



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: SEPTEMBER 1, 2015

BOARD MEMBERS PRESENT: Dean Becker, Chairman
William Patterson, Vice-Chairman
Richard Kratz, Member
Janet Heacock, Member
Gordon MacElhenney, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Kevin Conrad, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

Dean Becker called the September 1, 2015 Board of Supervisors Meeting to order in the Perkiomen Township Administration Building at 7:00 p.m. Mr. Becker informed the public that the Board would hold an Executive Session after this meeting to discuss a real estate and a personnel matter.

MINUTES: The minutes of the August 4, 2015 Board of Supervisors meeting were approved upon motion of Gordon MacElhenney and seconded by Janet Heacock. There were no public comments on the motion. The motion was carried by a vote of 5-0.

POLICE REPORT: The Board reviewed the State Police Report for the month of July and was informed that the Township did not receive a State Police Report for the month of August.

CORRESPONDENCE:

- **TRAPPE AMBULANCE** – July Report.
- **PLYMOUTH COMMUNITY AMBULANCE** – August Report.
- **PSATS BULLETIN** – July-August Report



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: SEPTEMBER 1, 2015

SOLICITOR'S REPORT: Solicitor Picardi reported that some of the items he has been working on will be discussed under the agenda items later in the meeting. In addition to his report, Solicitor Picardi reported on issues that were discussed by the Board at the August Monthly Meeting related to the unattended sports equipment located in the street or right-of-way. As directed, Solicitor Picardi looked into the issue of liability and possible language to amend Section 105 of the Abandoned Vehicle Ordinance. Based upon his examination of the issue of liability, Solicitor Picardi informed the Board that Section 105 of the Abandoned Vehicle Ordinance could be revised to prohibit unattended sports equipment in the street or right-of-way during certain times of year and under certain other instances. In addition, Solicitor Picardi indicated that the Board could add language to the Ordinance that would state that any property owner who places the unattended sports equipment in the street or right-of-way assumes the liability associated with having done so. The Board discussed amending the Abandoned Vehicle Ordinance and directed that Solicitor Picardi prepare a draft amendment to this Ordinance for the Board's consideration at the October Monthly Meeting.

ROAD MASTER'S REPORT: Shawn Motsavage submitted to the Board his Road Master's Report dated September 1, 2015 for activities taking place during the month of August.

FIRE MARSHALL'S REPORT: John Moran Sr. submitted to the Board his Fire Marshall's Report dated September 1, 2015 for activities taking place during the month of August.

CODE ENFORCEMENT REPORT: John Moran Jr. submitted to the Board his Code Enforcement Report dated September 1, 2015 for activities taking place during the month of August. In addition, Mr. Moran updated the Board on the Property Maintenance Code violations.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission of August 18, 2015 was canceled.



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: SEPTEMBER 1, 2015

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Richard Kratz informed the Board that LPVRSA received the monies owed them for the following issues: (1) the suit between LPVRSA and Lower Providence Municipal Authority was settled and LPMA paid the fees owed LPVRSA on the issue of sewer capacity and (2) the Commonwealth of Pennsylvania paid \$10 million dollars for the purchase of capacity for the new state prison located in Skippack Township.

ENGINEERS REPORT: Kevin Conrad reviewed the following item:

1. 2015 Road Projects: The contractor for the 2015 Road Project submitted a request for payment, Payment Application No. 2 and submitted the Certificate of Substantial Completion. This request for payment was in the amount of \$85,268.76. SSM reviewed the request for payment, found it to be in compliance with the contract documents and recommended the Board approve this payment. SSM also recommended that the Board issue the Certificate of Substantial Completion. After reviewing the information presented, Gordon MacElhenney made a motion seconded by William Patterson to approve Payment Application No. 2 to Innovative Construction Services, Inc, in the amount of \$85,268.76 and issue the Certificate of Substantial Completion. There were no public comments on the motion. The motion was carried by a vote of 5-0.

MANAGER'S REPORT:

1. Haldeman Road: Ms. Daniel informed the Board that items approved by the Board at the August Monthly Meeting (Resolution 2015-19: Highway Transfer Municipal Resolution and the Highway Transfer Project Form) were forwarded to Valerie Temino of PennDOT District 6. As of this date, no word has been received back from PennDOT as to the status of the turnback of Haldeman Road.
2. Retention and Disposition Schedule: Prior to the disposition of certain Township files, a resolution was prepared by Ms. Daniel for the Board's consideration. This resolution established those files to be disposed of for the years 2007 and prior. It was explained by Ms. Daniel that some of the files during these years must be retained and those files have been stored in the file room located in the basement of the Township Administration Building. As required, Resolution 2015-20 is before



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: SEPTEMBER 1, 2015

the Board for consideration and sets forth the list of files that do not need to be retained. The Board reviewed the resolution and Richard Kratz made a motion seconded by William Patterson to approve Resolution 2015-20. There were no public comments on the motion. The motion was carried by a vote of 5-0.

3. 4044 Project (Realignment of Plank & Ott Road at Gravel Pike): The Board discussed the proposed 4044 Project that runs from Route 73 in Skippack Township along Plank Road to Ott Road (which will be realigned with Plank Road) to Meyers Road to Seitz Road and ends at Township Line Road and Cemetery Road in Limerick Township. Part of this project will involve detouring of traffic. Ms. Daniel explained that this information is as it is known today based upon conversations with PennDOT. Detour C – This portion of the project involves the relocation of Seitz Road and Meyers Road. This relocation will require the closing of Seitz Road from Fox Heath Boulevard to Meyers Road so that Seitz Road is relocated whereby Meyers Road will now be connected into Township Line Road and Seitz Road will be connected into Meyers Road. Detour D – This portion of the project involves work being completed on Meyers Road and Ott Road between east of Wismer Road to Route 29. This portion of the project would require the closing of Meyers Road and Ott Road from east of Wismer Road to Route 29. As part of these detours, the Board has been asked to consider granting PennDOT permission to use Wartman Road (from Township Line Road to Bridge Street) and Bridge Street (from Wartman Road to Gravel Pike/Route 29). As discussed at the August Monthly Meeting, Ms. Daniel informed PennDOT that the Board said “No” to the use of Maple Avenue as a detour route for this project. The Board discussed the use of Wartman Road and Bridge Street as detour routes. Richard Kratz made a motion seconded by Janet Heacock authorizing the use of Wartman Road (from Township Line Road to Bridge Street) and Bridge Street (from Wartman Road to Gravel Pike/Route 29) to be used as detour routes for truck traffic and passenger traffic during this project. There were no public comments on the motion. The motion was carried by a vote of 5-0.
4. 25 MPH Stenciling: The Board discussed the installation of having 25 MPH stenciled on Maple Avenue due to complaints regarding speeding on Maple Avenue. Ms. Daniel informed the Board that this would involve stenciling this message on four different locations on Maple Avenue. According to Shawn Motsavage, the contractor that received the Line Painting Contract for the Township, would charge



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: SEPTEMBER 1, 2015

\$245/set so the total would be \$980.00 to have this stenciling completed. The Board discussed this and authorized to have this work completed when the contractor comes in to complete other line painting and thermoplastic work.

5. Letter from Pooja Bansal: The Board received a letter from Pooja Bansal of 97 Trappe Road regarding the speed limit on Trappe Road. Ms. Daniel informed the Board that the speed limit on Trappe Road was established in 1995 under regulations administered at that time. Ms. Daniel stated that the Township's speed monitoring device could be located on Trappe Road to see what kind of speed information is obtained from the device. Once this information is gathered, the Board can then discuss what change, if any, might be considered. Ms. Daniel indicated she would relay this to Pooja Bansal in a letter if authorized by the Board. The Board discussed this and authorized a letter be sent to Pooja Bansal regarding the monitoring of vehicular speed on Trappe Road.

RECEIPTS AND EXPENDITURES: The treasurer reviewed the receipts and expenditures for the month of August. After review of same, Richard Kratz made a motion seconded by Gordon MacElhenney to approve the treasurer's report and authorize payment of the August bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

NEW BUSINESS: There was no new business for the month of September.

There being no further business, the meeting was adjourned upon a motion made by Gordon MacElhenney and seconded by Richard Kratz.