



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: FEBRUARY 6, 2024

BOARD MEMBERS PRESENT: Adam Doyle, Chairman
Pamela Margolis, Vice-Chairperson
Dean Becker, Member
Albert Campion, Member
Gary Filzen, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Nicholas Szeredai, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Township Road Master

Adam Doyle called the meeting to order at 7:00 pm.

EXECUTIVE SESSION: Adam Doyle informed the public that the Board held an Executive Session prior to this meeting to discuss a Real Estate Matter and a Personnel Matter.

CONSENT AGENDA: Gary Filzen made a motion, seconded by Dean Becker, to approve the consent agenda items as follows: a) Minutes: January 2, 2024; b) Monthly Reports: PA State Police Reports for January, Ambulance Report, Perkiomen Township Fire Company Reports for December and January and Fire Marshall Report; c) Financial Matters: Authorize for Payment of Bills for January in the amount of \$298,517.34 and the Treasurer's Report to be placed on file for audit. There were no public comments. The motion was carried by a vote of 5-0.

PUBLIC COMMENTS: There were no public comments made at this meeting.

OLD/NEW BUSINESS: There was no Old/New Business for this meeting.

SOLICITOR'S REPORT: Kenneth Picardi was present at the meeting and submitted his written report to the Board of Supervisors.

In addition to his report Solicitor Picardi presented to the Board the matter of Blake and Amelia Sim vs. Perkiomen Township. Solicitor Picardi has been in negotiations with Counsel for the Sims regarding threatened litigation on the matter of professional fees spent to review the proposed development located at 36 Smith Road. After talking over this matter with Counsel for the Sims, the matter can be settled for a one-time payment of

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\$1,250.00 and the Sims executing a General Release in favor of the Township. It is the recommendation of Solicitor Picardi that the Board approve the payment to the Sims. Solicitor Picardi will then contact Counsel to obtain the General Release with payment of this settlement. Pamela Margolis made a motion seconded by Albert Campion to approve the one-time payment to Blake and Amelia Sim in the amount of \$1,250.00 to settlement of this matter. There were no public comments. The motion was carried by a vote of 5-0.

ROAD MASTER'S REPORT: Shawn Motsavage submitted to the Board his Road Master's Report dated February 2, 2024, for activities occurring during the month of January.

In addition to his report, Mr. Motsavage submitted the following:

A request to authorize the advertisement for the Material and Supply Bid for 2024. Dean Becker made a motion seconded by Pamela Margolis authorizing Shawn Motsavage to advertise the Material and Supply Bid for 2024. There were no public comments. The motion was carried by a vote of 5-0.

Mr. Motsavage requested the Board consider the purchase of a Titan Pro Plus II Leaf Vacuum and a new pickup truck with associated equipment (a plow, spreader, and warning lighting). Mr. Motsavage reviewed for the Board a quote that he received from Golden Equipment in the amount of \$100,456.00 for the Titan Pro Plus II Leaf Vacuum. He informed the Board that this equipment will be used to assist the Road Crew in the Township's Leaf Collection Program. It is anticipated that delivery of this equipment will take ten months from when the order is placed. As a result, Mr. Motsavage is requesting the Board approve the purchase of this piece of equipment so that the Road Crew will have the equipment in time for the Fall Leaf Collection Program. Second was the purchase of a new 2024 truck and associated equipment. Currently, Mr. Motsavage is still looking into the cost of the associated equipment. Based upon the information that he has obtained to date, it was Mr. Motsavage's request that the Board approve the purchase of this truck and associated equipment with a price not to exceed a total of \$90,000.00. The Board discussed the purchase of both the leaf vacuum and the truck with associated equipment. Dean Becker made a motion seconded by Albert Campion to purchase a Titan Pro Plus II Leaf Vacuum from Golden Equipment for the price of \$100,456.00 and the purchase of a new 2024 truck with associated equipment with a price not to exceed \$90,000.00. There were no public comments. The motion was carried by a vote of 5-0.

CODE ENFORCEMENT REPORT: John Moran, Jr. submitted to the Board his Code Enforcement report dated February 1, 2024, for activities that occurred during the month of January.

In addition to his report, Mr. Moran requested the Board authorize a letter be sent to Skippack Township asking for assistance of their Fire Police in the Perkiomen Township Fire Company's 3rd annual 5k Run/Walk, which is scheduled for Saturday, April 20, 2024.

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At the request of Mr. Moran, Albert Campion made a motion seconded by Gary Filzen authorizing a letter be sent to Skippack Township requesting assistance of their Fire Police. There were no public comments. The motion was carried by a vote of 5-0.

ENVIRONMENTAL ADVISORY COUNCIL: Tabled Until the March Meeting.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel informed the Board that the Planning Commission held their meeting on January 16, 2024. At that meeting a company known as Artisan Land Company submitted a sketch plan for review. This sketch plan was for property owned by Richard & Kenneth Landis and is located on Bucker Road/Centennial Street. Ms. Daniel explained that the property is in three municipalities: Perkiomen Township, Lower Frederick Township, and Schwenksville Borough. Presently, the plan shows forty-one single family homes of which twenty-seven homes are in Perkiomen Township.

PARK AND RECREATION REPORT: Kevin Motsavage informed the Board that Community Day is scheduled for June 1st and the Electronic and Paper Shredding Events are scheduled for September 7th. The next Park and Recreation meeting will be March 14th.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: William Patterson informed the Board that the LPVRS Reorganized. The major issue was a sanitary sewer overflow that took place between January 1st at 10:00 PM into January 2nd at 7:00 AM. There was a computer failure which caused the pumps to fail and the alarm system to malfunction. The computer failure resulted in no one at the Authority getting any notification of the sewer overflow occurring. The overflow was approximately three million gallons of sewer flow however only a very little of the flow went into the Perkiomen Creek. PADEP was notified of the incident and the equipment has been repaired.

ENGINEERS REPORT: Nicholas Szeredai was present at this meeting and submitted his engineers' report to the Board.

- 2024 Road Project: Mr. Szeredai reviewed the 2024 Road Project. This project will include the portion of Seitz Road (joint before Rain Tree Circle to the joint near Fox Heath Boulevard) and add alternative bids for the milling and overlaying of Fell Lane and Dartmoor Road. The road work to be completed in Seitz Road will involve excavating the road to a 6-inch depth, then replacing all the asphalt material. This work is similar in nature to the work that was completed in Seitz Road as part of the 2023 Road Project. Like in 2023, the work being completed on Seitz Road will require a temporary road closure and detour. Mr. Szeredai reviewed the detour plan for the Board. This detour will utilize Bridge Street and Fox Heath Boulevard so that the public can travel from one side of Seitz Road to the other. The side streets along Seitz Road will remain open for limited local traffic. During the project, there may be minor

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traffic delays. It is estimated that Seitz Road will remain closed for a two – three-week period. The proposed schedule is to complete this work after school closes for the Summer. There will be no detour for the work being proposed for Fell Lane and Dartmoor Road. Mr. Szeredai requested approval of the proposed detour for the work to be completed on Seitz Road and authorization to put this project out for bid. The Board discussed the request made by Mr. Szeredai. Pamela Margolis made a motion seconded by Dean Becker approving the proposed detour for the work to be completed on Seitz Road and authorized advertisement of the 2024 Road Project. There were no public comments. The motion was carried by a vote of 5-0.

- Lodal Creek Park Stormwater Improvements: Mr. Szeredai explained that there are two storm sewer pipes in Lodal Creek Park that are failing. There is an eighteen-inch pipe coming off Bridge Street and a thirty-six-inch pipe that is parallel to Godshall Road that needs to be replaced. The Board discussed the location of these two areas and the proposed work to be completed. Dean Becker made a motion, seconded by Albert Campion, to authorize the bidding of the stormwater improvements to be made in Lodal Creek Park. There were no public comments. The motion was carried by a vote of 5-0.
- Perkiomen Hazard Mitigation Project: Under the Hazard Mitigation Grant, the Township has purchased six properties. The next step is to bid the demolition of the structures on five of the six properties. The bid documents are complete for 19 Wartman Road, 10 Skippack Pike, 1, 2 and 3 Haldeman Road to complete the building demolition, debris removal, site stabilization, and other related work. It was noted that the Board had already waived the demolition fee, less the State Permit Fee for the demolition of structures damaged due to Hurricane Ida. To move forward, Mr. Szeredai is requesting authorization from the Board to put this project out for bid. Albert Campion made a motion, seconded by Gary Filzen, to bid the demolition and all related work for 19 Wartman Road, 10 Skippack Pike, and 1, 2, and 3 Haldeman Road. There were no public comments. The motion was carried by a vote of 5-0.
- MS4 Pollutant Reduction Project: As part of the Townships' MS4 Pollutant Reduction Plan (PRP), PA Department of Environmental Protection requires the on-going maintenance of work for five years following the completion of the PRP. Year 1 reporting occurred in 2023. SSM issued a Confirmation of Services, which included work from LandStudies for the required Year 2 – 2024 Stream Restoration Maintenance and Reporting work. The fee under this Confirmation is \$16,500.00. This work will include coordination with PA DEP on the required stream restoration maintenance. The Board reviewed the work to be completed under this confirmation. Dean Becker made a motion, seconded by Albert Campion, to approve the Confirmation of Services for the Year 2 – Stream Restoration Maintenance in the amount of \$16,500.00. There were no public comments. The motion was carried by a vote of 5-0.

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- 18 Wartman Road: Brandon Dietrich is constructing a new home at 18 Wartman Road. As part of that construction, Mr. Dietrich posted an escrow to cover the stormwater management and sanitary sewer improvements. Mr. Szeredai reviewed Escrow Release No. 1 and indicated that the work completed was adequate; therefore, he is recommending that the Board approve Escrow Release No. 1 in the amount of \$69,530.00. On the recommendation of Mr. Szeredai, Gary Filzen made a motion, seconded by Albert Campion, to approve a partial escrow release to Brandon Dietrich in the amount of \$69,530.00. There were no public comments. The motion was carried by a vote of 5-0.

MANAGER’S REPORT: Cecile Daniel reported on the following:

- Ambulance Service: Ms. Daniel informed the Board that she received a letter from Freedom Valley Medical Rescue (FVMR) regarding their ambulance services to Perkiomen Township. As of April 1st, they will cease operation at their Green Lane and Collegeville Stations. The closing of the Collegeville Station will have an impact on Perkiomen Township. In anticipation of that deadline, Ms. Daniel informed the Board that the Township needs to explore a replacement for the ambulance service. In anticipation of this, a subcommittee was created to explore with the surrounding ambulance corps the feasibility of their taking over that area of Perkiomen Township serviced by FVMR. This subcommittee met with (1) Plymouth Community Ambulance Association, who already service a portion of the Township, and (2) Skippack Emergency Medical Services (SEMS), who provides ambulance service for Trappe Borough and passes through Perkiomen Township to get there. Based upon the discussions that took place, the subcommittee recommended that the Board consider authorizing SEMS to replace FVMR for 2024. Based upon the discussions with SEMS the charge to Perkiomen Township would be \$100/call. Using the estimate of calls from FVMR for 2023, Ms. Daniel estimated the cost to the Township would be \$31,200. With this estimate, the price per call would be covered by the set aside in the 2024 Budget. In consideration of this change, Ms. Daniel recommended the following to the Board: (1) Inform Skippack Ambulance that Perkiomen Township is willing to consider revising its standing Resolution regarding Ambulance Service Territory. This change will be to replace FVMR with the appointment of SEMS to their coverage area. (2) Informed FVMR of this change. (3) Inform Montgomery County of this change. Moving forward at the March Monthly Meeting, the Board should consider repealing Resolution 2024-5 and replacing it with a new Resolution setting forth the change in the ambulance service provider for FVMR’s service area in Perkiomen Township to SEMS for 2024. The Board discussed the recommendation of the committee and the present ambulance corps crisis and its effect on Perkiomen Township. Dean Becker made a motion, seconded by Albert Campion, authorizing letters be sent to (1) SEMS informing them that Perkiomen Township is looking to have them replace FVMR as

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the provider of ambulance service in their area of the Township; (2) Inform FVMR of this change in coverage; and (3) Inform Montgomery County of this change in coverage. There were no public comments. The motion was carried by a vote of 5-0.

- Artisan Construction Group: Artisan Land Company has submitted a sketch plan to Perkiomen Township for the development of property owned by the Landis Family and located on Bucher Road/Centennial Street. The property is split between three municipalities: Perkiomen Township, Schwenksville Borough, and Lower Frederick Township. Based upon the size of the tract: there are: 27 Lots being proposed in Perkiomen Township; 13 Lots being proposed in Schwenksville Borough; and 1 lot being proposed in Lower Frederick Township. Although all three municipalities have this property Zoned as an R-1 Residential District, the lot sizes and zoning requirements for each municipality are different. The applicant was before the Perkiomen Township Planning Commission in January. The applicant has requested that Perkiomen Township have its professional staff review this sketch plan. To do this and not come under the time clock set forth under the PA Municipal Planning Code, the applicant had agreed to enter into a Professional Services Agreement with the Township. The Board discussed this agreement and Albert Campion made a motion, seconded by Gary Filzen, to approve the Contract for Professional Services between Perkiomen Township and Artisan Land Company. There were no public comments. The motion was carried by a vote of 5-0.
- 405 Wartman Road: This lot was created when 401 Wartman Road was subdivided into two lots. One of the conditions for 405 Wartman Road was to enter into the Township's Standard Operation & Maintenance & Project Improvements Agreement. The amount of the financial security for this agreement is \$35,923.75. This entity proposing to construct this new home on 405 Wartman Road is Linmike, LLC; therefore, this agreement will be between this company and Perkiomen Township. There was discussion on this agreement, at which point Pamela Margolis made a motion, seconded by Dean Becker, to approve the Stormwater Operation & Maintenance and Project Improvement Agreement between Linmike, LLC and Perkiomen Township. There were no public comments. The motion was carried by a vote of 5-0.
- Credit Cards: Ms. Daniel explained that the Township has a Merchant Transaction Processing Agreement for the processing of credit card payments. Under this agreement, there are certain charges/fees and credit card fees (charged when someone uses their credit card) that are charged to the Township each month. Since 2015, the cost of the Processing Fees and the Credit Card Fees have increased. To offset some of the cost to the Township, a per transaction fee is being charged to those individuals that used a credit card. The number of people using their credit cards with the Township was never that high but has dropped even lower. Due to the low number of transactions, the fees collected are insufficient to cover the increasing cost.

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Regardless, the Township still needs to pay the administrative processing fees each month. Ms. Daniel opined that the Township has been doing this for eight years. With very little use and the cost for the Township going up, it was the recommendation of Ms. Daniel to terminate the Merchant Transaction Processing Agreement and go back to accepting just cash and checks. Even allowing just these two ways to do business with the Township, there is minimal handling of cash and checks. The Board discussed Ms. Daniel's recommendation and Albert Campion made a motion, seconded by Pamela Margolis, to approve the termination of the Merchant Transaction Processing Agreement. There were no public comments. The motion was carried by a vote of 5-0.

- DCED Greenways, Trails and Recreation Program (GTRP): Ms. Daniel Explained that she was contacted by DCED regarding the Resolution that was approved as part of the Township's Application for the Greenways, Trails, and Recreation Program Grant. Resolution 2023-14 that was approved in May 2023 listed only one person that would be responsible on execution of the documents for this Grant. According to DCED, the Resolution needs to be amended to include two people to execute all the documents. Before the Board is Resolution 2023-14 as amended. The amended Resolution now designated Adam Doyle as the Chairman and Cecile Daniel as Township Manager to execute all documents and agreements for this Grant. Dean Becker made a motion, seconded by Albert Campion, to approve Resolution 2023-14, As Amended. There were no public comments. The motion was carried by a vote of 5-0.
- Committee Appointments: There were additional openings on some of the Township's Committees. The following individuals to fill these opening are as follows:

PLANNING COMMISSION: Adam Doyle and Stuart Ozer had a discussion regarding the appointment to the Township's Planning Commission. Based upon that discussion, Stuart Ozer is agreeable to complete the term left vacant by Ronald Smith. This term will mean a two-year term for Mr. Ozer. Adam Doyle would then complete the four-year term that was approved by the Board for Mr. Ozer at the January Meeting.

MUNICIPAL AUTHORITY: Also, Shawn Motsavage has expressed interest in filling one of the vacancies on the Municipal Authority created when Angelo Butera resigned from the Authority.

Albert Campion made a motion, seconded by Pamela Margolis, to approve the following Committee Appointments:

PLANNING COMMISSION:

Adam Doyle – 4 Year Term (January 2024 – December 2027).

Stuart Ozer – 2 Year Term remaining on the vacancy created by the resignation of Ronald Smith – (January 2024 – December 2025).

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MUNICIPAL AUTHORITY: Shawn Motsavage – 2 Year Term remaining on the vacancy by the resignation of Angelo Butera (January 2024 – December 2025).

There were no public comments. The motion was carried by a vote of 5-0.

- **PSATS Convention:** The annual PSATS Convention is scheduled for April 14 – 17 2024 in Hershey, PA. Adam Doyle expressed an interest in attending this convention. Dean Becker made a motion, seconded by Pamela Margolis, authorizing Adam Doyle’s attendance at the PSATS April 14 – 17 2024 Convention as well as Perkiomen Township’s voting delegate to said Convention. There were no public comments. The motion was carried by a vote of 5-0.

SUPERVISORS COMMENTS:

Adam Doyle mentioned that he and Gary Filzen attended a presentation in Skippack Township for Emergency Medical and Fire Services. The presentation was on the crisis issue facing these services. At this meeting, it was acknowledged that the Perkiomen Township Fire Company was very responsive when asked to respond to emergency calls. The Board thanked the Fire Company for its service to Perkiomen Township and to the Region through its Mutual Aid.

There being no further business, the February public meeting was adjourned upon motion made by Albert Campion and seconded by Dean Becker.

Respectfully Submitted,

Cecile M. Daniel

Cecile M. Daniel
Township Manager