



**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: DECEMBER 3, 2019**

BOARD MEMBERS PRESENT: William Patterson, Vice-Chairman
Vivian Schoeller, Member
Janet Heacock, Member

ABSENT: Dean Becker, Chairman
Gordon MacElhenney, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Nicholas Szeredai, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

CALL TO ORDER: William Patterson called to order the December 3, 2019 Board of Supervisors Monthly Meeting.

EXECUTIVE SESSION: Mr. Patterson informed the public that the Board held an Executive Session on Saturday, November 9, 2019 for the purposes of discussing personnel issues.

CONSENT AGENDA: Vivian Schoeller made a motion seconded by Janet Heacock to approve the consent agenda items as follows: a) Minutes: November 6, 2019; b) Monthly Reports: PA State Police Reports for November, Ambulance Reports, Perkiomen Township Fire Company and Fire Marshall Reports; c) Financial Matters: Authorize for Payment of Bills for November in the amount of \$67,535.88 and the Treasurer's Report to be placed on file for audit. There were no public comments on the motion. The motion was carried by a vote of 3-0.

CORRESPONDENCE: Cecile Daniel informed the Board that she received the following correspondence:

- ❖ Perkiomen Valley Library: A request was made for additional support due their major construction project. Also, notification that the Perkiomen Valley Library will be temporary closed from December 9, 2019 to January 1, 2020 due to this major construction project.

PUBLIC COMMENTS: There were no public comments.

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OLD/NEW BUSINESS: There was no old/new business.

SOLICITOR'S REPORT: Solicitor Picardi was present at the meeting and submitted his written report to the Board of Supervisors. In addition, Mr. Picardi updated the Board on the following:

- ❖ Emotional Support Animals: At the November Monthly Meeting, the Board directed Solicitor Picardi to prepare a legal opinion as to the matter of emotional support animals. After investigating this matter, Solicitor Picardi informed the Board that local governments will need to make reasonable accommodations for person(s) with disabilities unless the municipality can show that the request is unreasonable because it is financially and administratively burdensome. Based upon his research, a chicken can be considered an emotional support animal and the Township must make reasonable accommodations if it is so determined. The letter from the resident's doctor supported the argument that the chicken is his patient's emotional support animal. With this recommendation, the Board took no further action in this matter.

ROAD MASTER'S REPORT: Shawn Motsavage submitted to the Board his written Road Master's Report dated December 1, 2019, for activities occurring during the month of November.

CODE ENFORCEMENT REPORT: John Moran, Jr. submitted to the Board his written Code Enforcement report dated December 1, 2019, for activities that occurred during the month of November.

- ❖ Zoning Hearing Board Application 19-8: In addition to his report, Mr. Moran informed the Board that he received an application from M&H Development for property owned at 81 Rahns Road. The application is for a side yard variance. The applicant proposes to construction an addition to the dwelling. The applicant proposes to keep the addition in line with the existing structure. To do this, the side yard setback will be 20.5 feet versus the required 30 feet. The Board discussed the application and decided to take no action on this application. Solicitor Picardi will so advise the Solicitor for the Zoning Hearing Board.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that at the November Planning Commission meeting the following were reviewed: CFA PA Small Water & Sewer Grant Applications for Perkiomen Township Municipal Authority and Schwenksville Borough Authority and the recommendation to the Board on the re-adoption of the Zoning Ordinance.

PARK AND RECREATION REPORT: Vivian Schoeller updated the Board on the activities of the Park & Recreation Committee.

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LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Since Dean Becker was not at this meeting Cecile Daniel updated the Board on the last LPVRS meeting.

ENGINEERS REPORT: Nicholas Szeredai was present at the meeting and submitted his written report to the Board of Supervisors.

MANAGER’S REPORT:

1. Speed Limit Reduction Request: As directed at the November meeting, Ms. Daniel spoke with Mark Stabolepszy and reviewed the information relative to the Traffic Calming Measures. In addition, she spoke with Mr. Stabolepszy about the intersection of Cranberry Boulevard and Kagey Road. Ms. Daniel investigated the intersection and found that, although there is a stop sign on Cranberry Boulevard, there is no crosswalk. After discussing this with Mr. Stabolepszy, they recommended that a crosswalk be installed across Cranberry Boulevard where it intersects with Kagey Road. This would provide a crosswalk at a controlled intersection. In the letter, there is a request to investigate the installation of a 3-way stop sign at Kagey Road & Cranberry Boulevard and Kagey Road & Brandywine Road to decrease the speed of the cars entering the school zone. Under the Manual on Uniform Traffic Control Devices (MUTCD), an engineering study must be conducted. Also, the MUTCD states that multi-way stop signs should not be used for speed control. If approved by the Board, a crosswalk would be installed across Cranberry Boulevard at Kagey Road. After discussing this, Vivian Schoeller made a motion seconded by Janet Heacock to install the crosswalk across Cranberry Boulevard at Kagey Road. There were no public comments on the motion. The motion was carried by a vote of 3-0.

2. 2020 Perkiomen Township Budget: Ms. Daniel presented to the Board the proposed 2020 Perkiomen Township Budget. Before advertisement of the proposed 2020 Budget, there were changes made due to personnel. The proposed Operating Budget for the 2020 General Fund Budget was now projected at \$2,722,427.00. When compared against the Operating Budget for the 2019 General Fund (which was \$2,822,708.00), the 2020 Perkiomen Township General Fund Operating Budget is approximately a 3.6 decrease as some of the expenditures were reclassified as capital expenses. The proposed Capital Budget for 2020 is projected at \$707,530.00. This Capital Budget includes purchases of equipment, construction of the MS4 Pollution Reduction Project (Phase 1), revitalization of the playground located at the Township Building, other open space/recreation projects and splitting the 2020 Road Project between the Capital Budget and the Liquid Fuels Budget. The total 2020 Perkiomen Township General Fund Budget Operating and Capital Budget is projected at \$3,429,957.00. When compared to the total 2019 Perkiomen Township General Fund

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Budget Operating and Capital (which was \$3,248,456.00), the overall 2020 Perkiomen Township Budget is approximately a 5.3% increase. There is NO tax increase being proposed for 2020. To balance the General Fund Budget, \$228,172.00 will be transferred from the reserves. Under the present proposal, the Liquid Fuels Budget will be \$492,184.00 which will cover the expenditures needed for the daily maintenance and operation of the Township's roadway. The remaining portion of the Liquid Fuels Budget will cover the proposed road work set forth in the 2020 Road Project. For the Fire Tax, the proposed budget is \$357,150.00.

- ❖ The first Resolution is No. 2019-19 which is the Tax Levy for Perkiomen Township for the year 2020. Janet Heacock made a motion seconded by Vivian Schoeller to approve Resolution 2019-19 setting forth the following 2020 Tax Levy for Perkiomen Township: Tax rate for General Purposes, the sum of .35 mills and for Fire Tax purposes, the sum of .27 mills. This tax levy represents no increase in the mileage rate for Perkiomen Township in the year 2020. There were no public comments on the motion. The motion was passed by a vote of 3-0.

 - ❖ The second Resolution was No. 2019-20 which is adoption of the 2020 Perkiomen Township Budget. Vivian Schoeller made a motion seconded by Janet Heacock to adopt Resolution 2019-20, adoption of the 2020 Perkiomen Township Budget: Total Revenues and Expenditures for all funds: \$4,279,291.00 – Broken down as follows: General Fund/Capital Budget: \$3,429,957.00; Fire Tax: \$357,150.00; and Liquid Fuels: \$492,184.00. There were no public comments on the motion. The motion was passed by a vote of 3-0.
3. AQUA: Ms. Daniel informed the Board that in September, AQUA was granted an easement for the water line and hydrant that crosses the Township's property. When this easement was granted, AQUA should have requested a second easement. This easement is for the Regulator Relief Valve and the Discharge Manhole that will be in the gravel parking lot located next to the Township Building. Vivian Schoeller made a motion seconded by Janet Heacock to approve the Grant of Easement to AQUA for the installation of the Regulator Relief Valve Pit and the Discharge Manhole that will be in the area of the gravel parking lot next to the Township Building. There were no public comments on the motion. The motion was passed by a vote of 3-0.

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4. Appointment: As authorized in June, the position of Open Space/Park & Recreation Coordinator was advertised. The Board considered the hiring of Kevin Motsavage as the Open Space/Parks & Recreation Coordinator to begin in January 2020. Vivian Schoeller made a motion seconded by Janet Heacock to appoint Kevin Motsavage as the Perkiomen Township's Open Space/Park & Recreation Coordinator beginning in 2020. There were no public comments on the motion. The motion was passed by a vote of 3-0.

5. 2020 Meeting Schedule: Cecile Daniel presented to the Board the proposed meeting schedule for the year 2020. The Board made no changes to the meeting dates. Janet Heacock made a motion seconded by Vivian Schoeller to approve the meeting dates for 2020 and authorized their advertisement. There were no public comments on the motion. The motion was carried by a vote of 3-0.

SUPERVISORS COMMENTS

William Patterson thanked everyone for participating in the recent Limerick Generating Station.

There being no further business, the December public meeting was adjourned upon motion of Vivian Schoeller and seconded by William Patterson.

Respectfully Submitted,

Cecile M. Daniel

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Township Manager