

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: JANUARY 3, 2012**

BOARD MEMBERS PRESENT: Gordon MacElhenney, Chairman
 Dean Becker, Vice-Chairman
 Richard Kratz, Member
 William Patterson, Member
 Janet Heacock, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
 Kenneth Picardi, Township Solicitor
 Chuck Frantz, Township Engineer
 John Moran Jr., Code Enforcement/Zoning Officer
 Shawn Motsavage, Road Master

Richard Kratz called the January 3, 2012 Reorganization Meeting and Board of Supervisors Meeting to order in the Perkiomen Township Administration Building at 7:00 p.m. The first item of business was the Reorganization Meeting.

REORGANIZATION MEETING:

The reorganization meeting was conducted by Richard Kratz who acted as temporary chairman. Mr. Kratz called for nominations for the position of Chairman. Dean Becker nominated Gordon MacElhenney as Chairman. Janet Heacock seconded the nomination. There were no other nominations. The Secretary was directed to let the Minutes show that Gordon MacElhenney was elected as Chairman by a vote of 5-0. Mr. Kratz then turned the reorganization meeting over to Chairman MacElhenney. Mr. MacElhenney asked for nominations for Vice-Chairman. William Patterson nominated Dean Becker as Vice-Chairman. Richard Kratz seconded the motion. There were no other nominations. The Secretary was directed to let the Minutes show that Dean Becker was elected as Vice-Chairman by a vote of 5-0.

Holiday Schedule: The Board reviewed the proposed 2012 Holiday Schedule for the paid full time employees. The 2012 Holiday Schedule was approved by the Board without any changes.

Richard Kratz made a motion seconded by Dean Becker to approve the following 2012 appointments:

Township Road Liaison:	William Patterson
Township Treasurer:	Cecile M. Daniel
Township Secretary:	Cecile M. Daniel

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Township Solicitor:	Yergey, Daylor, Allebach, Scheffey, & Picardi
Township Engineer:	SSM Group, Inc.
Township Fire Marshall:	John Moran Sr.
Zoning Hearing Board Solicitor:	Nancy Hopkins Wentz
Chairman of Vacancy Board:	Nancy Gaugler

There were no public comments on the motion. The motion was approved by a vote of 5-0.

Next, Cecile Daniel recommended that the Treasurer's Bond remain at the current amount of \$3,000,000.00. William Patterson made a motion seconded by Richard Kratz to set the Treasurer's Bond at 3,000,000.00 for the year 2012. There were no public comments on the motion. The motion was carried by a vote of 5-0.

Dean Becker made a motion seconded by William Patterson to approve the following Committee Appointment:

- Zoning Hearing Board: Robert J. O'Donnell – Three year appointment – Term will run from January 1, 2012 through December 31, 2014
- Lower Perkiomen Valley Regional Sewer Authority: Richard Kratz – Five year appointment – Term will run from January 1, 2012 through December 31, 2016
- Planning Commission: Glenn Kopensky – Four year appointment – Term will run from January 1, 2012 through December 31, 2015
- Park & Recreation: Richard Kratz – Five year appointment – Term will run from January 1, 2012 through December 31, 2016

There were no public comments on the motion. The motion was carried by a vote of 5-0.

Dean Becker made a motion seconded by William Patterson to close the reorganization meeting. There were no public comments on the motion. The motion was carried by a vote of 5-0.

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BOARD MEETING:

Gordon MacElhenney then called the regular meeting of the Perkiomen Township Supervisors to order.

PRESENTATION TO THE PERKIOMEN TOWNSHIP FIRE COMPANY:

William Patterson, on behalf of the Perkiomen Township Board of Supervisors, presented a plaque to the Perkiomen Township Fire Company. This plaque was an acknowledgement and a thank you for providing assistance to the Township and its residents during 2011.

MINUTES: The minutes of the December 6, 2011 Board of Supervisors meeting were approved upon motion of Richard Kratz and seconded by William Patterson. There were no public comments on the motion. The motion was carried by a vote of 5-0.

POLICE REPORT: The Board reviewed the written State Police Report for December.

CORRESPONDENCE:

- **CPVRPC** – December meeting minutes.
- **TRAPPE AMBULANCE** – In addition to their report, Jeffrey Long of Trappe Ambulance informed the Board that Trappe Ambulance has begun providing transportation services as a way of bringing additional income to the Ambulance Company. Providing these services will not affect the 911 calls.
- **LOWER FREDERICK REGIONAL AMBULANCE CORPS** - Report

SOLICITOR'S REPORT: Kenneth Picardi reported on the following items:

1. HYK – A meeting was held with representatives of HYK concerning certain noise issues. The one item remaining from that discussion was the noise complaints relating to the revving of cement mixers near the Route 29 plant entrance. At this time, Mr. Picardi is awaiting a response from Paul Ober, the attorney representing HYK in this matter.
2. Gambone (Conservancy) – The Developer is pushing forward toward dedication of the roads and other public improvements. Although some issues remain unresolved, Mr. Picardi has prepared or reviewed all of the required documentation. Hopefully everything will be ready for the February Monthly Meeting.

ROAD MASTER'S REPORT: Shawn Motsavage submitted to the Board his Road Master's Report dated January 1, 2012 for activities taking place during the month of December.

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FIRE MARSHALL'S REPORT: John Moran Sr. submitted to the Board his Fire Marshall's Report dated January 1, 2012 for activities taking place during the month of December.

CODE ENFORCEMENT REPORT: John Moran Jr. submitted to the Board his Code Enforcement Report dated January 1, 2012 for activities taking place during the month of December. In addition to his report, both Mr. Moran and Mr. Picardi presented an updated Noise Ordinance for the Board's review. The reason for the updated Ordinance was to clarify some of the issues that have arisen since the Noise Ordinance was first adopted. One of the issues that Mr. Moran raised dealt with the issue of trash haulers. There was a discussion as to whether this Ordinance was the place to add language regarding trash haulers. The Board felt that they would like to know how other municipalities handle controlling trash haulers within their municipalities; therefore, this issue would be discussed separately. Both Mr. Moran and Mr. Picardi informed the Board that the proposed Ordinance is ready for advertisement. Dear Becker made a motion seconded by Richard Kratz authorizing the proposed Noise Ordinance for consideration at the February Monthly Meeting. There were no public comments on the motion. The motion was carried by a vote of 5-0.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission meeting scheduled for December 20, 2011 was canceled.

MANAGER'S REPORT:

1. Betcher Road Agreement: Trappe Borough has submitted the final draft of the Maintenance Agreement for the future shared maintenance of Betcher Road. The Board reviewed the final agreement and made no changes to the agreement. Based upon there being no further changes, Ms. Daniel recommended that the Board consider approval of this Maintenance Agreement. Richard Kratz made a motion seconded by William Patterson to approve the Maintenance Agreement of Betcher Road between Perkiomen Township and Trappe Borough. There were no public comments on the motion. The motion was carried by a vote of 5-0.
2. Recycling: Perkiomen Township has an agreement with Hough Associates to collect the recycling data from the private trash haulers in the Township. As required by the PA DEP, this recycling information is then submitted to Montgomery County who in turn must submit a report which would include this information to PADEP. In anticipation of collecting the necessary recycling data and reporting same to Montgomery County and the PADEP for the year 2011, Hough Associates has submitted their standard agreement for the Board's consideration. The collection of the recycling data by Hough Associates for Perkiomen Township has been one of the ways that has allowed the Township to stay in compliance with the PADEP Recycling Requirements. This information is also used to apply for the PADEP 904 Recycling Grants. There has been no increase in Hough Associates fee. Ms. Daniel

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recommended that the Board consider approval of the 2012 agreement. With the recommendation of Ms. Daniel, William Patterson made a motion seconded by Dean Becker to approve the agreement authorizing Hough Associates to collect the 2011 residential and commercial recycling data for Perkiomen Township and submit said information to PADEP for the 904 Recycling Grant Program. There were no public comments on the motion. The motion was carried by a vote of 5-0.

3. Schwenksville Borough Authority: The Schwenksville Borough Authority is constructing a transmission water line from North Penn Water Authority's water system located in Squirrel Hill Road (Skiptack Township) to Schwenksville Borough Water Line located in Lexington Road (Perkiomen Township). This water line is intended to be a transmission line to be used when public water is need to supplement the water system of the Borough Authority. A Highway Occupancy Permit and the Township standard Highway Occupancy Permit Agreement were issued for restoration of the work to be completed in Lexington Road for this interconnection. During October/November, the Borough Authority approached the Township regarding the issue of installing flushing equipment so that the water line, during times when it will be needed to use the water coming from this interconnection with NPWA, can be used. This equipment will allow the water to be flushed from the flushing connection into the storm box located in Lexington Road. From an engineering review, Chuck Frantz has indicated that the design is okay. From PADEP, the proposed connection can be used as long as the water discharged into the storm sewer box is dechlorinated. In his letter, Mr. Breitenstein, indicated that one of the non-stormwater discharges that can be authorized includes potable water sources, including dechlorinated water and fire hydrant flushings. This restriction would require that the water coming from the transmission line be tested for residual chlorine prior to the water being flushed into the storm box. PADEP indicated that formal written approval be given to the Borough Authority before this flushing equipment is completed and used. As to the formal written notification that PADEP is suggesting, Ms. Daniel felt that a simple agreement between Perkiomen Township and the Schwenksville Borough Authority should be sufficient to cover the issue of flushing the water from the transmission line into the storm box. Dean Becker made a motion seconded by Richard Kratz authorizing Kenneth Picardi to prepare this agreement.

ENGINEERS REPORT: Chuck Frantz introduced Daniel Coghlan who will be replacing Mr. Frantz. Mr. Frantz was present to review the following items:

1. 2011 Road Projects Update: Kehoe Construction has completed the work for the 2011 Road Projects. They have addressed the drainage / grading issue along the southwest corner of the Raintree Circle / Seitz Road intersection by utilizing infra-red heating technology to re-grade the pavement. While the work appears acceptable, SSM would like to monitor the area to ensure that drainage is sufficient and the integrity of the paving is upheld. Kehoe Construction has submitted a request for Change Order No. 3. This change order is to account for additional pavement markings (stop bar and cross walk) that had been installed at Raintree Circle and Seitz Road. This work was never authorized by SSM or Township staff. The amount of the Change Order is \$400.00. The Board discussed whether to pay this

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Change Order since neither the Township nor SSM approved it. Dean Becker made a motion seconded by William Patterson to deny Kehoe's request for Change Order No. 3. There were no public comments on the motion. The motion was carried by a vote of 5-0. Since this work was not authorized, it would be left up to Kehoe whether to keep the pavement markings on Raintree Circle or remove them.

2. Seitz Road Bridge Aesthetic Upgrades: Per the request of the Township, Mr. Coghlan submitted technical information to Flyway Excavating in order to obtain a quote to upgrade the bridge aesthetics. The proposed aesthetic improvements include construction of a new concrete drip edge / cap and a stone façade along the inside face of the existing parapet wall (including the side edges), similar to the new Godshall Road Bridge. Mr. Frantz informed the Board that Mr. Coghlan is still awaiting a quote from Flyway Excavating to complete this work in the spring.
3. Liberty Alley Drainage Complaint: Per the direction of the Board at the December meeting, Mr. Coghlan sent letters to the abutting property owners of 374 Centennial Street in an effort to arrange for a meeting between Township staff and residents to discuss possible solutions to the drainage issue at Liberty Alley/Centennial Street. To date, Mr. Coghlan is still attempting to set up this meeting.
4. 2012 Perkiomen Township Road Project: Mr. Frantz reviewed the items that he had listed for the proposed 2012 Road Project. Ms. Daniel asked the Board to review these items which included the work to be completed on the parking lot/sidewalk at the Township Building. During the discussion, Ms. Daniel informed the Board that she had not heard anything more about the swap with PADOT. At this time, Ms. Daniel is recommending that Wartman Road be bid out as a separate contract since all the paperwork regarding the swap has not happened. During the discussion of Wartman Road, Mr. Kratz asked whether the storm boxes were inspected as part of the check list that was completed and were the storm boxes open. Both Mr. Frantz and Mr. Moran said the storm boxes on Wartman Road were inspected and open. The Board would take a look at the items that make up this 2012 Road Project so that Mr. Coghlan can begin working on putting the bid specifications together.

RECEIPTS AND EXPENDITURES: The treasurer read the receipts and expenditures for the month of December. After review of same, Richard Kratz made a motion seconded by Dean Becker to authorize payment of the December bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

NEW BUSINESS:

1. Resolution 2012-1: Depositories 2012 shall be the Union National Bank and Trust Company, with the main office in Souderton, Pennsylvania, and the Pennsylvania Local Government Investment Trust (PLIGIT), with the main office in Valley Forge, Pennsylvania, and United States Treasury. Richard Kratz made a motion seconded by William Patterson to approve Resolution 2012-1. There were no public comments on the motion. The motion was carried by a vote of 5-0.

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2. Resolution 2012-2: Special Crossing Guard - appoint Executive Protective Services, LLC as the special crossing guard for the year 2012. Dean Becker made a motion seconded by Richard Kratz to approve Resolution 2012-2. There were no public comments on the motion. The motion was carried by a vote of 5-0.
3. Resolution 2012-3: Engineering Fees – to incorporate the 2012 rate schedule for SSM Group, Inc., Township Engineer, for both the township and anyone using their services while working within the Township. William Patterson made a motion seconded by Janet Heacock to approve Resolution 2012-3. There were no public comments on the motion. The motion was carried by a vote of 5-0.
4. Resolution 2012-4: Audit 2011 under Section 917(b)(2) of the Second Class Township Code to appoint Dreslin and Company of Norristown, PA to complete the required Perkiomen Township 2011 Annual Audit. Dean Becker made a motion, seconded by Janet Heacock to approve Resolution 2012-4. There were no public comments on the motion. The motion was carried by a vote of 5-0.
5. Resolution 2012-5: Perkiomen Township Fire Company authorizing and recognizing the Perkiomen Township Fire Company and to officially accord it the status of Volunteer Fire Company for Perkiomen Township. Richard Kratz made a motion seconded by Dean Becker to approve Resolution 2012-5. There were no public comments on the motion. The motion was carried by a vote of 5-0.
6. PSATS Convention: The annual PSATS Convention is scheduled to be held from May 6 through May 9, 2012 in Hershey, PA. Due to the time of year, everyone was unsure as to their schedules. It was agreed that everyone would check their schedules and the topic would be placed on the February Monthly meeting for discussion.

There being no further business, the meeting was adjourned upon a motion made by Richard Kratz and seconded by Dean Becker.