



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: NOVEMBER 1, 2022

BOARD MEMBERS PRESENT: Vivian Schoeller, Chairman
Adam Doyle, Vice-Chairman
Dean Becker, Member
Albert Campion, Member
Pamela Margolis, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Nicholas Szeredai, Township Engineer
Jeff Thoms, SSM Structural Engineer
Shawn Motsavage, Township Road Master

Chairperson Vivian Schoeller called the meeting to order at 7:00 pm.

CONSENT AGENDA: Adam Doyle made a motion, seconded by Dean Becker, to approve the Consent Agenda items as follows: a) Monthly Meeting Minutes of October 4, 2022, the PA State Police Report for September 2022, the Ambulance Report, Perkiomen Township Fire Company, and Fire Marshall Reports; b) Financial Matters: Authorize for Payment of Bills for the month of October in the amount of \$198,016.95 and that the Treasurer's Report to be placed on file for audit. There were no public comments. The motion carried by a vote of 5-0.

PUBLIC COMMENTS: There were no public comments.

BUSINESS ITEMS:

- 682 Gravel Pike: Alexandru Dobai was present before the Board for the purpose of requesting he be allowed more than thirty days to complete the removal of the stored materials at this location. The Zoning Hearing Board ruled in favor of the Township on an appeal he filed from the decision of John Moran regarding the use of this property as a storage facility. Mr. Dobai explained to the Board that he is working diligently but he is having a difficult time finding a new place to relocate the wood that he has stored at this location. As a result, he is requesting an extension to after the winter to finish this relocation. Mr. Moran was absent from this meeting, but Solicitor Picardi indicated he spoke with him. As Fire Marshall, Mr. Moran did not have an issue with this request but requested input from the Board before giving an answer to Mr. Dobai. The Board discussed Mr. Dobai's request and indicated they are okay with the six-month extension as long as Mr. Dobai makes reasonable efforts to relocate the stored wood from 682 Gravel Pike.

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- Perkiomen Township Fire Company: Brad Bonner, President of the Perkiomen Township Fire Company was at this meeting to give a general review about increasing the Fire Tax to cover both existing and future operation, maintenance, and capital expenses of the Fire Company. Mr. Bonner informed the Board that the Fire Company reviewed its current financial condition and its financial needs. It has been a while since the Fire Tax has been increased and based upon their existing and future needs, the current amount of revenues received from this tax will be inadequate. As a result, the Fire Company is asking the Board to work with them in examining the issue of raising this tax. At this time, two of the Board members will be working with a subcommittee of the Fire Company on this issue.

SOLICITOR’S REPORT: Kenneth Picardi was present and submitted to the Board the written Solicitor’s report. In addition:

- License Agreement: At the October meeting, the Board told Solicitor Picardi that the agreements could be forwarded to the two property owners upon his editing the agreements as discussed. Solicitor Picardi indicated that he made the edits and forwarded them to the property owners. As of this meeting, he has not received any comments; therefore, he will be following this up.
- Intersection of Route 29 & Route 113: Solicitor Picardi requested an EXECUTIVE SESSION with the Board so he can update them on the appraisals for the Office Tavern and the Alderfer Property. This Executive Session will follow this meeting.
- Hidden Driveway: Solicitor Picardi indicated he would send a letter to the property owner in response to the request for a Hidden Drive Sign on Seitz Road. This letter will be reviewed by Cecile Daniel and Nicholas Szeredai. The Board finds this acceptable.

ROAD MASTER’S REPORT: Shawn Motsavage submitted to the Board his Road Master’s Report dated November 1, 2022, for activities occurring during the month of October.

CODE ENFORCEMENT REPORT: John Moran, Jr. was not present at this meeting but had submitted to the Board his written Code Enforcement Report dated November 1, 2022, on activities that occurred during the month of October.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported on the items that were discussed at the Planning Commission Meeting held on October 18, 2022. The Planning Commission discussed the proposal by Springhill Realty on a text amendment and revised sketch plan for property located behind 841 Gravel Pike (behind the Landis Shopping Center). The Planning Commission also moved forward the Small Wireless Facility Design Manual for the Board’s consideration.

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PARK AND RECREATION REPORT: Kevin Motsavage was not presented at this meeting. Ms. Daniel indicated there were no items for the Board's consideration.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: William Patterson informed the Board that the Regional Authority issued the Substantial Completion to Allan Myers for the installation of the Middle Interceptor on August 12, 2022. The final restoration of the area of the interceptor is to be completed by Spring 2023. The meters damaged by Hurricane Ida are being replaced with an expected completion date of January 2023.

ENGINEERS REPORT: Nicholas Szeredai was present at this meeting and submitted his engineers' report to the Board. In addition to his report, Mr. Szeredai reported on the following:

- 2022 Road Project: Mr. Szeredai submitted to the Board the final payment for the 2022 Road Project. Innovative Construction submitted a final application for Payment No. 2 in the amount of \$22,762.56. Mr. Szeredai informed the Board that the work covered by this application was installed according to the specifications; therefore, it was his recommendation that the Board approve this payment request. With the recommendation of Mr. Szeredai, Dean Becker made a motion seconded by Adam Doyle to approve Application for Payment No. 2 – Final to Innovative Construction Services, Inc. in the amount of \$22,762.56. There were no public comments. The motion carried by a vote of 5-0. Mr. Szeredai also discussed with the Board a question that was raised regarding the warning surface color that is used for the handicapped ramps as part of the 2022 Road Project. Presently, the warning surface is yellow. A question was raised by a resident if a different color could be used. Mr. Szeredai indicated that typically the Township has been using the color labeled Federal Yellow when installing these warning surfaces on the handicapped ramps. The Board discussed this and since the color Federal Yellow is what has been used in the past, the Township will stick with using this color.
- Traffic Signal: Mr. Szeredai informed the Board that the Township received three bids for the installation of the traffic signal at Gravel Pike, Bridge Street, and Graterford Road. The lowest bid was received by Marino Corporation of Skippack Township. The bid was in the amount of \$386,385.00. Mr. Szeredai informed the Board that he reviewed the bid and found no deficiencies, therefore, he is recommending the Board award the bid pending PennDOT review under the ARLE Grant, authorize the Chairperson to sign the agreement pending review by the staff, and authorize the chairperson to sign the Signal Permit Plan. With the recommendation of Mr. Szeredai, Pamela Margolis made a motion seconded by Albert Campion approving the bid of the Marino Corporation for the installation of the traffic signal at Gravel Pike, Bridge Street, and Graterford Road in the amount of \$386,385.00 pending PennDOT review under the

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ARLE Grant, authorize the Chairperson to sign the agreement pending review by the staff, and authorize the chairperson to sign the Signal Permit Plan. There were no public comments. The motion carried by a vote of 5-0.

- FEMA: At the October meeting, Mr. Szeredai updated the Board on the offer FEMA has given to the Township on the repairs to the Cranberry Boulevard Bridge and the Godshall Road Bridge. Mr. Szeredai had some questions about this offer from FEMA which they have responded to. As a result, Mr. Szeredai recommends that the Board accept FEMA's offer of \$18,848.00 to make these repairs. Dean Becker made a motion seconded by Adam Doyle to accept FEMA's offer of \$18,848.00 to make the repairs to the Cranberry Bridge and the Godshall Bridge due to the damage caused by Hurricane Ida. There were no public comments. The motion carried by a vote of 5-0. FEMA will be informed of the Board's decision.
- Small Wireless Facilities Deployment Act: Mr. Szeredai informed the Board that at their October meeting, the Planning Commission finalized the Small Wireless Facility Design Manual and recommended that the Board of Supervisors consider its adoption. Before the Board is this Design Manual and Resolution 2022-22 which adopts said manual. It was the recommendation of Mr. Szeredai to approve Resolution 2022-22. Adam Doyle made a motion seconded by Albert Campion to adopt Resolution 2022-22. There were no public comments. The motion carried by a vote of 5-0.
- Municipal Building Upgrades Project: Jeff Thoms informed the Board that he anticipates the HVAC work to be completed for the office area by November 7th. Next, Mr. Thoms informed the Board that there was a problem with the windows that were sent to be installed. Some of the windows were sent back because they needed to be re-configured. He anticipates that this work will be completed within a week and the new windows installed. As to the salt shed, the scanning was completed. The scanning showed that there is steel reinforcement in the concrete. Mr. Thoms will be reviewing the information gathered with the scanning and be prepared to discuss this with the Board at the December meeting.

MANAGER'S REPORT: Cecile M. Daniel reported on the following:

- Act 57 of 2022: This Act amends the Local Tax Collection Law and will become effective after October 9, 2022. Solicitor Picardi prepared a Resolution for the Board's consideration. Before the Board is Resolution 2022-21 which would waive additional fees on delinquent tax bills pending the completion by the taxpayer of those items listed in Act 57 and in the Resolution. The Board had a discussion on the proposed Resolution. Dean Becker made a motion seconded by Adam Doyle to adopt Resolution 2022-21 – A Resolution requiring and directing the Township Tax Collector to implement the provisions of Pennsylvania Act 57 of 2022. There were no public comments. The motion carried by a vote of 5-0.

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- 2023 Proposed Budget: Ms. Daniel presented to the Board the proposed 2023 Perkiomen Township Budget. The proposed Operating Budget for the 2023 General Fund Budget is projected at \$3,330,203.00. The major differences from the 2022 Operation Budget are increases in the Act 511 Taxes and expected interest (based upon the receipts in 2021 and 2022). The major increase in the expenditures is a result of transferring \$169,000 to the Fire Company to provide assistance in 2023 while the discussion on an increase in the Fire Tax is agreed upon. The cost to cover the proposed Operating Expenses will be covered by the proposed Operating Revenues. The amount to be spent under the Capital Budget is proposed at \$1,544,644. The amount set forth for the Building Repairs went down as most of this project will be completed in 2022. What remains for this project will be the work to be determined for the Salt Bins. The money to cover this work will come from the Township Reserves. The construction cost of the Pollution Reduction Plan (PRP) was increased as the expenditure is based on the actual bid amount. Some of the expenses listed under Stormwater Management Category were placed under the Operating Budget and not in the Capital Budget. (Example proposed expenses due to the Environmental Advisory Council.) The cost for the installation of the traffic signal at Bridge Street, Gravel Pike, & Graterford Road increased as this number is now based upon the actual bid amount. The cost to cover some of the items in the Capital Budget are as follows: For the PRP this project will be covered with money coming from the American Rescue Fund and the MONTCO 2040 Grant. For the Traffic Signal, the ARLE Grant and the money from the Department of Correction – will cover most of this project. The remainder of the cost will be covered by the Township’s Reserves. The money to cover the proposed 2023 Road Project will be split between the Township Reserves and Liquid Fuels Fund. This will make the total 2023 Perkiomen Township General Fund Operating and Capital Budget \$4,854,640.00. There is NO tax increase being proposed for the year 2023.
 - The Liquid Fuels Budget is proposed at \$684,658.00. This budget will cover the expenditures needed for the daily maintenance and operation of the Township’s roadways. The remaining portion of the proposed 2023 Road Project (Schoolhouse Road) will come from this budget.
 - The Fire Tax Budget is \$642,150.00.

After reviewing this information, Adam Doyle made a motion, seconded by Albert Campion authorizing the advertisement of the proposed 2023 Perkiomen Township Budget for consideration by the Board at the December Meeting. There were no public comments on the motion. The motion was carried by a vote of 5-0.

- Planning Commission: Ms. Daniel informed the Board that she received the resignation of Ronald Smith from the Planning Commission. Due to recent medical issues, it has become difficult for Mr. Smith to attend these meetings. Dean Becker made a motion seconded by Adam Doyle to accept the resignation of Ronald Smith to the Planning

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Commission. There were no public comments on the motion. The motion was carried by a vote of 5-0.

There being no further business, the November public meeting was adjourned upon motion made by Dean Becker and seconded by Pamela Margolis.

Respectfully Submitted,

Cecile M. Daniel

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Township Manager