



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: FEBRUARY 5, 2013

BOARD MEMBERS PRESENT: Gordon MacElhenney, Chairman
Dean Becker, Vice-Chairman
Richard Kratz, Member
William Patterson, Member
Janet Heacock, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Daniel Coghlan, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

Gordon MacElhenney called the February 5, 2013 Board of Supervisors Meeting to order in the Perkiomen Township Administration Building at 7:00 p.m.

MINUTES: The minutes of the January 7, 2013 Board of Supervisors meeting were approved upon motion of Dean Becker and seconded by Janet Heacock. There were no public comments on the motion. The motion was carried by a vote of 5-0.

POLICE REPORT: The Board reviewed the written State Police Report for January. In addition, Lieutenant James Fisher of the PA State Police - Skippack Barracks was present to introduce himself as he was the newly appointed Lieutenant of the Skippack Barracks.

CORRESPONDENCE:

- **CPVRPC** – January meeting minutes.
- **TRAPPE AMBULANCE & LOWER FREDERICK REGIONAL AMBULANCE CORPS** - Reports.
- **PSATS** – News Bulletin

SOLICITOR'S REPORT: Kenneth Picardi reported that some of the issues he has been working on will be discussed later on the agenda.

ROAD MASTER'S REPORT: Shawn Motsavage submitted to the Board his Road Master's Report dated February 1, 2013 for activities taking place during the month of January.



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FIRE MARSHALL'S REPORT: John Moran Sr. submitted to the Board his Fire Marshall's Report dated February 1, 2013 for activities taking place during the month of January.

CODE ENFORCEMENT REPORT: John Moran Jr. submitted to the Board his Code Enforcement Report dated February 1, 2013 for activities taking place during the month of January. In addition to his report, Mr. Moran informed the Board that the Zoning Hearing Board held public hearings on two applications. The first hearing was for the Gelets of 21 Wartman Road. The Zoning Hearing Board did not render a decision on this application. The decision was deferred to the next meeting of the Zoning Hearing Board, on Wednesday, February 27, 2013. The second hearing was for the Waldmans of 2 Merion Lane. The Zoning Hearing Board approved the variance being requested by the Waldmans.

Next, Mr. Moran informed the Board that he has another application pending before the Zoning Hearing Board. This application was filed by Jeremy Kashuba and Jacquelyn Alutis of 443 Mayberry Road. This is a variance request to allow the owner to keep alpacas in an existing barn less than hundred feet from the property line. The Board discussed the application with both Mr. Moran and Mr. Picardi and decided not to take a position on this application and informed Mr. Picardi that he need not attend this public hearing on behalf of the Township.

Last, Mr. Moran reported that he is in receipt of the annual request of Keystone Novelties, LLC to hold a Tent Sale at 87 Gravel Pike from June 27 through July 6, 2013. The request is to sell items that are defined as novelties as allowed by Act 204 of 2004. The proprietor still needs to submit a Certificate of Insurance. As a result, Mr. Moran indicated Keystone Novelties has submitted to his office all the necessary information except the Certificate of Insurance. Dean Becker made a motion seconded by William Patterson to approve the request made by Keystone Novelties, LLC to hold a Tent Sale at 87 Gravel Pike from June 27 through July 6, 2013 with the condition that the proprietor provides to Perkiomen Township a Certificate of Insurance naming Perkiomen Township as an additional insured. There were no public comments on the motion. The motion was carried by a vote of 5-0.



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PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission held its January meeting on January 15, 2013. The Planning Commission continued its discussion on various updates to the Township's Zoning Ordinance.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Richard Kratz updated the Board members on the progress with the update to the Act 537 Plan and middle interceptor. In addition, Mr. Kratz informed the Board that the Regional Sewer Authority held their Reorganizational Meeting in January.

MANAGER'S REPORT:

1. **ACT 537 Update:** Ms. Daniel indicated that Bursich Associates, engineer for the Lower Perkiomen Valley Regional Sewer Authority (LPVRS), prepared a memo on the alternatives to the Middle Interceptor and the Update to the Act 537 Plan. The memo discusses the four alternatives including the issue of the pumping station. The memo established estimated construction cost for the lowest alternative (Arcola 1c) at \$6,000,000.00 to the highest alternative (Arcola 4) at \$10,700,000.00. Ms. Daniel indicated that her understanding is that the Arcola 1c is a gravity sewer line alternative that has been moved so that the archaeological area will not be disturbed. As to the alternative labeled Arcola 4, this alternative includes the pumping station. None of the information received from the LPVRS indicates which alternative the LPVRS or Bursich Associates would recommend as the best choice for the region. The Board discussed the information received from the LPVRS and agreed that LPVRS and its engineering should identify which alternative they feel would be the best choice. The Board could then discuss and consider LPVRS's recommendation when completing the Act 537 Plan Update. As a result, Richard Kratz made a motion seconded by Janet Heacock to write a letter to the LPVRS and request that, as part of the process, LPVRS and Mr. Dingman inform the participating members which of the alternatives LPVRS feels is the best choice for the region so that when the Board is considering approval of the Act 537 Plan, the Board is cognizant of the opinions and feelings of the members of the LPVRS. There were no public comments on the motion. The motion was carried by a vote of 5-0.



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2. Tax Collection Committee: A meeting of the TCC was held on January 16, 2013, the TCC adopted a revised Act 192 Schedule of Costs that Berkheimer is authorized to charge as their sole compensation for delinquent tax collections. The TCC Board is requesting that all the TCC municipalities and school districts approve the same fee schedule. The Board reviewed the proposed Resolution as adopted by the TCC and Dean Becker made a motion seconded by William Patterson to adopt Resolution 2013-8: Whereby Perkiomen Township hereby adopts the fees and costs contained in the Act 192 Schedule of Costs as sole compensation for the collection of delinquent taxes, which costs shall be recovered by Berkheimer from any delinquent taxpayers as allowed by law. There were no public comments on the motion. The motion was carried by a vote of 5-0.

ENGINEERS REPORT: Daniel Coghlan reviewed the following items:

1. 2013 Road Projects: Mr. Coghlan reviewed the issues pertaining to the 2013 Road Project:
 - In order to administer to the 2013 Road Projects, the best approach was to separate the Wartman Road Rehabilitation Project from the 2013 Road Projects. The Wartman Road Rehabilitation Project will be bid separately from the 2013 Road Projects for several reasons including ease of accounting, PennDOT coordination, and scheduling.
 - Mr. Coghlan informed the Board that he submitted a draft of the 2013 Road Project to the staff for review. Also, Mr. Coghlan reviewed the proposed bidding schedule for this project. There was no objection to the schedule.
 - The overall construction cost estimate for the 2013 Road Projects is currently \$306,820.00. This estimate exceeds the budgetary estimate generated by the Road Program by roughly \$60,000.00. The higher estimate is primarily due to a change in the scope of work on Countryside Court and on Church Road. The construction cost estimate for Countryside Court for the proposed scope of work is now \$82,213.00 compared to the \$46,000.00 budgetary estimate previously generated by the Road Program. Road core samples of Countryside Court showed that the road was originally constructed with no stone subbase beneath the asphalt paving. This condition would explain why Countryside Court is in worse condition than Longwood Road, which contains a stone subbase. In order to help



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resolve the absence of the subbase, Mr. Coghlan is recommending a reinforcement fabric to be installed prior to the overlay. Mr. Coghlan estimates that the cost to reconstruct Countryside Court with a stone base layer would be roughly \$200,000.00 or more. As a result, Mr. Coghlan recommends going with the reinforcement fabric to be installed prior to the overlay. Next, the road core samples taken on Church Road indicate that Church Road be fully reconstructed. Mr. Coghlan determined that Church Road would require at least 65% base repair, and that full reconstruction would be the most cost effective solution to restore Church Road. The construction cost estimate to reconstruct Church Road is \$49,925.00 compared to the \$19,000.00 budgetary estimate previously generated by the Road Program for a typical base repair and overlay project. The Road Program did not account for the excessive base failure on Church Road that exists today. Due to the increase in the cost as a result in the change of the scope of work for Church Road, Mr. Coghlan is recommending that the Board remove Church Road from the 2013 Road Project to be completed as a later date. Since Church Road does not generate a large number of vehicle trips, the Township can keep track of the minor repairs. Should at some time in the future, these minor repairs become too much, then the Board can re-evaluate the situation at that time. The Board discussed the recommendations of Mr. Coghlan and Richard Kratz made a motion seconded by Dean Becker to remove Church Road from the 2013 Road Project, keep abreast of the repairs being made to Church Road to determine when the road should be re-constructed, and readjust the cost to repair Countryside Court from an estimated cost of \$46,000.00 to an estimated cost of \$82,213.00. There were no public comments on the motion. The motion was carried by a vote of 5-0.

- As part of the 2013 Road Project and the Wartman Road Rehabilitation Project, Mr. Coghlan recommended that the Board approve Resolution 2013-7. This resolution would be placed in the road bidding documents so that the perspective bidders would know, when preparing their bids, that the Township is allowing a price adjustment clause for the purchase of bituminous materials for the Township Road Projects. This proposed resolution is the standard resolution approved by the Board in prior road projects. William Patterson made a motion seconded by Richard Kratz to approve Resolution 2013-7. There were no public comments on the motion. The motion was carried by a vote of 5-0.



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2. Wartman Road: The Wartman Road Rehabilitation Project currently includes a scope of work which was previously approved by PennDOT through the turnback agreement. The scope generally includes select base repair, crack sealing, drainage system cleanout and rehabilitation, guiderail repairs, and drainage improvements along Wartman Road (Township Line Road to Bridge Street) and along Bridge Street (Gravel Pike to Wartman Road). The scope does not include a full width wearing course overlay of the roads. The turnback funding as provided by PennDOT for this scope is \$245,767.66. As noted, the PennDOT turnback funding does not cover a wearing course overlay of Wartman Road and Bridge Street. Recently, there was a discussion on the estimated cost to the Township if an overlay was added to the Wartman Road Rehabilitation Project. Mr. Coghlan broke down the estimate into three categories:
- To overlay Wartman Road (Township Line Road to Bridge Street), the estimate somewhere in the range of \$325,000 to \$350,000 of additional construction costs.
 - To overlay Bridge Street (Gravel Pike to Wartman Road), the estimate would an additional \$25,000 of construction costs.
 - To overlay both roads together, the additional cost would be about \$350,000 to \$375,000.

The Board discussed the breakdown of each of the estimated costs as well as the cost to do nothing. Since the Township already proposes to complete the Wartman Road Rehabilitation Project, the decision not to consider the repaving of Wartman Road as part of this project may not be cost effective since a contractor will already being making major repairs to this roadway. After discussing this project Dean Becker made a motion seconded by Richard Kratz to resolve that the Township transfer from the unrestricted account of the Township General Fund, the amount of \$375,000.00 to be transferred into the Township Capital Reserve Account to complete the overlay of Wartman Road and a portion of Bridge Street from Township Line Road to Gravel Pike. There were no public comments on the motion. The motion was carried by a vote of 5-0. The Board reviewed the proposed schedule for completion of this project and did not have an issue with Mr. Coghlan's schedule.



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3. Kriebel Subdivision: Mr. Coghlan informed the Board that he received a request for release of escrow funds set aside for Lot 2 of the Kriebel Subdivision. The request was reviewed by SSM and Mr. Coghlan is recommending the Board approve a release in the amount of \$1,268.02. With the recommendation of Mr. Coghlan, William Patterson made a motion seconded by Richard Kratz to approve Escrow Release No. 2 for Lot #2 of the Kriebel Subdivision in the amount of \$1,268.02. There were no public comments on the motion. The motion was carried by a vote of 5-0.

RECEIPTS AND EXPENDITURES: The treasurer read the receipts and expenditures for the month of January. After review of same, William Patterson made a motion seconded by Dean Becker to authorize payment of the January bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

NEW BUSINESS:

1. MCATO Convention: The spring convention of Montgomery County Association of Township Officials is scheduled to be held on Friday, February 22, 2013. Unfortunately, no one will be able to attend. Ms. Daniel will notify MCATO.

SUPERVISORS COMMENTS

Richard Kratz discussed the issue regarding identification of Perkiomen Township. Most people use Collegeville, Graterford, or Schwenksville as their postal address. As a result, most people think they live in Collegeville, Graterford, or Schwenksville, not Perkiomen Township. Mr. Kratz informed his fellow Board members that he contacted Representative Gerlach's office regarding the issue of changing the postal designation from Collegeville, Graterford or Schwenksville to Perkiomen. Mr. Kratz understands that the zip code for either Collegeville or Graterford (19426) or Schwenksville (19473) would remain the same. In order to begin the process, a complete listing of the addresses in Perkiomen Township should be forwarded to Representative Gerlach's office. The Board directed that Ms. Daniel submit this list to Representative Gerlach.

There being no further business, the meeting was adjourned upon a motion made by Dean Becker and seconded by Janet Heacock.