



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: APRIL 5, 2016

BOARD MEMBERS PRESENT: William Patterson, Chairman
Richard Kratz, Vice-Chairman
Dean Becker, Member
Janet Heacock, Member

ABSENT: Gordon MacElhenney, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Kevin Conrad, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

William Patterson called the April 5, 2016 meeting of the Perkiomen Township Board of Supervisors to order. Mr. Patterson informed the public that the Board held two Executive Sessions one on March 9, 2016 to discuss a real estate and litigation matter related to 202 Gravel Pike and a personnel matter and one on March 14, 2016 to discuss a litigation matter and real estate matter related to 202 Gravel Pike. Mr. Patterson informed the public that there would be another Executive Session following this meeting to discuss a real estate matter and a litigation matter related to 202 Gravel Pike and a real estate matter related to 74 Gravel Pike.

MINUTES: The minutes of the March 1, 2016 Board of Supervisors meeting were approved upon motion of Janet Heacock and seconded by Dean Becker. There were no public comments on the motion. The motion carried by a vote of 4-0.

CORRESPONDENCE:

- **REQUEST TO CONDUCT A MULTI-WAY STOP SIGN STUDY:** The Board received a request from a resident in the Cranberry Development to conduct a multi-way stop sign study at the intersection of Cranberry Boulevard, Queen Road, and Westover Road. This request was discussed, but before making a decision, the Board request SSM return with an estimated cost to conduct such a study.



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: APRIL 5, 2016

- **REQUEST TO CONDUCT A SPEED LIMIT STUDY ON GRAVEL PIKE:**

The Board received a request from a resident who lives in Schwenksville Borough along Gravel Pike. This person lives just over the boundary line between the two municipalities. The request was to consider asking PennDOT to conduct a speed study on that stretch of Gravel Pike within Perkiomen Township. Since Gravel Pike is a state road, this study would be conducted by PennDOT at no cost to the Township. In Perkiomen Township, the posted speed limits on Gravel Pike vary. The Board discussed making this request and authorized the following: that a letter be sent to PennDOT requesting that the state conduct a speed limit study on that portion of Gravel Pike that lies within the boundary of Perkiomen Township from its border with Schwenksville Borough to its border with Collegeville Borough.
- **CENTRAL PERKIOMEN VALLEY REGIONAL PLANNING COMMISSION:** March 2016 Report. Ms. Daniel let the Board know that she received a request from the Natural Land Trust on a future visit to certain sites that are a part of the Multi-Regional Greenway and Stewardship Study. The potential dates for such a visit are May 5th, May 9th and May 25th. Representatives of the Natural Lands Trust have asked whether anyone from the Township would be interested when they visit the site in Perkiomen Township. For Perkiomen Township, that site would be the Huber Property. Mr. Becker explained that this Stewardship Project was in part an analysis of how the municipalities can be good stewards of municipal properties in understanding such issues such as invasive plant management, wetland restoration, etc. The dates that the Board were okay with were May 9th and May 25th. Ms. Daniel will relay this information to the Natural Lands Trust.

OLD/NEW BUSINESS:

1. Street Light Request: Stuart Morris of Musket Court, located in the Perkiomen Greene Development, came before the Board to discuss the possibility of adding two or three street lights in the cul-de-sac of Musket Court. According to Mr. Morris, there has been an increase in thefts, vandalism on this street, and an increase in people abandoning their vehicles in the cul-de-sac. Mr. Morris stated that he discussed with his neighbors his intent to come to the Board to make this request. For those residents that Mr. Morris spoke with, the response was positive in favor of asking the Board to add street lights in order to mitigate the safety issues. Based



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: APRIL 5, 2016

upon the approved development plans, Ms. Daniel indicated that there were four existing street lights that are located from the cul-de-sac to the intersection of Musket Court and Greene Boulevard. Ms. Daniel explained that the Township would need to submit an application with PECO to determine what it would cost to install two or three additional street lights since PECO is the owner of the street lights. Once the price to install these street light has been received from PECO, then the Board would need to discuss with Mr. Morris and his neighbors how this work would be paid for. The Board felt that they needed more information as there may be other areas in the Township where residents have similar concerns. In order to address Mr. Morris' request, the Board stated they would look into the matter and get back to him.

2. Perkiomen Valley Watershed: Ryan Beltz, Executive Director of the Perkiomen Watershed Conservancy, was before the Board with a request to allow the Watershed to pay a yearly fee for the temporary event banners that are used during the year for their activities. Under the present fee schedule of the Township, the Watershed must pay a fee each time they hang a temporary event banner. Mr. Beltz informed the Board that this can add up to about \$200/year. As a non-profit organization, this is expensive; therefore, Mr. Beltz requested that the Board allow the Watershed to pay a yearly fee of \$80.00 for their use of all temporary event banners. The Board discussed with Mr. Beltz the activities of the Watershed and determined that its function is worthy of consideration that perhaps the required fee should be waived in its entirety. Following this discussion, Dean Becker made a motion seconded by Richard Kratz to waive the Zoning Permit fees for the Perkiomen Watershed Conservancy for the use of their temporary event banners for the Watershed Activities. This decision is for the indefinite future, but the Watershed must file a Zoning Permit Application with the Township each time they intend to erect one of these temporary banners. There were no public comments on the motion. The motion was carried by a vote of 4-0.
3. Perkiomen Valley Library: Arlene Johnson and Colleen Butler of the Perkiomen Valley Library were before the Board to update them on the activities of the Library, as well as their plans for the remainder of 2016.
4. PSATS Convention: The annual PSATS Convention is scheduled to be held from April 17 through April 20, 2016 in Hershey, PA. Due to everyone's schedule, no one is able to attend the PSATS Convention for 2016.



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: APRIL 5, 2016

SOLICITOR'S REPORT: Kenneth Picardi had no additional items to report beyond those items to be discussed as part of the agenda.

PUBLIC SAFETY REPORTS:

- **POLICE REPORT:** The Board reviewed the PA State Police Report for the months of February and March. The Board was concerned about the report. At issue was a question as to what information these reports include. Do the reports include the calls the PA State Police receive as well as respond to or do the reports include only the calls the PA State Police respond to? The Board directed that the Township Manager direct these questions to the PA State Police.
- **TRAPPE AMBULANCE** – Received February, 2016 Report.
- **PLYMOUTH COMMUNITY AMBULANCE ASSOCIATION** – Received March, 2016 Report.
- **PERKIOMEN TOWNSHIP FIRE COMPANY:** John Moran Jr, as Fire Chief, updated the Board as to the activities of the Perkiomen Township Fire Company.
- **FIRE MARSHALL'S REPORT:** In his absence, John Moran Jr. submitted to the Board John Moran Sr.'s Fire Marshall's Report dated April 1, 2016 for activities taking place during the month of March.

ROAD MASTER'S REPORT: Shawn Motsavage submitted to the Board his Road Master's Report dated April 1, 2016 for activities taking place during the month of March. In addition to his report, Mr. Motsavage reported on the bids received for the 2016/2017 Material & Supplies. Based upon the bids received, Mr. Motsavage recommended that the Board consider the following: For the equipment portion of the bid, Mr. Motsavage recommended P.K. Moyer and Sons be awarded the bid. For the Line Painting portion of the bid, Mr. Motsavage recommended the thermoplastic work be awarded to Traffic Lines, Inc. There was no bid received for the 4" double yellow line painting and the 4" single line painting. For the materials and supply portion of the bid, Mr. Motsavage recommended Highway Materials, Inc. be awarded the bid. For the cutting of the open space portion of the bid, Mr. Motsavage recommended that the bid be split between Greenridge Landscaping for large brush mower and non-routine grass cutting, and, Buck Enterprises for a five-man grass cutting crew. The Board reviewed the recommendation of Mr. Motsavage and Dean Becker made a motion seconded by Richard Kratz to award the 2016/2017 Materials and Supplies Bid as follows:



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: APRIL 5, 2016

(1) Equipment Bid: P.K. Moyer & Sons; (2) Line Painting: Traffic Lines, Inc. for the thermoplastic work; (3) Road/Stone Materials & Supplies: Highway Materials, Inc. and (4) Open Space Mowing: Buck Enterprises for a five-man grass cutting crew, and, to Greenridge Landscaping for large brush mowing and non-routine grass cutting. There were no public comments on the motion. The motion was carried by a vote of 4-0.

CODE ENFORCEMENT REPORT: John Moran Jr. submitted to the Board his Code Enforcement Report dated April 1, 2016 for activities taking place during the month of March.

Mr. Moran informed the Board that the owner of 500 Gravel Pike has submitted an application to the Zoning Hearing Board. The present owner has an interested buyer who wants to add an addition to the existing restaurant and turn it into a dinner. In order to do this, the owner is seeking variances before the ZHB. The Board reviewed the application and informed Mr. Picardi that there was no need for him to attend the public hearing for this application.

Mr. Moran updated the Board on the status of those property owners he has sent letters to regarding the Township's Property Maintenance Code. In particular, Mr. Moran reviewed with the Board the property maintenance issues at 620 Bridge Street. As directed at the March meeting, Mr. Moran contacted three contractors to obtain an estimate on the cost to make the repairs and address the property maintenance code issues at 620 Bridge Street. There were two estimates received to complete this work. One quote was under the bidding limit requirements, but the other was not. Based upon these estimates, if the Board decided to complete these repairs, they would have to bid out this work and then lien the property to recoup all expenses. Before making the decision to bid this work, the Board directed that Mr. Moran work with Kenneth Picardi on the issuance of another citation and authorized Mr. Picardi to write to the property owner and inform him that if he does not address the list of repairs sent to him by Mr. Moran, then the Board will move forward and bid out the repair work and lien the property upon completion of the work.

The Board also had a question regarding the status of the citation issued to the property owner of 182 Gravel Pike. Mr. Moran informed the Board that this property was to be sold to the next door neighbor and the building was to be taken down. There appears to be an issue with the title which is holding up this sale. The Board requested that Mr. Moran and Mr. Picardi contact the neighbor who was interested in purchasing this property to get a status of the purchase and taking down the existing building.



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: APRIL 5, 2016

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that there was no Planning Commission meeting in the month of March.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Richard Kratz informed the Board that there were no significant issues discussed at the March meeting of the LPVRS.

ENGINEERS REPORT: Kevin Conrad reported on the following:

1. 2016 Road Projects: Mr. Conrad reported that the contract for the 2016 Road Project is complete and ready for the Board's approval. Janet Heacock made a motion seconded by Richard Kratz to approve the 2016 Road Project contract with Innovative Construction Services, Inc. in the amount of \$595,420.00 and authorized the Chairman to sign the contract. There were no public comments on the motion. The motion was carried by a vote of 4-0.
2. SR 4044, Section MG1 Project: SSM Group reported that all issues have been resolved on the revised traffic signal plans for the intersection of Plank Road, Gravel Pike, and Ott Road and the intersection of Meyers Road, Township Line Road, and Cemetery Road. As a result, the Traffic Signal Applications for both intersections can be executed by the Township and sent to PennDOT.
3. Traffic Study: As directed at the March meeting, the draft Traffic Needs Assessment Study was sent to MCPC for review and to hold a meeting with PennDOT and MCPC to discuss the study before it is finalized. As of this date, neither SSM Group nor the Township have been notified as to this meeting.

MANAGER'S REPORT:

1. Trappe Borough: Last year the Board approved the request of Trappe Borough to transfer three street lights located on the Perkiomen Township side of Betcher Road to the Township's street light account. Recently, the Township received another similar request from Trappe Borough. This request is to transfer two more street lights from the Borough to the Township. These two street lights are located along Route 113 between the realigned Betcher Road and the boundary line with Trappe Borough. Like the other three street lights, these two street light lie within the boundary of Perkiomen Township. Upon review of the request of Trappe Borough,



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: APRIL 5, 2016

Dean Becker made a motion seconded by Richard Kratz to transfer these two street lights, for a total of five street lights located at: Betcher Road west of Third Avenue; Betcher Road second west of Third Avenue; North of Bonnie Lane; Third Avenue south of Betcher Road; and Betcher Road and Third Avenue from Trappe Borough to Perkiomen Township's Street Light Account. The Township will not pay toward the cost of these five street lights until the Township receives confirmation that the transfer has taken place. There were no public comments on the motion. The motion was carried by a vote of 4-0.

2. Hours of Operation for Municipal Waste Collectors: At the March meeting, the Board discussed the request of a resident to consider the adoption of an Ordinance establishing the hours of operation for Municipal Waste Collectors. The Board instructed Ms. Daniel to gather information as to how other municipalities restrict the hours that Municipal Waste Collectors can pick-up trash in their municipality. At this meeting, Ms. Daniel presented to the Board her findings. The Board reviewed the information and advised her that they will take this matter under advisement. Ms. Daniel will place this issue on the May agenda.

RECEIPTS AND EXPENDITURES: The treasurer reviewed the receipts and expenditures for the month of March. After review of same, Dean Becker made a motion seconded by Janet Heacock to authorize payment of the March bills. There were no public comments on the motion. The motion was passed by a vote of 4-0.

There being no further business, the meeting was adjourned upon motion made by Richard Kratz and seconded by Dean Becker.