



PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: MAY 5, 2015

BOARD MEMBERS PRESENT: Dean Becker, Chairman
William Patterson, Vice-Chairman
Richard Kratz, Member
Janet Heacock, Member
Gordon MacElhenney, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Kevin Conrad, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

Dean Becker called the May 5, 2015 Board of Supervisors Meeting to order in the Perkiomen Township Administration Building at 7:00 p.m. Mr. Becker informed the public that the Board held an Executive Session on Tuesday, April 28, 2015 to discuss two real estate matters and held an Executive Session prior to this meeting to discuss a personnel matter.

GENERAL CODE: Board of Supervisors held a public hearing prior to the consideration for adoption of Ordinance No. 224. Solicitor Picardi explained that the public hearing was with regard to proposed amendments to the Zoning Ordinance and the Subdivision and Land Development Ordinance (SALDO). The amendments are part of a larger project which is the codification of the Township's Ordinances. Solicitor Picardi explained that upon the conclusion of this public hearing, the Board will consider adoption of Ordinance No. 224. Solicitor Picardi explained that the amendments to the Zoning Ordinance were proposed updates that were minor in nature. The amendments to the SALDO were proposed updates that were more substantive in nature. There were no comments from the Board or from the public to the proposed changes to the Zoning Ordinance and the SALDO; therefore, Solicitor Picardi recommended concluding the public hearing and moving on to consideration of Ordinance No. 224. The proposed Ordinance No. 224 was the Code Adoption Ordinance of Perkiomen Township. This ordinance will codify the complete body of legislation for Perkiomen Township which will consist of Chapters 1 through 310 and upon adoption will be designated as the "Code of the Township of Perkiomen." William Patterson made a motion seconded by Janet



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Heacock to adopt Ordinance No. 224 – An Ordinance Codification for the Township or Perkiomen. There were no public comments on the motion. The motion was carried by a vote of 5-0.

MINUTES: The minutes of the April 7, 2015 Board of Supervisors meeting were approved upon motion of Janet Heacock and seconded by Gordon MacElhenney. There were no public comments on the motion. The motion was carried by a vote of 5-0.

POLICE REPORT: The Board reviewed State Police Report for April.

CORRESPONDENCE:

- **TRAPPE AMBULANCE** – March Report.
- **PLYMOUTH AMBULANCE** – April Report.

SOLICITOR’S REPORT: Solicitor Picardi updated the Board on the status of a personnel matter during the executive session. Solicitor Picardi also reported that some of the items he has been working on will be discussed under the agenda items later in the meeting.

ROAD MASTER’S REPORT: Shawn Motsavage submitted to the Board his Road Master’s Report dated May 1, 2015 for activities taking place during the month of April.

FIRE MARSHALL’S REPORT: John Moran Sr. submitted to the Board his Fire Marshall’s Report dated May 1, 2015 for activities taking place during the month of April.

CODE ENFORCEMENT REPORT: John Moran Jr. submitted to the Board his Code Enforcement Report dated May 1, 2015 for activities taking place during the month of April.

- **Property Maintenance Code Report:** At this meeting, Mr. Moran updated the Board on the status of the notices sent to several property owners regarding their violations of the Township’s Property Maintenance Code.



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- 801 Arbor Lane: Mr. Moran informed the Board that the property owners of 801 Arbor Lane submitted an application to the Zoning Hearing Board. The application requests two variances to allow for a swimming pool and allow for a deck or patio within the riparian corridor. The Board discussed this application and decided to take no position in the matter. Accordingly, the Board informed Solicitor Picardi that he was not required to attend the public hearing for this application on behalf of the Township.
- Rodeo: Mr. Moran requested permission from the Board to allow him to investigate the process the Perkiomen Township Fire Company would need to follow to hold a Trout Rodeo at the Township's property located on Bridge Street. This rodeo would be a fund raiser for the Fire Company. The fishing would take place in the Lodal Creek. The Board considered the request of Mr. Moran and had no problem in principle with his inquiry into what this rodeo would involve. Once Mr. Moran has acquired the necessary information, he will return to the Board with answers.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission meeting in April was cancelled.

LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY: Richard Kratz informed the Board that, at the April meeting of the LPVRS, there was discussion regarding the hiring of a third engineer to evaluate the location of the middle interceptor. The decision of the majority was "no" to this request.

ENGINEERS REPORT: Kevin Conrad reviewed the following item:

1. 2015 Road Projects: Mr. Conrad explained that the Notice of Award was issued to the contractor, Innovative Construction Services. The contractor is now in the process of submitting the necessary documents for review to SSM and Solicitor Picardi. In particular are the insurance documents and the required endorsements. Mr. Conrad recommended that the Board consider approval of the construction agreement pending receipt and approval by SSM and Solicitor Picardi. With the recommendation of Mr. Conrad, William Patterson made a motion seconded by Richard Kratz to approve the construction agreement with Innovative Construction Services and authorize execution of same, pending receipt from Innovative Construction of the necessary insurance documents and endorsements which shall be



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reviewed for compliance by SSM and Solicitor Picardi. There were no public comments on the motion. The motion was carried by a vote of 5-0.

2. Township Wide Road Maintenance Program: At the April meeting, the Board received the Road Maintenance Program as prepared by SSM. At this meeting, the Board discussed this program. This program establishes the road work to be considered for the roads in the Township. The program lists the roads to be completed each year and the type of road work to be scheduled plus its estimated cost. This program runs from 2015 to 2028. The program will be used in the development of the road budget for each specific year. This program is flexible as each year may require a change to the list of roads to be repaired as well as the proposed repairs to be made. The Board found the program to be acceptable and authorized that it be posted to the Township's web site.
3. Township Wide Parking Restriction Study: SSM has completed a draft Township wide parking restriction study for the roads that are owned by Perkiomen Township. This study breaks the restrictions in the following: Restrict parking on both sides of the road for its entire length; Restrict parking on one side of the road for its entire length; Restrict parking for specific areas along a road; and Allow parking on both sides of the road for the entire length. Implementation of the restriction of "No Parking" permits a certain amount of discretion for the Board. In view of that, the Board chose to move forward by evaluating the parking restriction, as proposed by SSM, on a street by street basis. The Board decided that the process will begin with Cecile Daniel and Shawn Motsavage submitting a list of streets for the Board's consideration.

MANAGER'S REPORT:

1. Haldeman Road: As authorized at the April meeting, Shawn Motsavage and Mark Stabolepszy returned to Haldeman Road to obtain additional information to assist in developing a list of repairs to Haldeman Road. Mr. Conrad presented to the Board an updated list and cost analysis as prepared by Mr. Stabolepszy. In putting together this list, Mr. Stabolepszy requested consideration by the Board to having, at a minimum, six paving cores taken in Haldeman Road to document the condition of the existing pavement structure. In particular, Mr. Stabolepszy would like to see the extent of the base failure and the patch work that has been performed by PennDOT. The taking of the core samples could either be completed by PennDOT or the Township could



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request permission from PennDOT allowing the Township to take the core samples. The Board discussed moving forward with the request of SSM. There was a discussion on the turnback of Haldeman Road, relative to other road issues in the Township. The Board directed that the core samples be obtained and evaluated as to the condition of the existing pavement structure. Moving forward, the discussion of the turnback will continue relative to other road issues in the Township.

2. **Street Lights:** Ms. Daniel explained that Nevin Schoel, Trappe Borough Council Member, explained that there were three street lights listed on Trappe Borough's street light account that were located on the Perkiomen Township side of Betcher Road. Since these three street lights were located in Perkiomen Township, Mr. Schoel has requested consideration by Perkiomen Township to transfer these three street lights from Trappe Borough to Perkiomen Township. At this time, the annual cost of two 4,000 mercury lights and one 5,800 sodium light would be an additional \$343.44. The Board discussed the request of Trappe Borough. Richard Kratz made a motion seconded by William Patterson approving the transfer of the three street lights from Trappe Borough to Perkiomen Township and authorized Ms. Daniel to write to Trappe Borough informing them of this approval. There were no public comments on the motion. The motion was carried by a vote of 5-0.

RECEIPTS AND EXPENDITURES: The treasurer reviewed the receipts and expenditures for the month of April. After review of same, Richard Kratz made a motion seconded by Janet Heacock to authorize payment of the April bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

NEW BUSINESS:

1. **Central Perkiomen Rotary Club:** The Central Perkiomen Rotary Club is holding its annual Perkiomen Valley Fair the first week of June. As part of the fair, the rotary holds an annual fireworks display. The present schedule is to hold the fireworks on June 5, 2015 with a rain date of June 6, 2015 or any subsequent rain date. The Township is in receipt of the required Certificate of Insurance. Under the Perkiomen Township Fire Code Ordinance, there is a requirement for an Operation Fire Permit that must be issued and a fee charged for that permit. In a letter to the Board, the Central Perkiomen Rotary Club is requesting the waiving of that permit fee. The Board discussed the request of the rotary and Richard Kratz made a motion seconded by William Patterson to approve the request of the Central Perkiomen Rotary Club to hold their annual fireworks display on June 5, 2015 with a rain date of June 6, 2015



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or any subsequent rain date, and, to waive the Operation Fire Permit Fee for the year 2015. There were no public comments on the motion. The motion was carried by a vote of 5-0.

There being no further business, the meeting was adjourned upon a motion made by Richard Kratz and seconded by William Patterson.