



**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING  
MINUTES: NOVEMBER 6, 2019**

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**BOARD MEMBERS PRESENT:** Dean Becker, Chairman  
William Patterson, Vice-Chairman  
Vivian Schoeller, Member  
Janet Heacock, Member

**ABSENT:** Gordon MacElhenney, Member

**OTHERS PRESENT:** Cecile Daniel, Township Manager  
Kenneth Picardi, Township Solicitor  
Mark Stabolepszy, Township Engineer  
John Moran Jr., Code Enforcement/Zoning Officer  
Shawn Motsavage, Road Master

**CALL TO ORDER:** Dean Becker called to order the November 6, 2019 Board of Supervisors Monthly Meeting.

**CONSENT AGENDA:** Vivian Schoeller made a motion seconded by William Patterson to approve the consent agenda items as follows: a) Minutes: October 1, 2019; b) Monthly Reports: PA State Police Reports for September and October, Ambulance Reports, Perkiomen Township Fire Company and Fire Marshall Reports; c) Financial Matters: Authorize for Payment of Bills for October in the amount of \$186,447.35 and the Treasurer's Report to be placed on file for audit. There were no public comments on the motion. The motion was carried by a vote of 4-0.

**CORRESPONDENCE:** Cecile Daniel informed the Board that she received the following correspondence:

- ❖ PSATS News Bulletin: October 2019.
- ❖ PA Liquid Fuels 2018 Audit.

**PUBLIC COMMENTS:** There were no public comments.

**OLD/NEW BUSINESS:** There was no old/new business.

**SOLICITOR'S REPORT:** Solicitor Picardi was present at the meeting and submitted his written report to the Board of Supervisors. In addition, Mr. Picardi updated the Board on the following:

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- ❖ Intervene: Solicitor Picardi informed the Board that he was in receipt of a copy of the appeal filed by Kenny Park to the decision of the Montgomery County Board of Assessment Appeals. This decision reduced the assessment of the Park's residence located in Perkiomen Township. Solicitor Picardi requested permission to intervene in this matter on behalf of Perkiomen Township. Dean Becker questioned the benefit to doing this versus the cost. Solicitor Picardi indicated the filing of the Entry of Appearance and Praecipe to Intervene would keep the Township informed as to the proceedings of the case. He advised that the County and the School District would take the laboring oar throughout the litigation. After discussing the matter, Vivian Schoeller made a motion seconded by William Patterson authorizing Kenneth Picardi to file the necessary paperwork to Intervene in this matter. There were no public comments on the motion. The motion was carried by a vote of 4-0.
- ❖ Zoning Hearing Board Application 19-7: Solicitor Picardi informed the Board that Nathan and Lynn Krupa submitted an application to the Zoning Hearing Board for variances from Section 310-51.A and Section 310-122.A. John Moran told the Board, that the Krupas would like to place a roof over an existing deck. The existing deck is Code compliant, but in order to add a roof over it, a variance would be required from the sideyard setback. The Board discussed the application and decided to take no action on this application. Solicitor Picardi will so advise the Solicitor for the Zoning Hearing Board.

**ROAD MASTER'S REPORT:** Shawn Motsavage submitted to the Board his written Road Master's Report dated November 1, 2019, for activities occurring during the month of October.

**CODE ENFORCEMENT REPORT:** John Moran, Jr. submitted to the Board his written Code Enforcement report dated November 1, 2019, for activities that occurred during the month of October. In addition to his report, Mr. Moran indicated that the public hearing for the Tulio ZHB Application has been set for Thursday, December 19, 2019.

Mr. Moran informed the Board that he received a letter from a doctor for a Township resident with regard to a zoning question that has arisen. The question is whether a chicken, that the doctor has indicated is his patient's emotional support animal, can be kept as a domestic animal in a zoning district that does not permit this. There was a discussion as to whether this would be considered a zoning violation. The Board informed Solicitor Picard that they want a legal opinion letter before making a decision on this matter.

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**PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING:** Cecile Daniel reported that there was no Planning Commission meeting in October.

**PARK AND RECREATION REPORT:** Vivian Schoeller updated the Board on the activities of the Park & Recreation Committee. Also, SSM provided information on the use of safety zones when designing a playground.

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY:** Dean Becker informed the Board that there was no new information discussed at the last LPVRS meeting.

**ENGINEERS REPORT:** Mark Stabolepszy reported on the following:

1. 2019 Microsurfacing Project: Mr. Stabolepszy informed the Board that the contractor submitted Payment Application No. 2 – Final Application for the 2019 Microsurfacing Project. This application was for the release of the retainage. According to SSM, all the punch list items have been completed and recommend approval of Payment Application No. 2. Janet Heacock made a motion seconded by Vivian Schoeller to approve the final payment to Asphalt Paving Systems, Inc. in the amount of \$2,000.00. There were no public comments on the motion. The motion was carried by a vote of 4-0.
2. Gorski Route 29 Ventures: Mr. Stabolepszy reported that Gorski Engineering has requested an Escrow Release for their Route 29 Ventures Project. This request is for a reduction in Gorski's Letter of Credit. After reviewing the request, SSM is recommending the release of \$17,180.85 leaving a balance in the Letter of Credit of \$59,153.74. Janet Heacock made a motion seconded by William Patterson to reduce the Letter of Credit for Gorski Route 29 Ventures to \$59,153.74 and release \$17,180.85 as recommended in SSM's letter of October 31, 2019. There were no public comments. The motion was carried by a vote of 4-0.
3. 817 Limerick Road Subdivision: Mr. Stabolepszy reported that Atlas Broadband Solutions, Inc. has requested a partial release of the financial security for 817 Limerick Road Subdivision. After reviewing the request, SSM is recommending the release of \$19,360.00 leaving a balance in the Letter of Credit of \$51,106.00. Vivian Schoeller made a motion seconded by William Patterson to reduce the Letter of Credit for 817 Limerick Road Subdivision to \$51,106.00 and release \$19,360.00 as recommended in SSM's letter of October 31, 2019. There were no public comments. The motion was carried by a vote of 4-0.

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**MANAGER’S REPORT:**

1. Speed Limit Reduction Request: Ms. Daniel gave to the Board a letter received from Layla Miller of Brandywine Road (Cranberry Development). In her letter, Mrs. Miller is requesting that the speed limit on Cranberry Boulevard and Kagey Road be reduced from 30 MPH to 25 MPH. The Board reviewed the letter. This matter may be more of an enforcement issue and lowering the speed limit may not reduce speeds. Mark Stabolepszy mentioned that a traffic calming study for Cranberry Boulevard was completed early in 2017. Traffic calming measures (4 speed humps and 1 traffic circle) were installed in the summer of 2018. A follow-up study revealed that the speed reduction goals had been met in all locations. The 85<sup>th</sup> percentile speeds for all 5 measured eastbound locations were below 30 mph; for the westbound locations three speeds were below 30 mph and the highest 85<sup>th</sup> percentile speed was 33 mph. Based upon this information, there was no plan to reduce the speed limit or to install additional traffic calming features. The Board also discussed the location of the existing School Speed Zone along Kagey Road. The length of the School Zone is based upon PennDOT’s criteria and what was installed is according to the School Zone Permit issued by PennDOT. There was a discussion about walking to the intersection of Cranberry Boulevard and Kagey Road to cross Cranberry Boulevard in order to get to the elementary school property. This was considered a controlled intersection due to the existing stop sign on Cranberry Boulevard. After reviewing the letter, Ms. Daniel was directed to discuss with Mr. Stabolepszy a response to Mrs. Miller.
  
2. 2020 Perkiomen Township Budget: Ms. Daniel presented to the Board the proposed 2020 Perkiomen Township Budget. The proposed Operating Budget for the 2020 General Fund Budget is projected at \$2,742,108.00. When compared against the Operating Budget for the 2019 General Fund (which was \$2,822,708.00), the 2020 Perkiomen Township General Fund Operating Budget is approximately a 2.94 decrease as some of the expenditures were reclassified as capital expenses. The proposed Operating Budget included changes in staff for at least two new employees for Park & Recreation/Open Space and Stormwater Management/MS4. The proposed Capital Budget for 2020 is projected at \$707,530.00. This Capital Budget includes purchase of equipment, construction of the MS4 Pollution Reduction Project (Phase 1), revitalization of the playground located at the Township Building, other open space/recreation projects and splitting the 2020 Road Project between the Capital Budget and the Liquid Fuels Budget. The total 2020 Perkiomen Township General Fund Budget Operating and Capital Budget is projected at \$3,449,638.00. When compared to the total 2019 Perkiomen Township General Fund Budget Operating and Capital (which was \$3,248,456.00), the overall 2020 Perkiomen Township Budget is approximately a 5.83% increase. There is NO tax increase being proposed for 2020. To balance the General Fund Budget, \$229,852.00 will be transferred from the

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reserves. Under the present proposal, the Liquid Fuels Budget will be \$492,184.00 and which will cover the expenditures needed for the daily maintenance and operation of the Township's roadway. The remaining portion of the Liquid Fuels Budget will cover the proposed road work set forth in the 2020 Road Project. For the Fire Tax, the proposed budget is \$357,150.00. After review of this information, Vivian Schoeller made a motion, seconded by Janet Heacock authorizing the advertisement of the proposed 2020 Perkiomen Township Budget for consideration by the Board at the December Meeting. There were no public comments on the motion. The motion was carried by a vote of 4-0.

3. Grinder Pump Ordinance: At the October Meeting, Ms. Daniel presented to the Board a new Grinder Pump Ordinance clarifying the Authority Members' broader policy on the use of grinder pumps by the residents of the Township. This policy would change the requirements and the standard details which would govern a property owner's installation and use of a grinder pump besides the hydromatic pump. Ordinance No. 233 titled – Establishing Procedures for the Installation, Use and Maintenance of Sewage Grinder Pumps and Associated Force Mains or Low-Pressure Laterals is now before the Board for consideration. William Patterson made a motion seconded by Vivian Schoeller to adopt Ordinance No. 233 – repealing Ordinance No. 210 and enacting a new Grinder Pump Ordinance. There were no public comments on the motion. The motion was carried by a vote of 4-0.
4. Perkiomen Township Municipal Authority: Ms. Daniel informed the Board that William Bushnell submitted his resignation from the Municipal Authority due to his relocating out of the Township. Vivian Schoeller made a motion seconded by William Patterson accepting the resignation of Mr. Bushnell from the Municipal Authority. There were no public comments on the motion. The motion was carried by a vote of 4-0.
5. No Turn on Red Restriction: The traffic signal at Gravel Pike, Ott Road and Plank Road includes a "No Turn on Red restriction for northbound Gravel Pike traffic wishing to turn right onto Plank Road. Ms. Daniel informed the Board that Kevin Lewis stated PennDOT would like to keep the "No Turn on Red restriction" at this location due to the steep downgrade of Ott Road. The Board discussed this and felt that the sign should remain as they considered it a safety issue.
6. Spring Hill Realty: Spring Hill Realty, Inc. submitted to the Township its formal withdrawal of their approximately 15-year-old land development application for the Landis Shopping Center expansion. Indications are, they may return in 2020 with a new proposal for the adjacent 20-acre parcel that it owns.

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There being no further business, the November public meeting was adjourned upon motion of Vivian Schoeller and seconded by William Patterson.

Respectfully Submitted,

*Cecile M. Daniel*

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Cecile M. Daniel  
Township Manager