



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: MARCH 3, 2026

BOARD MEMBERS PRESENT: Pamela Margolis, Chairperson
Dean Becker, Vice-Chairman
Adam Doyle, Member
Albert Campion, Member
Corey Hulse, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Richard Almquist, Township Assistant Solicitor
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Township Road Master

Pamela Margolis called the meeting to order at 7:00 pm.

EXECUTIVE SESSION: There was an Executive Session held prior to this meeting. This was an information session for the purpose of discussing interest in a Real Estate Matter.

CONSENT AGENDA: Ms. Daniel informed the Board that she did not receive the PA State Police Report for February; therefore, this was removed from the Consent Agenda. With the removal of that report, Dean Becker made a motion, seconded by Albert Campion, to approve the consent agenda items as follows: a) Minutes: February 3, 2026; b) Monthly Reports: Ambulance Reports, Perkiomen Township Fire Company Report for February; and the Fire Marshall Report; c) Financial Matters: Authorize for Payment of Bills for February in the amount of \$478,225.19 and the Treasurer's Report to be placed on file for audit. There were no public comments. The motion carried by a vote of 5-0.

PUBLIC COMMENTS: There were no public comments made at this meeting.

OLD/NEW BUSINESS:

- Perkiomen Valley Library: Aileen Johnson, Branch Manager, of the Perkiomen Valley Library was present to update and discuss with the Board the Level of Services the library provides to residents of Perkiomen Township. Mrs. Johnson submitted to the Board the Library's 2025 Annual Report. According to the report, the circulation at the Library is up 10% over the previous year. In April of last year, the Library hired a full-time youth services coordinator. This person has been instrumental in establishing programs for the Library which helps in keeping connected to the community. Renovations to the Library will begin on February 25, 2026. As a result on February 21, 2026, the Library was closed temporarily for six months. The renovation work

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being completed is covered under an LSA Grant received from the Commonwealth Financing Authority. This LSA Grant will not being sufficient to cover the increase in the construction costs. The Library is trying to get supplementary grants to do things that will assist the Library in making improvements to the building. While the Library is closed, Mrs. Johnson explained that this will be a temporary inconvenience for several permanent improvements.

- William Patterson: Ms. Daniel continued the discussion that occurred at the February Meeting regarding the passing of William Patterson. Page 2 of the February Meeting Minutes has been set aside in memory of William Patterson. Second, there was a discussion about the creation of a scholarship fund for the continuing training of the fire company personnel. Ms. Daniel explained that she and John Moran Jr. worked together to develop a set of guidelines for this program. Ms. Daniel presented to the Board a copy of the proposed standard operating guidelines. As discussed at the February meeting, the cost of this program for the Township would be to spend be up to \$10,000.00 each year. This is set up as a reimbursement program. It will be the responsibility of the fire chief or their designated representative to approve the request and submit this to the Township for reimbursement. Based upon the current plan, the amount of the \$10,000.00 will be restored for this scholarship each year. The Board discussed this scholarship program. It was the recommendation of Ms. Daniel to approve the William E. Patterson Training Program. Since this program will begin in 2026, Ms. Daniel prepared Resolution 2026-13. This resolution will amend the 2026 Budget to provide for the \$10,000.00 for this scholarship program and the \$3,000.00 toward the funeral luncheon. After discussion of this proposal, Dean Becker made a motion, seconded by Adam Doyle, to approve Resolution 2026-13 and to establish the William E. Patterson Jr. Training Scholarship for the Perkiomen Township Fire Company. There were no public comments. The motion carried by a vote of 5-0.

SOLICITOR’S REPORT: Richard Almquist presented Solicitor Picardi’s written report to the Board of Supervisors.

- In addition to this report Assistant Solicitor Almquist reported on a matter related to the Artisan Landis Project. Last fall, the final plan approval for the Artisan Landis Project included a condition that the Township move forward with the municipal boundary relocation. In March of 2025, the Board authorized the solicitor to engage in discussing this matter with the solicitor from Lower Frederick Township. These discussions took place in order to move to the next step. Assistant Solicitor Almquist indicated they are ready to draft the Ordinance for this municipal boundary change. As a result, Assistant Solicitor Almuqist requested authorization for his office to begin preparing the Ordinance for review and possible authorization to advertise at the Board’s April monthly meeting. Dean Becker made a motion, seconded by Albert Campion, to authorize Assistant Solicitor Almquist to prepare a draft Ordinance on the

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municipal boundary relocation for discussion and consideration at the April Monthly Meeting. There were no public comments. The motion carried by a vote of 5-0.

ROAD MASTER’S REPORT: Shawn Motsavage submitted his written Report to the Board dated March 2, 2026, for activities occurring during the month of February.

- In addition to his report, Mr. Motsavage requested authorization to advertise the Material and Supply Bid for 2026/2027. Adam Doyle made a motion, seconded by Albert Campion, to authorize Shawn Motsavage to advertise said bid for 2026/2027. There were no public comments. The motion carried by a vote of 5-0.

CODE ENFORCEMENT REPORT: John Moran, Jr. submitted to the Board his Code Enforcement report dated March 1, 2026, for activities that occurred during the month of February.

ENVIRONMENTAL ADVISORY COUNCIL (EAC): Steven Servey updated the Board on the activities of the EAC. There is a meeting set up with Kevin Motsavage to check out a location for a chimney swift bird tower and there will be a program by Indian Run Environmental Education Center for the Township’s Community Day.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel informed the Board that the Planning Commission held its meeting on February 17, 2026. At that meeting, the Planning Commission held a joint meeting with the Board of Supervisors to discuss the future of Harrison Avenue. This discussion was tabled to the Planning Commission’s March 17th meeting.

PARK AND RECREATION REPORT: Kevin Motsavage reminded the public that the next meeting of the Park & Recreation Committee is Thursday, March 12th. The Park & Recreation is working with the EAC to do a tree dedication for William Patterson on Arbor Day.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY (LPVRS): Cecile Daniel recommended that Shawn Motsavage be considered to replace William Patterson as Perkiomen Township’s representative to the LPVRS. Mr. Motsavage is currently a member of the Township’s municipal authority as well as the Township’s Road Master. As a result, he has experience in dealing with sewer issues. Mr. Motsavage has agreed to accept this appointment. Ms. Daniel explained that this appointment would end in December 2026 as this is what remains with Mr. Patterson’s term. With the recommendation of Ms. Daniel, Dean Becker made a motion, seconded by Albert Campion, to appoint Shawn Motsavage to complete the remainder of William Patterson’s term to the LPVRS. There were no public comments. The motion carried by a vote of 5-0.

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ENGINEERS REPORT: Nicholas Szeredai was not present at this meeting, so Cecile Daniel submitted his Engineers' report to the Board.

- 2026 Road Project: The 2026 Road Projects include the mill and overlay of Brookside Road, the Microsurfacing of Keely Lane, Wismer Road, Bauman Road, Marley Road, Eaglet Lane, and Eagleview Lane, and Curb Ramp Projects. The bids for these projects were opened on February 19, 2026. For the 2026 Curb Ramp Projects, Mr. Szeredai has recommended the award be given to the lowest responsible bidder, which was Drumheller Construction Company in the amount of \$72,184.00. For the 2026 Road Project, Mr. Szeredai has recommended that the award be given to the lowest responsible bidder, which is Land-Tech Enterprises in the amount of \$139,448.00. For the 2026 Microsurfacing Projects, Mr. Szeredai has recommended that the award be given to the lowest responsible bidder, which is Asphalt Paving Systems, Inc in the amount of \$159,820.80. In addition to his above-mentioned recommendations, Mr. Szeredai is recommending that the Board authorize Cecile Daniel, Township Manager, to sign the contract documents upon review by Kenneth Picardi, Township Solicitor. Consideration of these projects was discussed and will be decided in two separate motions. Adam Doyle made a motion, seconded by Albert Campion, to award the 2026 Curb Ramp Projects to Drumheller Construction Company of Pottstown, PA in the amount of \$72,184.00; to award the 2026 Road Projects to Land-Tech Enterprises, Inc of Warrington, PA in the amount of \$139,448.00; and to award the 2026 Microsurfacing Projects to Asphalt Paving Systems, Inc. of Hammonton, NJ in the amount of \$159,820.80. There were no public comments. The motion carried by a vote of 5-0. Dean Becker made a motion, seconded by Adam Doyle, to authorize Cecile Daniel to sign the contract documents for all three projects pending review by Kenneth Picardi of these documents. There were no public comments. The motion carried by a vote of 5-0.

MANAGER'S REPORT: Cecile M. Daniel – Ms. Daniel has nothing to report beyond what was discussed during the meeting.

There being no further business, the March public meeting was adjourned upon motion made by Albert Campion and seconded by Dean Becker.

Respectfully Submitted,

Cecile M. Daniel

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Township Manager