

Perkiomen Township

2025 FEE SCHEDULE

Adopted by Resolution 2025-6; January 6, 2025

ADMINISTRATION

Photocopying / Scanning Fee	\$0.25/Page per Side
Large Format Photocopying or Scanning Fee (sheets larger than 11x 17)	\$5.00/Sheet
Administration File Research Fee	\$20.00 per hour
Flash Drive Upload (other than Fire Services Materials)	\$25.00 per Flash Drive
Returned Check Fee	\$20.00
Right to Know	Applicable Fees shall be paid to receive access to, or copies of, the record requested.
Copies (A photocopy is either a single-sided copy or one side of a double-sided black-and-white copy of a standard 8.5" X 11" page)	\$0.25/Page/Side
Certification of a Record	\$1.00 per record
Specialized documents (For example, but not limited to, blue prints, color copies, non standard sized documents)	Actual Cost
Facsimile/Microfiche/Other Media	Actual Cost
Redaction Fee	No Charge
Conversion to Paper	If a record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the record to be duplicated in the more expensive medium.
Postage Fees	Actual Cost of Postage
Statutory Fees	Actual Cost
Inspection of Redacted Records	Duplication Costs Only
Enhanced Electronic Access	Actual Cost
Prepayment	Prior to granting a request for access, the Township may require a requester to prepay an estimate of the fees authorized under this Fee Schedule, if the fees required to fulfill the request are expected to exceed \$100.00.
Payment at Delivery	Once the request is fulfilled and prepared for release, the Township reserves the right to obtain the cost of the records prior to their release.
Professional Services Fees Recovery	See Applicable Township Resolution

COMMUNITY PLANNING	
SUBDIVISION AND/OR LAND DEVELOPMENT	
<i>Note: Application fee is non-refundable and separate from Escrow required – Please use two separate checks. The Township will draw down the escrow for all professional services fees associated with the plan review process. The applicant will be required to replenish the escrow upon notice from the Township. All applications for Subdivision & Land Development must be submitted to Montgomery County Planning Commission (MCPC) for review. Costs associated with the MCPC review are not included in the Township fees. The MCPC fee can be found on the current MCPC Act 247 Fee Schedule.</i>	
Sketch Plan (Chapter 264, Section 264-9)	No Fee
Minor Subdivision Plan / Lot Line Change (Chapter 264, Section 264-19)	
Application Fee:	\$500.00
Escrow:	\$4,000.00
Preliminary Plan for Subdivision and/or Land Development (Chapter 264, Section 264-11)	
Application Fee (Residential)	\$1,000.00
Application Fee (Commercial)	\$2,000.00
Escrow:	\$5,000.00
Plus Escrow Fee per Lot/Unit	\$200.00
Final Plan for Subdivision and /or Land Development (Chapter 264, Section 264-13)	
Application Fee (Residential or Commercial):	\$250.00
Escrow:	To be replenished to the amount stated above under Preliminary Plan
Preliminary/Final Plan (Residential Subdivisions of 3 Lots or Less or Commercial Buildings of 5000 sq. ft. or less on an existing lot)	
Application Fee:	Fee as stated above for Preliminary Plan
Escrow:	\$5,000.00
Plus Escrow Fee per Lot/Unit	\$200.00
ORDINANCES AND PLANS	
Code of Perkiomen Township	\$100.00
Comprehensive Plan – Printed Copy	\$50.00
Comprehensive Plan – Disk	\$6.00
Open Space Plan	\$40.00
Stormwater Management Ordinance	\$12.00
Subdivision/Land Development Ordinance	\$20.00
Zoning Ordinance – map included	\$25.00
Township Maps (Zoning, Road Map, Steep Slope, Soils, etc.)	\$5.00 Each

STORMWATER MANAGEMENT ORDINANCE	
<p><i>Note: For those instances, other than Subdivision and Land Development, a Non-Refundable Application Fee and Escrow shall be required to cover the review by the professional consultants, Township Solicitor, and any Recording Fees. Please provide two separate checks to be submitted with the Application. The Township will draw down the escrow for all fees associated with the plan review process. The applicant will be required to replenish the escrow upon notice from the Township.</i></p>	<p>Application Fees: Small Projects: \$75.00 Other Projects: \$250.00</p> <p>Impervious Area plus Area of Disturbance Escrow Fees: 0-5000 sq. ft.: \$3000.00 5001 - 25,000 sq. ft.: \$8,000.00 25,001 - 100,000 sq. ft.: \$12,000.00 100,001 or more sq. ft.: \$15,000.00</p>

ZONING & CODES*

PA UCC PERMITS

\$4.50 Training Fee will be added to each Construction/Demolition and Plumbing Permit, respectively for remittance to the Department of Labor and Industry, as mandated by Pennsylvania State Law.

**FAILURE TO OBTAIN NECESSARY PERMIT(S) SHALL RESULT IN PERMIT FEES(S) BEING DOUBLED. PERMIT FEES INCLUDE THE FIRST INSPECTION REQUIRED FOR PROJECT CODE COMPLIANCE. IF A RE-INSPECTION IS REQUIRED, A FEE OF \$99.00 SHALL BE PAID TO THE TOWNSHIP PRIOR TO THE RE-INSPECTION. PERMIT FEES DO NOT INCLUDE INSPECTOR/PLAN REVIEWER PARTICIPATION AT MEETINGS. IF A MEETING IS REQUESTED OR REQUIRED, A FEE OF \$49.50 PER HALF HOUR WILL BE ADDED TO THE PERMIT FEE OR BE BILLED DIRECTLY TO THE APPLICANT/OWNER/CONTRACTOR. NO INSPECTIONS OR MEETINGS WILL BE UNDERTAKEN UNTIL SUCH PAYMENT IS MADE. IN LIEU OF COLLECTING FEES FOR INSPECTION OR CONSULTING SERVICES, PERKIOMEN TOWNSHIP HAS THE RIGHT TO REQUIRE AN APPLICANT/OWNER/CONTRACTOR TO POST AN ESCROW IN AN AMOUNT DETERMINED BY THE TOWNSHIP. THE ESCROW WILL BE DRAWN DOWN FOR ADDITIONAL PLAN REVIEWS, RE-INSPECTIONS, AND/OR MEETINGS (WHETHER IN PERSON, BY PHONE, VIRTUAL, AND/OR WRITTEN CORRESPONDENCE). IN ADDITION, IF THE BILLED TIME EXCEEDS THE PERMIT FEE(S) PAID, THE APPLICANT/OWNER/CONTRACTOR SHALL REPLENISH THE ESCROW ACCOUNT AS AND WHEN REQUESTED BY THE TOWNSHIP.*

Construction Permit for New Buildings, Structures, and Additions	
Residential - Dwellings & Additions to (excluding Decks & Porches unless part of a house or addition plan set)	\$150.00 + \$0.40/sq.ft.
Accessory or Manufactured Structures over 1000 sq. ft. in size	\$75.00 + \$0.40/sq. ft.
Deck	\$35.00 + \$0.40/sq. ft.
Open Porch (Enclosed Porch is considered an Addition)	\$75.00 + \$0.40/sq. ft.
Swimming Pools -	
a. First \$1,000.00 of cost	\$85.00
b. Each additional \$1,000.00, or part thereof, of cost over \$1,000.00	\$10.00/thousand
c. Storable Pools (Taken down at end of season)	\$40.00
Non-Residential (includes apartment buildings)	\$400.00 + \$0.50/sq. ft.
Accessory or Manufactured Structures (excluding manufactured sheds for storage only and w/o a permanent foundation. These sheds will require a Zoning Permit only)	\$150.00 + \$0.50/sq. ft.
Swimming Pools -	
a. First \$1,000.00 of cost	\$150.00
b. Each additional \$1,000.00, or part thereof, of cost over \$1,000.00	\$ 10.00/thousand
Foundation Only (Residential or Commercial)	\$0.50 a linear foot or \$10.00 per pier
Construction Permit for Alterations, Fit-outs, Repairs, and Demolition - Applies to construction that <u>does not</u> increase the footprint of existing structures.	
Residential	
a. First \$1,000.00 of construction value	\$100.00
b. Each additional \$1,000.00 of construction value over \$1,000.00	\$10.00/thousand
Non-Residential	
a. First \$1,000.00 of construction value	\$200.00
b. Each additional \$1,000.00 of construction value over \$1,000.00	\$ 12.00/thousand
Wireless Communication Facilities	See Wireless Communication Facilities Below
Plumbing Permit - Each trap	\$ 15.00 or \$45.00 Min.
Zoning Permits	\$40.00
Zoning - Research & Written Determination	\$40.00
Use and Occupancy Permits (Certificate of Occupancy)	
a. Residential (per unit)	\$50.00
b. Non-Residential (per unit / tenant area)	\$100.00
Grading Escrow (For Lots in which plantings, final grading, rake, or seeding cannot take place due to weather conditions before Final Inspection /U&O)	
Residential	
a. up to and including 1 acre	\$1,000.00
b. for every 1/4 acre over 1 acre or fraction thereof	\$250.00
Non-Residential/Commercial/Industrial.	
a. up to and including 2 acres	\$2,000.00
b. for every acre over 2 acres or fraction thereof	\$250.00

HEARINGS & INTERPRETATIONS	
<p><i>Note: If in addition to the Application Fee for a Conditional Use, Zoning Hearing, Floodplain Appeal, or Zoning Amendment, the township staff determines that the plan(s) shall be reviewed by professional consultants, escrow shall be posted at these rates. The Application fee is non-refundable and separate from Escrow required - Please use two separate checks. The Township will draw down the escrow for all fees associated with the plan review process. The applicant will be required to replenish the escrow upon notice from the Township.</i></p>	<p>Lots/Units: 2 or less lots: \$1000.00 3 - 10 lots: \$3000.00 11-25 lots: \$5000.00 26 -100 lots: \$8000.00 101 or more lots: \$10,000.00</p> <p>Building Size: 0-5000 sq. ft.: \$3000.00 5001 - 25,000 sq. ft.: \$8,000.00 25,001 - 100,000 sq. ft.: \$12,000.00 100,001 or more sq. ft.: \$15,000.00</p>
Zoning Hearing Board or Conditional Use Hearing / Residential	\$500.00
Zoning Hearing Board or Conditional Use Hearing / Non-Residential	\$1,000.00
Zoning Hearing Board Hearing or Conditional Use Hearing for Accessory Structures, Fence(s), or Residential Swimming Pools	\$350.00
Zoning Hearing Board Hearing or Conditional Use Hearing for Signs	
a. Signs up to and including 35 sq. ft. in size	\$500.00
b. Signs over 35 sq. ft. in size or 2 or more signs	\$1,000.00
Curative Amendment or Validity Challenge	\$2,500.00
Rezoning (Amendments to Zoning Map)	\$2,500.00
Floodplain Appeal	\$500.00
UCC Hearing Board	\$500.00

FIRE SERVICES	
Fire Permit	\$25.00
Installation of Sprinkler or Standpipe System	\$200.00 + \$25.00 per \$1000.00 of estimated cost
Modification of Existing Sprinkler or Standpipe System	\$100.00 + \$25.00 per \$1000.00 of estimated cost
Installation of Kitchen Hood Suppression System	\$350.00
Modification of Kitchen Hood Suppression System	\$250.00
Install Other Suppression System	\$500.00
Modification of Other Suppression System	\$350.00
Use of torch to remove paint from building (excluding single family detached dwellings)	\$35.00
Automatic fire detection devices (except one & two family dwellings) installation or addition of smoke detectors, pull stations or other devices:	
a. First \$1,000.00 of estimated cost	\$75.00
b. Each additional \$1,000.00 of estimated cost	\$40.00
Permit for Sale of (includes novelty items) or Display Fireworks	\$100.00
Permit for Consumer Fireworks	\$50.00
Fire Code Assessment Violation	\$25.00
Fire Investigation Reports (Hard Copy or Electronic)	\$35.00/Ea.
Pictures Printed on Photo Stock	
5 X 7	\$20.00/Ea.
8 X 10	\$22.00/Ea.
Flash Drive of Fire Investigation Pictures and/or Video	\$110.00

TAX COLLECTOR	
Tax Certification	\$25.00
Tax Duplicate	\$5.00
Returned Check Fee	\$35.00

PUBLIC WORKS	
<i>Note: In instances where township staff determines that a Highway Occupancy Permit Plan be reviewed or the proposed work be inspected by professional consultants, escrow shall be posted. The Township will draw down the escrow for all fees associated with the plan review or inspection process. The applicant will be required to replenish the escrow upon notice from the Township.</i>	Escrow Fee(s) to be determined by township staff depending on the complexity or nature of the project on a case by case basis.
HIGHWAY OCCUPANCY PERMITS	
Application Fee	\$50.00
Surface openings per 100 linear feet or fraction thereof	
a. Opening in Pavement	\$40.00
b. Opening in Shoulder	\$20.00
Surface opening of Less than or equal to 36 sq. ft.	
a. Opening in Pavement	\$30.00
b. Opening in Shoulder	\$15.00
Test Holes in Pavement or Right-of-way (12 in. Diameter or less)	\$20.00 per hole
New or Replaced Utility Pole (up to 4 Poles)	\$75.00
a. Each additional pole	\$10.00
Underground Utilities within Right-of-way	\$2.00 per linear foot
Driveways; All types of Surfaces.	
a. Residential	Application Fee Only
b. Non-residential, Commercial, or Industrial	\$100.00
Storm Water tie-in to existing storm water collection system	\$350.00
Curb Replacement per lineal foot	\$2.00
Escrow for Road Occupancy Permits - to be determined by Township Engineer and/or Twp. Road Master	\$500.00 minimum
Wireless Communication Facilities	See Wireless Communication Facilities Below

MISCELLANEOUS	
Solicitation Permit (30 Days - Per Solicitor, Max. 5 permits)	\$100.00
Towing & Storage	
a. Towing	Price set by Towing Company
b. Storage	Price set by Towing Company
Pavilion Rental	\$50.00 Deposit
Grass Cutting/Trimming on Properties with Ord. Violation - Per Cutting (Fee to be applied by placing a lien on the property)	
a. Properties <.5 Acres in size	\$250.00
b. Properties .5 to <1 Acre in size	\$350.00
c. Properties 1 to <2 Acres in size	\$450.00
d. Properties 2 or more Acres	\$550.00
Chapter 294, Section 294-9 Assessment Violation (No Parking)	\$25.00

WIRELESS COMMUNICATION FACILITIES (WCF)*	
Terms as defined by Chapter 310, Article 25 of the Township Code	
***Applicant to file a HOP Application or Construction Permit Application unless specified otherwise	
Wireless Communication Support Structure	
a. On public or private property (Construction Permit)	\$1000.00 per structure
Wireless Communication Accessory Equipment*** (includes, buildings, shelters, cabinets, sheds, or similar structures)	\$500.00 per
Wireless Communication Antenna***	\$500.00 per Antenna or Antenna Array
Modification or Replacement***	\$500.00 per
Escrow for Professional and/or 3rd Party Code Review	\$1000.00 minimum (Please provide separate check)
*Fees above shall be applied unless a WCF fee is regulated by a Federal and/or State Law	

SMALL WIRELESS FACILITIES (SWF)	
Terms as defined by Chapter 310, Article 28 of the Township Code	
Applicant to file necessary HOP Application, Construction Permit Application, etc. unless specified otherwise	

Fee Type	Amount/Unit
Application Fee for Small Wireless Facilities within the Right-of-Way Collocated on Existing Utility, Township, or Decorative Pole(s) ¹	
a. Applications Containing one (1) to five (5) Small Wireless Facilities	\$500.00 per Application between 1-5 SWF's
b. Each Additional Small Wireless Facility	\$100.00 per additional Small Wireless Facility
Application Fee for New or Replacement Utility Pole with Small Wireless Facilities Attached within the Right-of-Way ¹	\$1000.00 per Application
Annual Right of Way Use Fees ^{2,3}	
a. Small Wireless Facilities Collocated on Existing Utility or Decorative Poles	\$270.00 per year, per SWF
b. New Utility Poles with Small Wireless Facility Attached	\$270.00 per year, per SWF
Attachment of Small Wireless Facilities to Township Poles	
Fees for the Attachment of Small Wireless Facilities to Township Poles will be determined on a per application basis by the Township subject to the provisions of Article 28 § 310-232.C. and 53 P.S. 11704.5(e)(1)-(3).	

Notes:

¹ These fees are subject to the "Rate or Fee Adjustments" provisions of 53 P.S. 11704(c)(1) as may be authorized by the FCC from time to time and, if applicable, will be adjusted on a pro rata basis consistent with the FCC's adjustments.

² SWFs collocated on Township poles are not subject to the Annual Right-of-Way use fees pursuant to 53 P.S. 11704.5(d).

³ Where applicable, a permit-specific, annual Right-of-Way fee that reasonably approximates the Township's costs to manage an SWF deployed within the Right-of-Way may be assessed consistent with Article 28 §310-230.D(2) and 53 P.S. 11704.3(c)(1)-(3).