



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: JULY 6, 2021

BOARD MEMBERS PRESENT: William Patterson, Chairman
Vivian Schoeller, Vice-Chairman
Dean Becker, Member
Albert Campion, Member
Adam Doyle, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Nicholas Szeredai, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Township Road Master
Kevin Motsavage, Open Space Coordinator

Chairman William Patterson called the meeting to order at 7:00 pm.

EXECUTIVE SESSION: William Patterson informed the public that there will be an Executive Session following this meeting to discuss Real Estate Matters.

CONSENT AGENDA: Dean Becker made a motion, seconded by Adam Doyle, to approve the consent agenda items as follows: a) Minutes: June 1, 2021; b) Monthly Reports: PA State Police Reports for June, Ambulance Reports, Perkiomen Township Fire Company and Fire Marshall Reports; c) Financial Matters: Authorize for Payment of Bills for June in the amount of \$572,713.88 and the Treasurer's Report to be placed on file for audit. There were no public comments. The motion carried by a vote of 5-0.

PUBLIC COMMENTS: There were no public comments made at the July Meeting.

OLD/NEW BUSINESS: There was no old/new business for the July Meeting.

SOLICITOR'S REPORT: Solicitor Picardi was present at the meeting and previously submitted his written monthly report to the Board of Supervisors. In addition to his report, he had the following agenda items:

- ❖ Adelphia Gateway LLC: Solicitor Picardi explained that Adelphia Gateway has a pipeline and a valve that is in the PECO Corridor that abuts the Township's property. Access to the Adelphia site is off Route 29 and traverses an area that is soggy and close to the Township's rain garden. As a result, Adelphia needs an alternative route

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to their site. This alternative route would come from Trappe Road and cross Township property to the PECO Corridor. The use of this easement will be intermittent and only when Adelphia needs to inspect their facilities in the PECO Corridor. This is a proposed 20-foot-wide access easement. Before the Board for review is the Access Easement Agreement. There is an attachment that shows the 20-foot access, the properties where this access will cross, and the surrounding properties. One of the properties shown on the document is incorrect. The surrounding property should be labeled in the name of the Perkiomen Township Fire Company not the Township. This will need to be corrected. The Board reviewed the Access Easement document and informed Solicitor Picardi that they were okay with moving this forward subject to correcting the one parcel to be shown as own by the Perkiomen Township Fire Company.

- ❖ Verizon Cable Franchise Agreement: Solicitor Picardi presented to the Board the Cable Franchise Agreement with Verizon as negotiated by the Cohen Law Group. This Agreement is a five-year agreement. Solicitor Picardi indicated that, since the last agreement, there have been changes in the FCC's regulations surrounding these agreements. To consider this agreement, the Board first needs to advertise an Ordinance indicating its intent to execute this Cable Franchise Agreement. Vivian Schoeller made a motion seconded by Albert Champion authorizing the advertisement of an Ordinance which will authorize the execution of the five-year Cable Franchise Agreement between Perkiomen Township and Verizon Pennsylvania, LLC. There were no public comments. The motion carried by a vote of 5-0.

ROAD MASTER'S REPORT: Shawn Motsavage previously submitted to the Board his Road Master's Report dated July 2, 2021, for activities occurring during the month of June.

- ❖ In addition to his report, Mr. Motsavage requested authorization to advertise the Snow & Ice Removal Bids for 2021/2022. Dean Becker made a motion, seconded by Adam Doyle, authorizing said advertisement. There were no public comments on the motion. The motion was carried by a vote of 5-0.
- ❖ Mr. Motsavage also informed the Board that PECO Gas contacted him regarding a Highway Occupancy Permit for 110 Betcher Road. The property owner would like to connect his home to gas. To make this connection, a three-foot by four-foot cut would have to be made on Perkiomen Township's side of Betcher Road. Mr. Motsavage informed the Board that Betcher Road was repaved in 2017. This puts the work within the five-year penalty period as set forth within the HOP Ordinance. Mr. Motsavage told PECO what the penalty cost will be for opening Betcher Road within this 5-year period. PECO is aware of this and still would like to move forward. PECO has indicated they will restore Betcher Road using infra-red technology so that

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there will be a nearly seamless transition from the road to the new patch. The Board discussed PECO's request for an HOP to open Betcher Road. Adam Doyle made a motion seconded by Albert Campion authorizing Shawn Motsavage to issue the Highway Occupancy Permit to PECO Gas to connect 110 Betcher Road to their gas line upon payment of the penalties as required under the HOP Ordinance. There were no public comments on the motion. The motion was carried by a vote of 5-0.

CODE ENFORCEMENT REPORT: John Moran, Jr. previously submitted to the Board his Code Enforcement report dated July 1, 2021, for activities that occurred during the month of June.

- ❖ In addition to his report, Mr. Moran informed the Board that the developer for 182 Trappe Road has applied to the Zoning Hearing Board for variances from Section 310-97.A.2 and Section 310-97.A.4. The developer is proposing an 8-lot subdivision. This is the beginning of the development process for this property. This proposed development plan will also need Conditional Use Approvals. After review and discussion on the application, Dean Becker made a motion, seconded by Adam Doyle, authorizing the attendance of the Township Solicitor and Township Manager at the Zoning Hearing Board's public hearing for 182 Trappe Road. There were no public comments. The motion carried by a vote of 5-0.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission of June 15, 2021 was canceled.

PARK AND RECREATION REPORT: Kevin Motsavage submitted a revised form on the Township's rules governing the rental of the Township's Pavilion. The form was reviewed and there were no issues on the items being covered, but the writing of the items needs to be edited. Next, Mr. Motsavage informed the Board that the Park & Recreation Board would like to install two concrete pads at the Lodal Creek Park. These pads would be installed under the picnic tables. This work includes the excavation of the existing stone, installing 2B clean stone, forming the pads, and then pouring the cement. Mr. Motsavage is recommending that this work be completed at a cost of \$5,845.00. This Board considered the recommendation of Mr. Motsavage and Dean Becker made a motion, seconded by Vivian Schoeller, to approve the installation of two concrete pads at the Lodal Creek Park for \$5,845.00. There were no public comments on the motion. The motion carried by a vote of 5-0.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Dean Becker informed the Board that the Regional Sewer Authority continues to work on the installation of the middle interceptor.

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ENGINEERS REPORT: Nicholas Szeredai reported on the following:

1. 2022 Road Project: William Patterson informed the public that the Board held a Road Inspection on Friday, June 11th for the 2022 Road Project. Mr. Szeredai informed the Board that a Confirmation of Services was submitted to the Township for this project. There were no objections to the Confirmation of Services. The present schedule is to complete the survey work during July or August so that the design work of the handicapped ramps can be completed. Mr. Szeredai reviewed the proposed letters that were drafted for residents who reside on Buyers Road, Brewster Road, and Wynnewood Drive. There were two forms of the letter under review. The first version of the notification letter was more generic to encourage repairs of the driveway in anticipation of the 2022 Road Project. Once this project is complete, there is a 5-year period under the Highway Occupancy Permit Ordinance that would require penalties should a property owner decide to make repairs during this time. The second version of the notification letter is being sent to twenty-nine property owners. This letter is a notification that the depressed curb portion of the driveway is in poor condition, and it is recommended that this either be repaired or replaced by the homeowner before the start of the 2022 Road Project. The criteria established to make this determination is included in the letter. The Board review and discussed the letter. There was only one minor change made. Anyone doing this work would be required to obtain a Highway Occupancy Permit. There was a discussion about waiving the fee for a limited time. Dean Becker made a motion, seconded by Vivian Schoeller, to waive the required fee of the Highway Occupancy Permit for driveway work on the effected roadways up until the 2022 Road Project is started. There were no public comments on the motion. The motion carried by a vote of 5-0.

2. 54 Wartman Road: Mr. Szeredai informed the Board that he received Escrow Release request No. 3 from HAEG, LLC Developers. The work that was completed under this application was found acceptable. SSM is recommended the release of \$18,667.98. With the recommendation of Mr. Szeredai, Vivian Schoeller made a motion, seconded by Adam Doyle, to approve Escrow Release No. 3 to HAEG, LLC in the amount of \$18,667.98. There were no public comments on the motion. The motion carried by a vote of 5-0.

3. Schoolhouse Run Bridge & Channel Work: Mr. Szeredai informed the Board that he received a request for final payment for Stonewood Landshaping for the work they completed for the Schoolhouse Run Stream Channel and Bridge Project. The amount of the final request is \$1,500.00. This amount is for the retainage. According to Mr. Szeredai, the request was reviewed and found to be accurate, and the work covered by the payment application was installed according to the project specifications. With the recommendation of Mr. Szeredai, Dean Becker made a motion, seconded by Adam Doyle, to approve Payment the Final Payment Application No. 2 in the amount

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of \$1,500.00 to Stonewood Landshaping. There were no public comments. The motion carried by a vote of 5-0.

4. Township Project Updates: The Bog Turtle Study was completed at the Cranberry Bridge. There were no bog turtles found. A report was forwarded to the U.S. Fish and Wildlife Services. With this completed, the Township can move forward with the Bridge Maintenance Work Project and begin the permitting process. Also, the Confirmation of Services for the repairs to the Municipal Building was submitted to the Township. There were no comments or objections, so SSM will proceed with the project.

MANAGER’S REPORT:

1. Conditional Use Application: The Township is in receipt of a Conditional Use Application that was filed by Mark Marino for 532 Gravel Pike. This application is a request to install an Electronic Sign under Section 310-84 of the Township’s Zoning Ordinance. The Board must set a date for a public hearing on this application. Adam Doyle made a motion, seconded by Vivian Schoeller, to set the public hearing for Conditional Use Application 2021-1: Mark Marino of 532 Gravel Pike for Tuesday, August 3, 2021 at 7:00 p.m. There were no public comments. The motion carried by a vote of 5-0.

There being no further business, the July public meeting was adjourned upon motion made by Dean Becker and seconded by Vivian Schoeller.

Respectfully Submitted,

Cecile M. Daniel

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Township Manager