



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: FEBRUARY 3, 2026

BOARD MEMBERS PRESENT: Pamela Margolis, Chairperson
Dean Becker, Vice-Chairman
Adam Doyle, Member
Albert Campion, Member
Corey Hulse, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Scott Miller in place of Nicholas Szeredai, Township
Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Township Road Master

Pamela Margolis called the meeting to order at 7:00 pm.

EXECUTIVE SESSION: There was an Executive Session held prior to this meeting to discuss one Real Estate Matter. Solicitor Picardi requested an Executive Session after this meeting to discuss a First Amendment Issue.

CONSENT AGENDA: Dean Becker made a motion, seconded by Adam Doyle, to approve the consent agenda items as follows: a) Minutes: January 5, 2026; b) Monthly Reports: PA State Police Reports for January, Ambulance Reports, Perkiomen Township Fire Company Report for January and a year-end report for 2025; and the Fire Marshall Report; c) Financial Matters: Authorize for Payment of Bills for January in the amount of \$256,324.75 and the Treasurer's Report to be placed on file for audit. Corey Hulse asked a question for Barry Evans from Skippack Emergency Medical Service (SEMS) regarding the status of the IRS matter dealing with their Medicare Payments. Mr. Evans informed the Board that the IRS made whole the payments owed SEMS; therefore, the matter is closed. There were no public comments. The motion carried by a vote of 5-0.

PUBLIC COMMENTS: A resident who resides on Bridge Street commented on the great job the Road Crew did on handling the plowing and cleaning of the roads in the Township during the recent snowstorm. The Road Crew devoted long hours during this storm to ensure that the roads were clear. As a long-time resident, she wanted to let the Board know how good of a job they since this was a difficult storm. The Board thanked her for the comments and that they were appreciated.

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**IN MEMORY OF WILLIAM E. PATTERSON JR.
MAY HE REST IN PEACE**

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OLD/NEW BUSINESS:

- William Patterson: Due to the recent passing of William E. Patterson Jr., the Board discussed and considered the following actions:
 - First, there was a discussion on the dedication of a page in the Township Minute Book in the memory of William Patterson. The Board then agreed that there will be a full page set forth in the February meeting minutes in his honor.
 - Second, after the memorial services, the fire company is having a luncheon. It was Ms. Daniel's recommendation that Board consider paying for the luncheon with a cap of \$3,000.00. This was something the Board did when John Moran Sr. passed away. After Board discussion, Dean Becker made a motion, seconded by Adam Doyle, to authorize the payment for a luncheon as part of the memorial services of William Patterson capped at \$3,000.00. There were no public comments. The motion carried by a vote of 5-0.
 - Third, William Patterson served as the Township Treasurer with Cecile Daniel as the Assistant Township Treasurer. Ms. Daniel is recommending that the Board consider appointing her the Township Treasurer. In addition, Ms. Daniel proposed that there be three Board members as authorized signers to the Township's accounts when more than one signature is required. Albert Campion made a motion, seconded by Dean Becker, to appoint Cecile Daniel as the Township Treasurer and that there be three Board members as additional signers. There were no public comments. The motion carried by a vote of 5-0.
 - Fourth, it was Ms. Daniel's opinion that the Perkiomen Township Fire Company was important to William Patterson. This included the continuing education and training the fire personnel must take. Ms. Daniel informed that Board that she had a conversation with John Moran Jr. (Fire Chief) about what is involved with this continuing education and its cost. Based upon their conversation, the yearly cost is about \$10,000.00. Since continuing education is important to the fire personnel and the Fire Company was important to Mr. Patterson, it was Ms. Daniel's recommendation that the Board create a scholarship program in his name. This scholarship program would be capped at \$10,000.00 per year. Each time the Fire Company spends money for continuing education, a request covering that expense would be forwarded to the Township for reimbursement. It is possible that there will be some years when the Township could spend less than \$10,000.00, but it will not be more than \$10,000.00 per calendar year. As an annual program, the money would be set forth in the budget. For 2026, the budget would have to be amended. Adam Doyle made a motion, seconded by Albert Campion, to establish a scholarship

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program, named the William E. Patterson Jr. Scholarship Program, which the Township will fund up to \$10,000.00/year for the continuing education of Perkiomen Township Fire Personnel. There were no public comments. The motion carried by a vote of 5-0. John Moran and Cecile Daniel will work out the details on this scholarship program and amendment to the 2026 budget for the March meeting.

- Fifth, there will be need for assistance for fire police from the surrounding municipalities for the funeral. To make this request, letters must be sent to those municipalities over the signature of the Chairperson. Dean Becker made a motion, seconded by Adam Doyle, to authorize the Chairperson to sign the letters to be sent to the surrounding municipalities requesting assistance of their Fire Police for William Patterson's funeral. There were no public comments. The motion carried by a vote of 5-0.
- Highland/Huber Park: Ms. Daniel informed the Board that she asked Peter Simone of Simone Collins and Scott Miller of SSM to update where they are on the planning and design of this park. Ms. Daniel indicated that there was a discussion at the recent Park and Recreation Meeting about changing the name of the park. At this time, no final decision has been made on the name of the park, only preliminary discussions. Mr. Simone informed those at this meeting that the present schedule calls for a late summer/early fall construction start. It depends a lot upon the approval by PA Department of Environmental Protection of the NPDES Permit for this park.

The update began with a brief review of the master plan that was prepared about six years ago. The construction documents being developed are close to what the master plan showed. The amenities of the park include a pavilion, gazebo, boardwalks, playgrounds, plantings, and signage. Under the first phase of the master plan, the area of the park will be constructed on the eastern side Salem Road. There will be a driveway coming off Salem Road to a small parking lot and a small gazebo. This driveway leads to a larger parking area where the main restroom and pavilion building, playground, community garden area, and the dog park will be located. There will also be a wetland boardwalk and some pathways. For the larger pavilion there are two bathrooms and storage area attached. Picnic tables can be added under this pavilion. For the small pavilion closer to Salem Road, the design is to have it open with a roofed structure and a concrete slab. The boardwalk is located on the edge of the wetland area and constructed with prefab galvanized metal. The material should be comfortable to walk on, but care should be used if one is barefoot. It will be constructed close to the ground with a kick plate along the edge of each side. The width of the boardwalk is being proposed at five feet. Mr. Simone reviewed the small playground and the pieces intended to be installed which will go from ages two to twelve. The concept was different simple pieces with a sort of woodsy looking, not a lot of bright colors, so it

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looks natural. There were questions regarding handicapped accessibility and safety zones for the playground pieces, and the possibility of adding more swings in the future. Another feature of the playground is plantings. The objective is to teach children about plants. A planting plan is being proposed near the playground area. The plan shows a mix of trees, shade trees, to provide shade and plantings that are colorful and low maintenance. The plan calls for some perennials and grasses that are very little maintenance such as black-eyed susans, asters, and cornflowers and trees that are little maintenance such as eastern redbud, purple, and kousa dogwood. The bulk of the park is intended to be meadow mix and some turf to help with stormwater mitigation, but there will be some lawn areas as well. Some of this may still be subject to change. Moving forward, but in keeping with the schedule, there was a discussion with working with the Environmental Agency Council on the plantings, trees, perennials and grasses and for the interpretive signs such as the Lenape Indigenous people to see if anything might be changed.

Scott Miller discussed technical information. SSM made their submission to the Montgomery County Conservation District (MCCD). On December 23, 2025, he received a review letter from them. This letter was an administrative and technical review and listed all the items that need to be worked on. Currently, the MCCD has set a deadline of March 23, 2026, for resubmission of those items that need to be addressed. Once the plans are submitted to MCCD, SSM will move forward with the construction documents. One of the items needed may be to add additional trees to some of the stormwater facilities. Mr. Miller indicated that what is shown on the plans is consistent with what the master plan displayed. The biggest change was a slight shift in the parking area away from the property line and planting more trees in the buffer. There will be a walkway connection over to the retirement community of Highland Manor and there will also be a walkway up to the Schwenksville Elementary School.

- Perkiomen Township Fire Company Events: The Perkiomen Township Fire Company submitted their 2026 event calendar for the Board's approval. This is important for the fire personal that participate in these activities, so they are covered under the Township's workman's compensation policy. Dean Becker made a motion, seconded by Albert Campion, to approve the Perkiomen Township Fire Company's 2026 Event Calendar. There were no public comments. The motion carried by a vote of 5-0.
- PSATS Convention: The annual PSATS Convention is scheduled to be held from April 19th through April 22nd, 2026 in Hershey, PA. Due to their schedules, none of the Board will be able to attend the PSATS Convention this year.

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SOLICITOR’S REPORT: Kenneth Picardi presented his written report to the Board of Supervisors.

In addition to his report Solicitor Picardi reported on the two cable franchise agreements that the Township has. This first agreement is with Comcast. Comcast has submitted to the Township an extension agreement. There was a meeting with Comcast to discuss this. Currently, Solicitor Picardi is going through that document and making some edits, suggestions, and other changes to consider in this agreement. Once completed, this review will be forwarded to Ms. Daniel for review and then to Comcast for their review. Once this is completed, the agreement will be sent to the Board. The second agreement is with Verizon. Verizon is requesting another five-year agreement. Recently, Dan Cohen of the Cohen Law Group submitted a proposal to negotiate the new agreement with Verizon. Mr. Cohen is a lawyer from the Pittsburgh area who does only this type of work. Perkiomen Township worked with the Cohen Law Group when the Township’s Verizon Agreement was re-negotiated five years ago. Mr. Cohen submitted a letter to the Township asking if the Board would be willing to participate with several area municipalities in negotiating separate, but identical renewal agreements, with Verizon. In his proposal, Mr. Cohen has broken his proposal into two fees; one is to negotiate the franchise fee and the franchise agreement, and the other is to do a franchise audit. The Board discussed the letter received from the Cohen Law Group. Solicitor Picardi pointed out that with Comcast he is dealing directly with individuals from that company and feels that he can manage the same with Verizon. The Board declined the proposal from the Cohen Law Group.

ROAD MASTER’S REPORT: Shawn Motsavage submitted his written Report to the Board dated February 2, 2026, for activities occurring during the month of January.

CODE ENFORCEMENT REPORT: John Moran, Jr. submitted to the Board his Code Enforcement report dated February 1, 2026, for activities that occurred during the month of January.

In addition to his report, Mr. Moran discussed with the Board the following:

- Zoning Hearing Board Application No. 26-1 and Zoning Hearing Board Application No. 26-2: The Zoning Hearing Board approved both applications. For ZHB No. 26-2, the next step is to prepare a land development plan and to submit said plan to the Planning Commission for review and consideration.
- Mutual Aid Agreement: Mr. Moran presented to the Board a Mutual Aid Agreement between the Perkiomen Valley School District (PVSD) and Perkiomen Township. According to Mr. Moran there are times when the Township needs the assistance of the

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PVSD Police on the PVSD Campus. This assistance is in the form of Deputy Fire Marshall duties to maintain clear fire lanes to its buildings and property as well as fire hydrants so that emergency vehicles have access to these areas. Under this agreement, the PVSD Police would be Deputy Fire Marshalls that enable them to issue parking tickets if someone violates the Fire Code of Perkiomen Township while on the PVSD Campus. According to Mr. Moran, this same Mutual Aid Agreement has been presented to the PVSD. Before the Board is Resolution 2026-12. Under this Resolution, Perkiomen Township will be authorized to enter into this Mutual Aid Agreement with the Perkiomen Valley School District. Dean Becker made a motion, seconded Corey Hulse, to approve Resolution 2026-12 and authorized the Chairperson to sign the Mutual Aid Agreement. There were no public comments. The motion carried by a vote of 5-0.

ENVIRONMENTAL ADVISORY COUNCIL (EAC): Ms. Daniel informed the Board that she received an e-mail from Chris Husted indicating his decision to resign from the EAC. Due to his schedule, which requires more of his time, he submitted his resignation from the Council. Ms. Daniel indicated there is only one year left in his term; therefore, the term will end December 2026. Dean Becker made a motion, seconded by Albert Campion, to accept the resignation of Chris Husted to the EAC. There were no public comments. The motion carried by a vote of 5-0.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel informed the Board that the Planning Commission held its meeting on January 20, 2026. At that meeting, the Planning Commission reviewed an amendment to the Zoning Ordinance and an amendment to the Subdivision and Land Development Ordinance. Also, the Planning Commission would like to have a joint meeting with the Board of Supervisors at the February 17th Planning Commission Meeting. At this meeting, the discussion will be about the future of Harrison Avenue.

PARK AND RECREATION REPORT: Kevin Motsavage informed the public that the 2026 Community Day is scheduled for Saturday, May 30, 2026.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY:

ENGINEERS REPORT: Scott Miller was present at this meeting and submitted the Engineers' report to the Board.

- 52 Wartman Road: Conshohocken Construction submitted to the Township, Escrow Release No. 1 (Final). This release was reviewed, and under his engineer's report, Mr. Szeredai recommended that \$49,072.00 be released to the contractor. The Board considered the recommendation of Mr. Szeredai. Adam Doyle made a motion,

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seconded by Albert Campion, to approve Escrow Release No. 1 (Final) Conshohocken Construction in the amount of \$49,072.00. There were no public comments. The motion carried by a vote of 5-0.

- Confirmation of Services: Mr. Miller presented to the Board a Confirmation of Services to complete a topographical survey of the southern portion of the Township's property located at 182 Trappe Road. This survey will include the area where the Township is looking to put in a potential residential yard waste facility that Mr. Motsavage has been working on. This is the first step toward looking into creating that facility. The estimated cost to complete this survey is \$9,200.00. Dean Becker made a motion, seconded by Albert Campion, to approve the Confirmation of Services for the survey work at 182 Trappe Road in the amount of \$9,200.00. There were no public comments. The motion carried by a vote of 5-0.

MANAGER'S REPORT: Cecile M. Daniel

- Resolution 2026-11: Ms. Daniel informed the Board that she had one item dealing with Act 32 that was passed in 2008. When Act 32 was adopted, the Legislature regionalized the collection of the Earned Income Taxes. Under this Act, the regionalized bodies were called Tax Collection Committees. These Committees consist of different municipalities and school districts. For Perkiomen Township, we are part of the Montgomery County Tax Collection Committee (MCTCC). The act calls for a delegate and an alternate. When the Act was passed in 2008, Ms. Daniel was appointed as the Township's delegate with Roy Gaugler as the Alternate. MCTCC is updating its records. Ms. Daniel spoke with David Runyan, the Township's present Tax Collector, about being appointed the Alternate as Mr. Gaugler has since passed away. Mr. Runyan stated he was willing to be appointed as the Township's Alternate. Before the Board is Resolution 2026-11. In this Resolution, Cecile Daniel is listed as the Township's Delegate with David Runyan listed as the Township's Alternate Delegate. It was the recommendation of Ms. Daniel that the Board approve Resolution 2026-11. With this recommendation, Albert Campion made a motion, seconded by Adam Doyle, to adopt Resolution 2026-11 – Perkiomen Township – TCC Delegate or Alternate Appointment Resolution. There were no public comments. The motion carried by a vote of 5-0.

SUPERVISOR'S COMMENTS: As allowed for under the PA Second-Class Township's Code, Albert Campion submitted a letter to the Board indicating his intent to participate in the Township's Group Health Program. Under the Township's policy, Mr. Campion has completed six years as a Township's Supervisor; therefore, he would be eligible to participate.

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There being no further business, the February public meeting was adjourned upon motion made by Dean Becker and seconded by Albert Campion.

Respectfully Submitted,

Cecile M. Daniel

Cecile M. Daniel
Township Manager