



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: AUGUST 7, 2018

BOARD MEMBERS PRESENT: William Patterson, Vice-Chairman
Vivian Schoeller, Member
Janet Heacock, Member
Gordon MacElhenney, Member

ABSENT: Dean Becker, Chairman

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Kevin Conrad, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

William Patterson called the August 7, 2018 meeting of the Perkiomen Township Board of Supervisors to order at 7:00 p.m. in the Perkiomen Township Administration Building. Mr. Patterson informed the public that the Board held an Executive Session prior to this meeting to discuss a Real Estate Matter.

MINUTES: The minutes of the July 3, 2018 Board of Supervisors meeting were approved upon motion of Janet Heacock and seconded by Vivian Schoeller. There were no public comments on the motion. The motion was carried by a vote of 4-0.

CORRESPONDENCE: Cecile Daniel informed the Board that she had received the following correspondence:

- Perkiomen Valley Library – Thank you letter for donation to the Library.

PUBLIC COMMENTS: There were no public comments at this meeting.

OLD/NEW BUSINESS:

- ❖ Perkiomen Watershed Association: Ryan Beltz, and Jean Akers of the Perkiomen Watershed Association was present to discuss the Perkiomen Creek Water Trail Feasibility Study. Both Mr. Beltz and Ms. Akers informed the Board that the Watershed will hold a Perkiomen Creek Sojourn. This Sojourn is part of the Watershed's water trail feasibility study for a Perkiomen Creek Water Trail. The Watershed is looking for feedback to using the Perkiomen Creek as a "trail" for use by paddlers, fisherman, and visitors. The goal is to develop a plan that identifies the

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following: water access points (getting in and out of the creek); access improvements; a detailed paddler's guide to plan a safe trip down the creek (if someone gets on the creek at a certain point, where is the next access point to get off the creek); user safety (is the creek too high to be on it); basic trail etiquette (trash on the creek is an issue trying to keep the creek clean) and water trail signage. The Water Trail Feasibility Study is currently underway. Mr. Beltz indicated, he will be back in a couple of months when the study is completed and would ask for the Board's support and endorsement on the Perkiomen Creek Water Trail.

- ❖ Ataxia Bike Ride Fundraiser: The Freidreich Research Alliance submitted its annual request for permission to use certain Township roads for their annual Bike Ride Ataxia. The list provided indicates use of School House Road, Kagey Road, and Wartman Road. The Certificate of Insurance with the proper endorsement has been forwarded to the Township and is acceptable. Janet Heacock made a motion seconded by Vivian Schoeller to grant such permission for Ride Ataxia which is scheduled on October 14, 2018. There were no public comments on the motion. The motion was carried by a vote of 4-0.

SOLICITOR'S REPORT: Solicitor Picardi reported that he had one item to discuss with the Board in addition to his written report. The one item was as follows:

- ❖ Crown Castle: Solicitor Picardi told the Board that he was in receipt of a Letter Agreement between T-Mobile USA Tower LLC and CCTMO LLC for the telecommunication tower located at the Township Administration Building. This Letter Agreement sets forth the issues that he and Philip Fraga of Cohen Law Group have been negotiating with Bill Buckingham of Crown Castle. In exchange for \$5,000.00, Perkiomen Township agrees to extend the existing Lease Agreement an additional twenty years. The present lease will expire in nineteen years. This Letter Agreement will extend that lease to June 10, 2056. On the issue of the Right of First Refusal, the Letter Agreement does not provide for a Right of First Refusal. It does provide that, should Perkiomen Township receive an offer from any person or entity to buyout the lease, Perkiomen Township will notify T-Mobile USA Tower LLC and CCTMO LLC within thirty days prior to the Township's acceptance of said offer. Regarding the last issue of gaining a larger footprint, this was not considered by the Township as there is no additional space available where the telecommunication tower is presently located. Solicitor Picardi indicated that, upon approval by the Board, this Letter Agreement will be submitted to their Property Committee for approval. Once approved, a revised Lease Agreement will be prepared for the Board's execution. Solicitor Picardi informed the Board that the Letter Agreement is ready for Board action. With the information submitted, Vivian Schoeller made a motion seconded by Gordon MacElhenney to accept the Letter Agreement between

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Perkiomen Township and T-Mobile USA Tower LLC and CCTMO LLC. There were no public comments on the motion. The motion was carried by a vote of 4-0.

PUBLIC SAFETY REPORTS:

- **POLICE REPORT:** The Board is in receipt of the PA State Police Report for July 2018.
- **TRAPPE AMBULANCE** – The Board is in receipt of the report for June 2018.
- **PLYMOUTH COMMUNITY AMBULANCE ASSOCIATION** – The Board did not receive a report this month.
- **PERKIOMEN TOWNSHIP FIRE COMPANY:** The Board is in receipt of the report for July 2018.
- **FIRE MARSHAL’S REPORT:** The Board is in receipt of the report for July 2018.

ROAD MASTER’S REPORT: Shawn Motsavage submitted to the Board his Road Master’s Report dated August 7, 2018, for activities occurring during the month of July.

CODE ENFORCEMENT REPORT: John Moran, Jr. submitted to the Board his Code Enforcement Report dated August 1, 2018, for activities that occurred during the month of July.

In addition to his report, Mr. Moran informed the Board that he was contacted by Timothy Woodrow regarding the property located at 320 Gravel Pike. Mr. Moran was informed that the property owner has hired Mr. Woodrow and Carl Weiner to represent him in developing this property.

Last, Solicitor Picardi updated the Board on 539 Gravel Pike. As directed at the July Meeting, Solicitor Picardi informed Richard Frankel as to the Board’s decision on his request to take no action on the Notice of Violation. Solicitor Picardi has been informed by Mr. Frankel that they have a buyer who is in the process of going through their due diligence period which expires on September 22, 2018.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that there was no Planning Commission in July.

PARK AND RECREATION REPORT: William Patterson thanked everyone who helped on Community Day as well as the residents who attend.

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LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Cecile Daniel informed the Board that there were no new items to report.

ENGINEERS REPORT: Kevin Conrad reported on the following:

1. 113 Centennial Street, Rahns: Mr. Conrad reported that the developer of 113 Centennial Street has submitted Escrow Release No. 1 for improvements made to this property. The work completed under this escrow release was found to be acceptable; therefore, SSM is recommending the Board approve an escrow release in the amount of \$14,460.00. With the recommendation of SSM, Gordon MacElhenney made a motion seconded by Janet Heacock to approve Escrow Release No. 1 to FM Development Company, Inc. in the amount of \$14,460.00. There were no public comments on the motion. The motion was carried by a vote of 4-0.

MANAGER'S REPORT:

1. Perkiomen Township Municipal Authority: At the July Meeting the Board discussed taking steps toward the extension of the original term of the Municipal Authority by another fifty years. Under the PA Municipal Authority's Act, the Township must either adopt or reject this extension. The Board authorized that a Resolution be prepared approving this extension. Resolution 2018-17 was before the Board for consideration. Vivian Schoeller made a motion seconded by Gordon MacElhenney to approve Resolution 2018-17, amendment to the Articles of Incorporation of the Municipal Authority whereby the term of existence of the Perkiomen Township Municipal Authority shall be extended for a period of fifty (50) years from the date of expiration on March 19, 2019. There were no public comments on the motion. The motion was carried by a vote of 4-0.
2. Crossing Guard Services: Ms. Daniel presented to the Board the proposed agreement with Advanced Protection Company to provide Crossing Guard Services for Perkiomen Township. These services will be provided at the intersection of Kagey Road, Forge Road, and Campus Drive. The cost for these services will be split in half with the Perkiomen Valley School District. This is the same company that provided the services for the previous school year. The agreement is a one-year contract and will cover the 2018/2019 school year. In addition to the Security Services Agreement, the Board needs to adopt a Resolution appointing Advanced Protection Company as the special crossing guard for the 2018/2019 school year. Both Solicitor Picardi and Ms. Daniel have reviewed the Security Services Agreement and prepared a Resolution for the Board's consideration. After review of the documents, Vivian Schoeller made a motion seconded by Janet Heacock to approve Resolution 2018-16

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and approve the Security Services Agreement between Perkiomen Township and Advanced Protection Company, and, authorize the Chairman of the Board to execute the one-year agreement to cover the crossing guard services for the 2018/2019 school year. There were no public comments on the motion. The motion was carried by a vote of 4-0.

3. Blackboard Connect Renewal Notice: Before the Board for consideration is the renewal one-year contract for Blackboard Connect to provide call notifications and emergency alerts to the residents in Perkiomen Township. The current contract ends in September 2018. The renewal rate submitted to the Township from Blackboard Connect is the same as was paid last year. The renewal rate for 2018/2019 is \$6,671.72. Vivian Schoeller made a motion seconded by Janet Heacock to approve the one-year contract for Blackboard Connect in the amount of \$6,671.72. There were no public comments on the motion. The motion carried by a vote of 4-0.

4. Road Maintenance Plan: Based upon the discussion that took place during the Road Inspection held on Friday, July 20th, Ms. Daniel prepared a list of road work and the anticipated treatment for those roads as set forth in the Perkiomen Township Road Maintenance Program for the years 2019 & 2020. First, Ms. Daniel wanted to confirm that, as part of the Township's Road Maintenance Plan, the Board is going to continue to use microsurfacing. The Board informed Ms. Daniel, they will continue to endorse the use of microsurfacing as part of the road maintenance program. Second, Ms. Daniel stated that the funding for the road work to be completed would come from the Capital Reserve/General Fund and Liquid Fuels Fund. The proposed road work listed for 2019 is as follows: Godshall Road: Overlay; Seitz Road: Overlay; Adrian Road: Overlay; Barbara Lane: Overlay; French Road: Overlay; Kathern Lane: Overlay; Maple Avenue: Overlay; Appaloosa Road: Microsurfacing; Belgian Road: Microsurfacing; Stallion Lane: Microsurfacing; Equestrian Lane: Microsurfacing. For 2019, the estimated cost for these roads is currently at \$388,950, but that does not include the Seitz Road overlay. Anything else added to the scope of the work, such as storm drain, etc., the estimated cost will increase. The proposed road work listed for 2020 is as follows: Trappe Road at Adams Lane to Township Boundary: Overlay; School House Road – Paving Seam to Trappe Road: Overlay; Concord Road: Overlay; Lexington Road: Overlay; Salem Road: Overlay; Miller Road: Overlay; Panepinto Drive: Overlay; Roman Drive: Overlay; Cemetery Road: Overlay; Merion Lane: Microsurfacing. For 2020, the estimated cost for these roads is currently at \$378,620, exclusive of Trappe Road and Schoolhouse Road work, which had not been previously quantified. Anything else added to the scope of work, such as storm work, etc., the estimated cost will increase. Ms. Daniel informed the Board that the next step will be for Mark Stabolepszy, Shawn Motsavage, and she to meet to discuss the scope of work and the cost to complete it.

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5. Spotted Lantern Fly: Ms. Daniel informed the Board that the Township has been receiving telephone calls regarding the Spotted Lantern Fly. Currently, it does not appear that the PA Department of Agriculture nor Montgomery County have developed plans to do any wide spread spraying for this fly. The Board discussed the issue. At the current time, the Board will not spray any property owned by the Township. If someone should contact the Township regarding information on the Spotted Lantern Fly, they should be directed to the PennState Extension, the PA Department of Agriculture website and the Township's website.

FINANCIAL REPORT/RECEIPTS AND EXPENDITURES: The treasurer presented to the Board, the July Financial Report and reviewed the receipts and expenditures for the month of July. Vivian Schoeller then made a motion seconded by Gordon MacElhenney to approve the July Financial Report and to authorize the payment of the July bills. There were no public comments on the motion. The motion carried by a vote of 4-0.

There being no further business, the August public meeting was adjourned upon a motion made by Vivian Schoeller and seconded by Janet Heacock.