



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: JUNE 1, 2021

BOARD MEMBERS PRESENT: William Patterson, Chairman
Vivian Schoeller, Vice-Chairman
Dean Becker, Member
Albert Campion, Member
Adam Doyle, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Nicholas Szeredai, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Township Road Master
Kevin Motsavage, Open Space Coordinator

DUE TO THE COVID-19 PANDEMIC, THE JUNE 1, 2021 MEETING OF THE PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS WAS HELD VIA ZOOM. PRIOR NOTICE WAS POSTED ON THE TOWNSHIP WEBSITE AND ADVERTISED IN THE LOCAL NEWSPAPER.

Chairman William Patterson called the meeting to order at 7:00 pm.

CONSENT AGENDA: Vivian Schoeller made a motion, seconded by Dean Becker, to approve the consent agenda items as follows: a) Minutes: May 4, 2021; b) Monthly Reports: PA State Police Reports for May, Ambulance Reports, Perkiomen Township Fire Company and Fire Marshall Reports; c) Financial Matters: Authorize for Payment of Bills for May in the amount of \$155,682.16 and the Treasurer's Report to be placed on file for audit. There were no public comments. The motion carried by a vote of 5-0.

PUBLIC COMMENTS: There were no public comments made at the June Meeting.

OLD/NEW BUSINESS:

- **Central Perkiomen Rotary Club:** The Central Perkiomen Rotary Club made a request to the Board of Supervisors for permission to allow fireworks on that portion of the Rotary Field Complex located in the Township and at the same time requested a waiver of the Fire Permit fee for said fireworks. The display of the fireworks is scheduled as part of the annual carnival of the Rotary. The date of the display is June 11, 2021 with a rain date of June 12, 2021. This is an annual request of the Rotary Club. As part of this request, the Rotary Club submitted to the Township the required Certificate of Insurance and Fire Permit Application. John Moran informed the

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Board that the paperwork received from the Rotary Club is in order. After review of the two requests, Dean Becker made a motion seconded by Vivian Schoeller to approve the Central Perkiomen Rotary Club requests. There were no public comments on the motion. The motion carried by a vote of 5-0.

SOLICITOR'S REPORT: Solicitor Picardi was present at the meeting and previously submitted his written monthly report to the Board of Supervisors. In addition to his report, Solicitor Picardi informed the Board that an application was submitted to the Zoning Hearing Board from Andy & Rejena Buckley of 15 Willow Lane. The applicants are seeking two variances and a special exception. The variances are for the installation of a proposed shed in the front yard setback and an extension of time of two years to complete this work. The special exception is being requested to allow an addition to the existing detached garage that will exceed the Ordinance limit of 1,000 sq. ft. In addition, John Moran informed the Board that a second application was submitted to the Zoning Hearing Board. This application came from AJ Troncellit for 809 Grave Pike. This application is for a variance from Section 310-87.A of the Zoning Ordinance. The total allowable area of signage is 35 square feet. Currently 809 Gravel Pike is the location for a Jiffy Lube Multi-care business and the applicant is requesting permission to exceed 35 feet. Mr. Moran explained both applications and stated that he does not have an issue with either one. Solicitor Picardi did not have any issues with the applications either. After a brief discussion, Vivian Schoeller made a motion seconded by Adam Doyle advising the Township Solicitor that he is not required to attend either public hearing and should instead inform the ZHB Solicitor that the Township is not opposed to either Application. There were no public comments on the motion. The motion carried by a vote of 5-0.

ROAD MASTER'S REPORT: Shawn Motsavage previously submitted to the Board his Road Master's Report dated June 1, 2021, for activities occurring during the month of May.

CODE ENFORCEMENT REPORT: John Moran, Jr. previously submitted to the Board his Code Enforcement report dated June 1, 2021, for activities that occurred during the month of May.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission held a meeting on May 18, 2021. At that meeting, the Planning Commission discussed the text of proposed revisions to the Elderly Residential Section of the Zoning Ordinance for the intended use of the 20.86 ± acres of property owned by Springhill Realty located on Harrison Avenue behind the Landis Shopping Center.

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PARK AND RECREATION REPORT: Kevin Motsavage informed the Board that the new playground equipment has been installed at the Township Building. The Board has before it two invoices received from General Recreation for this project. The first invoice was for the acquisition of playground equipment which was purchased from General Recreation as part of the CoStars Contract. This invoice is in the amount of \$135,538.90. The second invoice was for the installation of this equipment by General Recreation. That invoice is in the amount of \$118,638.80. SSM submitted a letter to the Board recommending that the payments to General Recreation be approved. Adam Doyle made a motion, seconded by Vivian Schoeller, to approve the payment of invoice #1 in the amount of \$135,538.90 and invoice #2 in the amount of \$118,638.80. There were no public comments on the motion. The motion carried by a vote of 5-0.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Dean Becker informed the Board that the Regional Sewer Authority continues to work on the installation of the middle interceptor and installation of a new generator.

ENGINEERS REPORT: Nicholas Szeredai reported on the following:

1. 54 Wartman Road: Mr. Szeredai informed the Board that he received Escrow Release request No. 2 from HAEG, LLC Developers. A site visit was completed to review the items in the release. There were items being requested for release that were not completed as of this inspection; therefore, they were not part of SSM's recommended release. The amount recommended for release is \$12,805.00. With the recommendation of Mr. Szeredai, Dean Becker made a motion, seconded by Vivan Schoeller, to approve Escrow Release No. 2 to HAEG, LLC in the amount of \$12,805.00. There were no public comments on the motion. The motion carried by a vote of 5-0.

2. 817 Limerick Road Subdivision: At the May Meeting there was a discussion regarding the Letter of Credit put in place for the improvements for 817 Limerick Road Subdivision. At that meeting, Mr. Szeredai indicated that most of the work had been completed, but there were still some outstanding minor issues. It was anticipated that all the work could be completed by the June meeting. Mr. Szeredai informed the Board that all the work has now been completed. As a result, it was his recommendation to release the Letter of Credit/Escrow in the amount of \$30,556.00, less any outstanding consultant invoices, to Atlas Broadband Solutions, Inc. Mr. Szeredai also informed the Board that there was a last-minute issue with the Montgomery County Conservation District. MCCD completed an inspection of this project and issued a report identifying some last-minute issues. It was Mr. Szeredai's opinion that these issues were minor, so he requested the developer to post a cash escrow in the amount of \$5,000.00. This cash escrow has been posted. With the recommendation of Mr. Szeredai, Vivian Schoeller made a motion, seconded by

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Adam Doyle, to release the Letter of Credit/Escrow in the amount of \$30,556.00 less any outstanding consultant invoices to Atlas Broadband Solutions, Inc. for 817 Limerick Road. There were no public comments on the motion. The motion carried by a vote of 5-0.

3. 2021 Road Project: Mr. Szeredai reviewed the request from Innovative Construction Services, Inc. This request is for Payment Application No. 1 for the 2021 Perkiomen Township Paving Project and the approval of the Certificate of Substantial Completion. The amount being requested is \$153,002.45. Mr. Szeredai informed the Board that the bituminous price index increased more than 10% between when the project was bid and when it was completed. As a result, Mr. Szeredai is anticipating a second payment request for this contract based upon this price adjustment which is estimated to be less than \$4,000.00. With the recommendation of Mr. Szeredai, Vivian Schoeller made a motion, seconded by Adam Doyle, to approve Payment Application No. 1 to Innovative Construction Services, LLC in the amount of \$153,002.45 and approval of the Certificate of Substantial Completion. There were no public comments on the motion. The motion carried by a vote of 5-0.

4. 2022 Road Project: Mr. Szeredai informed the Board that he prepared a draft letter on the issue of depressed curbing and the proposed 2022 Road Project. The 2022 Road Project includes the following roads: Buyers Road, Brewster Road, and Wynnewood Drive. In this letter, Mr. Szeredai informs the Board that he and Shawn Motsavage developed criteria for determining which depressed curbs should be replaced. Based upon those criteria, his opinion is that twenty-nine depressed curbs, and one concrete apron should be replaced. This work would be the responsibility of the homeowners to complete. Mr. Szeredai also developed a schedule to notify the homeowners to keep within the timeline needed to prepare bid specifications, bid out the work, and award the 2022 road project. The aim of this letter is to urge the 29 homeowners to replace their deteriorating depressed curbs. Included in this letter is notification that, should the homeowner choose not to complete this work, they could be affected by the five-year directive set forth under the Highway Occupancy Permit Ordinance.

5. 2020 Road Project: Mr. Szeredai informed the Board in May that Allan Myers submitted Application No. 3, which will be the final payment, in the amount of \$5,000.00. There was an area of work that needed to be repaired. That area is located at the intersection of Panepinto Drive and Township Line Road. According to Mr. Szeredai, he reviewed the videos sent to him by Shawn Motsavage on the recently completed repair work. Based upon his review, most of the water now drains. Accordingly, it is SSM's opinion that the contractor did the best that can be done in this area. With the decision made at the May meeting with both the Township Engineer and the Road Master being satisfied with the repair work, the

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payment of \$5,000 will be released to Allan Myers.

MANAGER’S REPORT:

1. Driveway Ordinance: As authorized at the May meeting, the Board authorized the advertisement of Ordinance No. 235 – An Ordinance regulating all driveways within the Township and providing for permits, inspections, construction standards, escrows, and enforcement. The proposed ordinance was advertised and is before the Board for consideration. Dean Becker made a motion, seconded by Vivian Schoeller, to adopt Ordinance No. 235: An Ordinance Regulating All Driveways Within the Township. There were no public comments. The motion carried by a vote of 5-0.

2. 93 Trappe Road: Ms. Daniel explained that the property owners at 93 Trappe Road would like to construct a 1,400 sq. ft addition to their home. This addition will require the property owners to enter into a standard Stormwater Facilities Maintenance & Project Improvements Agreement with Perkiomen Township. The escrow for this project is \$66,671.00 and will cover the construction of the stormwater facilities being constructed at 93 Trappe Road. Currently, the only item remaining is how the property owners propose to fund these improvements. Ms. Daniel recommended the agreement be approved by the Board and forwarded to the property owners for their review. If there are any issues with the agreement, Ms. Daniel will bring the agreement back to the Board. Vivian Schoeller made a motion, seconded by Adam Doyle, to approve the Stormwater Facilities Maintenance Project Improvement Agreement between Perkiomen Township and Stephanie Casillas and David and Diane Parker of 93 Trappe Road. There were no public comments. The motion carried by a vote of 5-0.

3. Municipal Authority: William Patterson submitted a letter to the Board requesting consideration to be appointed to the Perkiomen Township Municipal Authority. If appointed, Ms. Daniel indicated the term would expire at the end of 2023. The Board considered the appointment. Vivian Schoeller made a motion, seconded by Dean Becker, to appoint William Patterson to the Perkiomen Township Municipal Authority for a term to expiring on December 31, 2023. There were no public comments. The motion carried by a vote of 5-0.

4. Request for Engine Brake Ordinance: As discussed at the May meeting, the Board authorized a letter be sent to the PA Department of Transportation, requesting PADOT to complete an investigation along Route 29 from Washington Street to Schoolhouse Road on the issue of restricting the use of engine brakes in this area. This was done and Ms. Daniel informed the Board she received a reply that this investigation will be conducted, but it could take a couple of months.

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SUPERVISOR COMMENTS: William Patterson informed the public that the Township facilities will be opened as of July 1, 2021, and that all public meetings will now be in person meetings and will follow CDC guidance procedures. The opening of the pavilion will be discussed at the Park and Recreation meeting in June.

There being no further business, the June public meeting was adjourned upon motion made by Albert Campion and seconded by Vivian Schoeller.

Respectfully Submitted,

Cecile M. Daniel

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Township Manager