the month of July in the amount of \$113,909.65, and, approve the July Treasurer's Report to be placed on file for audit. There were no public comments. The motion carried by a vote of 4-0.

There being no further business, the August public meeting was adjourned upon motion of Vivian Schoeller and seconded by William Patterson.

Respectfully Submitted,

Cecile M. Daniel

Cecile M. Daniel
Township Manager