



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: NOVEMBER 4, 2014

BOARD MEMBERS PRESENT: Dean Becker, Chairman
William Patterson, Vice-Chairman
Richard Kratz, Member
Janet Heacock, Member
Gordon MacElhenney, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Kevin Conrad, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

Dean Becker called the November 4, 2014 Board of Supervisors Meeting to order in the Perkiomen Township Administration Building at 7:00 p.m. Mr. Becker informed the public that the Board held an Executive Session prior to this meeting to discuss both a real estate matter and a personnel matter.

MINUTES: The Board reviewed the meeting minutes of October 7, 2014. Janet Heacock made a motion seconded by Richard Kratz to approve the October 7, 2014 meeting minutes. There were no public comments on the motion. The motion was carried by a vote of 5-0.

POLICE REPORT: The Board receive and reviewed the State Police Report for October.

CORRESPONDENCE:

LOWER FREDERICK REGIONAL AMBULANCE CORP (LFRAC) MERGER:

At the October meeting, the Board asked William Patterson to update the Board on developing a Plan B to the proposed LFRAC merger with Plymouth Ambulance. Mr. Patterson recommended the Board adopt a resolution confirming the ambulance companies that would provide EMS Services to residents of Perkiomen Township. Since Perkiomen Township is serviced by two ambulance companies (Trappe Ambulance and Lower Frederick Ambulance), the resolution should include both companies and the precise area within Perkiomen Township that each will service. The Board approved Mr. Patterson's recommendation and now before them is that proposed Resolution. The Board reviewed proposed Resolution 2014-22 which in sum states that the Board of



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: NOVEMBER 4, 2014

Supervisors of Perkiomen Township, Montgomery County, Pennsylvania, is responsible for insuring the public safety of the residents of Perkiomen Township in the area of Emergency Medical Service (“EMS”) and, in accordance with this public safety policy, this resolution is enacted to officially accord the status of EMS provider to Trappe Ambulance and to Plymouth Community Ambulance Association. The resolution has a map attached to it designating the service area for Trappe Ambulance and for Plymouth Community Ambulance. Upon review of the proposed resolution, William Patterson made a motion seconded by Richard Kratz to adopt Resolution 2014-22. There were no public comments on the motion. The motion was carried by a vote of 5-0.

- **TRAPPE FIRE CO #1 AMBULANCE:** Report for October.
- **CPVRPC** – Report for October.
- **PSATS BULLETIN:** Report for October.

SOLICITOR’S REPORT: Kenneth Picardi reported that an agreement has been reached between William Meyers, PennDOT, and the Township on the amount of just compensation for the ground that PennDOT needs as part of the Plank Road/Ott Road Realignment Project. The proceeds from this taking will be nearly equally divided between William Meyers and Perkiomen Township. Although Mr. Meyers is the record owner, the Township acquired the development rights for the Meyers’ Property via an agricultural conservation easement several years ago. Mr. Picardi explained that PennDOT is requiring a resolution authorizing the Chairman of the Board to sign the necessary documents to complete this transaction. Before the Board is Resolution 2014-23 which accepts the PennDOT offer of just compensation for the taking for 2.4 acres to allow for the installation of a stormwater detention basin on Miller Road in conjunction with the Plank Road/Ott Road Realignment Project. After reviewing this matter with the Board as well as the proposed resolution, Mr. Picardi recommended that the Board approve the resolution. With the recommendation of Mr. Picardi, Gordon MacElhenney made a motion seconded by Richard Kratz to approve Resolution 2014-23. There were no public comments on the motion. The motion was carried by a vote of 5-0. Additional items that Mr. Picardi has been working on will be discussed under agenda items later in the meeting.

ROAD MASTER’S REPORT: Shawn Motsavage submitted to the Board his Road Master's Report dated November 1, 2014 for activities taking place during the month of October.



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: NOVEMBER 4, 2014

FIRE MARSHALL'S REPORT: John Moran Sr. submitted to the Board his Fire Marshall Report dated November 1, 2014 for activities taking place during the month of October.

CODE ENFORCEMENT REPORT: John Moran Jr. submitted to the Board his Code Enforcement Report dated November 1, 2014 for activities taking place during the month of October.

In addition to his report, Mr. Moran informed the Board that he sent out four notices to property owners regarding the need to fix or repair their homes under the Township's new Property Maintenance Code.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission held its meeting on October 21, 2014. At that meeting the Planning Commission continued its work developing a new Flood Plain Ordinance.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Richard Kratz informed the Board, LPVRS has hired a new manager to oversee the Oaks Wastewater Treatment Plant.

MANAGER'S REPORT:

1. Open Space Use: At the October Monthly Meeting, there was a discussion regarding a swing set that was installed long ago on property that eventually became a part of the open space dedicated to Perkiomen Township as part of the Perkiomen Greene Development. At the end of this discussion, the Board informed the residents that they would go out to the site. The Board informed the residents that they did conduct this site inspection. Before making a decision on the disposition of this swing set, the Board informed the public that a letter was sent to PECO Energy. Due to the close proximity of the PECO Corridor to this Township parcel, the Board wanted to know if PECO would take over ownership of this parcel. In addition, the Board wanted clarity with regard to the boundaries of this property. In order to accomplish this, the Board directed that SSM look into this and to come back with a cost estimate to complete this survey.



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: NOVEMBER 4, 2014

2. 2015 Budget: Ms. Daniel reviewed the proposed 2015 Perkiomen Township Budget with the Board so they could consider authorization its advertise. Ms. Daniel reviewed the highlights of the 2015 Budget (i.e. General Fund and Capital Fund Projects; Fire Tax Fund; and Liquid Fuels Fund). The proposed 2015 Perkiomen Township Budget is \$3,652,781.00 and represents no increase in taxes for any portion of the proposed budget. The 2015 Perkiomen Township Budget is broken down as follows: General Fund Budget including the Capital Fund Projects: \$2,891,758.00; Fire Tax Fund Budget: \$417,600.00; and Liquid Fuels Fund Budget: \$343,423.00. The General Fund Budget includes the cost for the payment of the recently restructured Open Space Loan. The payment of this restructured loan will be over the next three years. The General Fund Budget includes the development of recreational facilities on property located at the Township Administration Building and property purchased along Bridge Street. Within the Capital Fund Projects is the completion of the 2015 Road Project which includes the follow roads: Kagey Road; Cornwallis Way (Betcher Road to Bonnie Lane); Bonnie Lane (Cornwallis Way to curve); Greene Blvd; Ross Lane; Hamilton Road; Red Coat Road; Bayonet Court; Church Road; Liberty Alley; Westover Road; and Glendale Road. Also the Capital Fund Projects include the purchase of a new truck. The Fire Tax Fund Budget includes money that will be set aside for the future purchase of a new fire truck. The Liquid Fuels Budget covers the day to day maintenance of the Township's roads as well as the remaining monies to complete the work to be done on Green Blvd and purchase of minor pieces of road equipment. After review of the budget, Ms. Daniel requested authorization to advertise the 2015 Perkiomen Township Budget for consideration at the December 2, 2014 Meeting. Janet Heacock made a motion seconded by Richard Kratz to authorize advertisement of the proposed 2015 Perkiomen Township Budget. There were no public comments on the motion. The motion was carried by a vote of 5-0.

3. Deputy Tax Collector: Ms. Daniel explained that Act 162 of 2014 was passed recently. This legislation amends the Local Tax Collection Law. Among other things, Act 162 requires the "Taxing District" to appoint a Deputy Tax Collector. This appointment is being created to establish a "back up" Tax Collector in the event the elected Tax Collector becomes "Incapacitated". The Act requires the Tax Collector to appoint a Deputy Tax Collector, subject to the approval of the Taxing District(s) and the Tax Collector's Surety. The definition of "Taxing District" includes a Municipality, a School District, a County, etc. This Deputy Tax Collector does not need to be a Township Resident. Dawn Johnston, Perkiomen Township's Tax Collector, and Ms. Daniel discussed this new law. Mrs. Johnston indicated that



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: NOVEMBER 4, 2014

she would like to appoint Laurie Augustine as her Deputy Tax Collector. According to Mrs. Johnston, Mrs. Augustine would accept the appointment as “Deputy” Tax Collector. Mrs. Augustine is the Tax Collector for Skippack Township, so she has experience as a Municipal Tax Collector. The Board discussed this appointment. The Board was agreeable to consider appointing Mrs. Augustine as Deputy Tax Collector pending a response from both the School District and the County as to this decision. The Board directed that a letter be sent to both the School District and County informing them of the Board’s intent. Based upon the response from the School District and County, the Board will make a decision regarding this appointment at their next meeting.

ENGINEERS REPORT: Kevin Conrad reviewed the following items:

1. Bucher Road Improvement Project: Mr. Conrad informed the Board that SSM was in receipt of Payment Application No. 1 from SJM Construction Company in the amount of \$158,682.15. Mr. Conrad informed the Board that SSM found the request to be accurate and the work completed according to the project specifications. As a result, SSM is recommending that the Board consider approval of Application No. 1 for SJM Construction Company. Upon due consideration and recommendation of SSM, William Patterson made a motion seconded by Richard Kratz to approve Payment Application No. 1 to SJM Construction Company in the amount of \$158,682.15. There were no public comments on the motion. The motion was carried by a vote of 5-0.
2. Betcher Road Traffic Signal Project: Mr. Conrad informed the Board that SSM was in receipt of Payment Application No. 2 from Telco Inc. in the amount of \$9,488.65. Mr. Conrad informed the Board that SSM found the request to be accurate and the work completed according to the project specifications. As a result, SSM is recommending that the Board consider approval of Application No. 2 for Telco Inc. Upon due consideration and the recommendation of SSM, Janet Heacock made a motion seconded by William Patterson to approve Payment Application No. 2 to Telco Inc. in the amount of \$9,488.65. There were no public comments on the motion. The motion was carried by a vote of 5-0.



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: NOVEMBER 4, 2014

RECEIPTS AND EXPENDITURES: The treasurer reviewed the receipts and expenditures for the month of October. After review of same, Richard Kratz made a motion seconded by Janet Heacock to authorize payment of the October bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

NEW BUSINESS:

There was no new business before the Board of Supervisors for the month of November.

There being no further business, the meeting was adjourned upon a motion made by Richard Kratz and seconded by William Patterson.