



## **PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING MINUTES: FEBRUARY 3, 2015**

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**BOARD MEMBERS PRESENT:** Dean Becker, Chairman  
William Patterson, Vice-Chairman  
Richard Kratz, Member  
Gordon MacElhenney, Member  
Janet Heacock, Member

**OTHERS PRESENT:** Cecile Daniel, Township Manager  
Kenneth Picardi, Township Solicitor  
Mark Stabolepszy, Township Engineer was in  
attendance in place of Kevin Conrad  
John Moran Jr., Code Enforcement/Zoning Officer  
Shawn Motsavage, Road Master

Dean Becker called the February 3, 2015 Board of Supervisors Meeting to order in the Perkiomen Township Administration Building at 7:00 p.m. Mr. Becker informed the public that the Board held an Executive Session on January 27, 2015 to discuss a personnel matter.

**CONDITIONAL USE APPLICATION:** The Board reconvened the public hearing on the following Conditional Use Application:

**Conditional Use Application 2014-05** – Joseph A. Horgan – Joseph A. Horgan filed a Conditional Use Application to allow the regrading of Lot 7 & Lot 8 in steep slope areas of the 15% to less than 25%, and, the encroachment of a deck on Lot 8 in the 10 foot buffer area of the steep slopes. The public hearing was conducted by Solicitor Picardi. At the public hearing held in January, it was agreed by the Applicant and the Board to recess this public hearing until Tuesday, February 3, 2015, at 7:00 P.M. Solicitor Picardi informed the public that the Board conducted a site inspection as was discussed at the January public hearing. Based upon that site inspection, the Board suggested shifting the disturbance area on Lot 7. This shift would require the plans, as part of the Conditional Use Application for Lot 7, to be revised. The Applicant's engineer is in the process of completing this revision. The Applicant discussed with the Board separating the Conditional Use Application into two parts. The first part would be for Lot 8 only, as the plan for this lot has not changed. The second part would be for Lot 7, which will be revised and returned to the Planning Commission for review and for a new recommendation to the Board of Supervisors. The Applicant agreed to separate the



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Conditional Application into two parts and requested that the Board discuss and consider rendering a decision on Lot 8 at the February Meeting and pursue the changes to be made on Lot 7 to be discussed at the March 3, 2015 Meeting. Quinten Dancer, the Applicant's representative, informed the Board that there will be no more trees removed for Lot 8. The revised plan for Lot 8 shows some regrading and a slight encroachment of a portion of the deck into the ten foot steep slope buffer area. After discussing and reviewing this Conditional Use Application with the Applicant and the residents present for this public hearing, William Patterson made a motion seconded by Richard Kratz to approve the Conditional Use Application 2014-5 for Lot 8 ONLY with the following conditions: (1) there will be no additional trees taken down on Lot 8; (2) the area to be regraded is limited to that area shown on the plan dated January 29, 2015; and (3) the minor encroachment of the deck into the ten foot steep slope buffer area shall be limited to that shown on the plan of January 29, 2015. There were no public comments on the motion. The motion was carried by a vote of 5-0. The part of this Conditional Use Application related to Lot 7 was recessed until March 3, 2015.

**MINUTES:** The minutes of the January 5, 2015 Board of Supervisors meeting were approved upon motion of Richard Kratz and seconded by Gordon MacElhenney. There were no public comments on the motion. The motion was carried by a vote of 5-0.

**POLICE REPORT:** The Board did not receive a written State Police Report for January.

### **CORRESPONDENCE:**

- **TRAPPE AMBULANCE** – For year 2014 & December Reports.
- **PLYMOUTH AMBULANCE** – December Report.

**SOLICITOR'S REPORT:** In the Executive Session, Kenneth Picardi updated the Board regarding an ongoing personnel matter. As to some of the other issues that Mr. Picardi has been working on, they will be discussed under the agenda items later in the meeting.

**ROAD MASTER'S REPORT:** Shawn Motsavage submitted to the Board his Road Master's Report dated February 1, 2015 for activities taking place during the month of January. In addition, Mr. Motsavage informed the Board that he was moving forward with the preparation of the Material & Supplies Bid for 2015. As a result, Mr. Motsavage



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requested permission to advertise this bid. William Patterson made a motion seconded by Janet Heacock authorizing Mr. Motsavage to advertise the Material & Supplies Bid for 2015. There were no public comments on the motion. The motion was carried by a vote of 5-0.

**FIRE MARSHALL'S REPORT:** John Moran Sr. submitted to the Board his Fire Marshall's Report dated February 1, 2015 for activities taking place during the month of January.

**CODE ENFORCEMENT REPORT:** John Moran Jr. submitted to the Board his Code Enforcement Report dated February 1, 2015 for activities taking place during the month of January. In addition to his report, Mr. Moran updated the Board on the properties that he sent Property Maintenance Code Violations.

Mr. Moran informed the Board that the Zoning Hearing Board continued the Williamson's public hearing to Wednesday, February 25th. Mr. Moran also informed the Board that he was in receipt of a Zoning Hearing Board Application for Gordon & Diane Heal for two adjacent properties they own on Gravel Pike along the Perkiomen Creek. A public hearing has been scheduled for this ZHB for Wednesday, February 25, 2015. The Board discussed whether Kenneth Picardi's attendance was needed at this public hearing and determined that his presence was not needed.

Mr. Moran also informed the Board that he and Cecile Daniel met with three companies regarding their ability to provide third party UCC Services to Perkiomen Township. These UCC services would supplement those services provided by the Township. Mr. Moran reviewed the information and recommended that the Board consider authorizing Code Inspection, Inc. to perform Perkiomen Township's third party UCC services. Mr. Moran received a draft contract from Code Inspection, Inc. This contract was reviewed by Kenneth Picardi, who made some minor changes to it. The revised contract was returned to Code Inspections, who indicated to Mr. Moran that they were okay with the changes. The appointment of Code Inspections and the contract is not before the Board. As the Board had just received the contract, the decision was deferred until that March Board Meeting.



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**PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING:** Cecile Daniel reported that the Planning Commission held a Joint Meeting with the Board of Supervisors on January 27, 2015. At that Joint Meeting, the Planning Commission and Board began a review of the new Flood Plain Ordinance for Perkiomen Township.

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY:** Richard Kratz informed the Board that at the January meeting of the LPVRSAs, there was discussion on mediating the issues between Lower Providence Township and LPVRSAs.

**ENGINEERS REPORT:** Mark Stabolepszy reviewed the following item:

1. 2015 Road Projects: Mr. Stabolepszy informed the Board that the field work for this project is still being completed. Mr. Stabolepszy submitted the preliminary contract documents for review and submitted, to the Board, a proposed timeline for this project. Mr. Stabolepszy requested consideration by the Board to authorize the advertisement of the 2015 Road Project. Janet Heacock made a motion seconded by Richard Kratz authorizing the advertisement of the bids for the 2015 Road Project. There were no public comments on the motion. The motion was carried by a vote of 5-0.

### **MANAGER'S REPORT:**

1. Ordinance No. 223: The Board authorized the advertisement of the final draft of Ordinance No. 223 at the January Monthly Meeting. This Ordinance will prohibit the parking of certain large vehicles; repeal the existing Ordinance No. 159; enact new prohibitions on the abandonment of vehicles on public or private property; and prohibit the leaving of unattended sports equipment on any street or right-of-way. There were no changes made to Ordinance No. 223. William Patterson made a motion seconded by Richard Kratz to adopt Ordinance No. 223. There were no public comments on the motion. The motion was carried by a vote of 5-0.
2. Haldeman Road: Ms. Daniel informed the Board that Valerie Temino of PennDOT responded to the inspected list completed by Mark Stabolepszy and Shawn Motsavage on Haldeman Road. There appears to be some confusion regarding the area where Mr. Stabolepszy is discussing this 100 feet. In order to clarify this, the Board directed Mr. Stabolepszy to contact Ms. Temino and explain the issue of the large concrete storm sewer junction box structure at Route 73 and the 48" diameter



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concrete pipe that extends from this box to the Perkiomen Creek for approximately 100 feet. Once Mr. Stabolepszy discusses this with PennDOT, he can update the Board as to the status of this turnback project.

- 3. Open Space:** Ms. Daniel informed the Board that she has been discussing with Krista Scheirer, of the Montgomery County Conservation District, the concept of developing a rain garden at the lower portion of the Township's property along Gravel Pike. Both Ms. Daniel and Ms. Scheirer are still trying to obtain a grant to construct a rain garden in the lower portion of this property where it abuts the PECO Corridor and Gravel Pike. In developing this rain garden, Ms. Scheirer and Ms. Daniel wish to explore some grant opportunities. One of the grant opportunities is to apply to PECO for their PECO Green Region Open Space Program. This program is different from the PECO Grant Program that the Township applied to in 2014. This application will require a match of funds. As a result, Ms. Scheirer and Ms. Daniel revised the scope of the rain garden to reduce the cost to construct this rain garden. Since the PECO Grant is a matching grant, Ms. Daniel indicated that she and Ms. Scheirer are pursuing two other small funding sources. These sources may not be sufficient to fund the whole project so the Township may still need to fund a portion of this project. Submission of the PECO Grant would be a part of this funding source. As the Board did in 2014, a resolution needs to be adopted authorizing this application. Janet Heacock made a motion seconded by Gordon MacElhenney to adopt Resolution 2015-8 – authorizing Perkiomen Township to apply for the 2015 PECO Green Region Open Space Program for the Rain Garden Project. There were no public comments on the motion. The motion was carried by a vote of 5-0.

In addition, Ms. Daniel explained that the idea of the rain garden is to improve storm water management and to aid in drying out the lower portion of this area of the Township's property. The goal is to extend the existing walk trail around the Township's property and possibly add additional recreational facilities. Ms. Daniel informed the Board that she would like to move forward with exploring this objective by determining where the walking trail might be located on the property and the cost to make this happen. The Board did not object to this analysis and exploration.

**RECEIPTS AND EXPENDITURES:** The treasurer reviewed the receipts and expenditures for the month of January. After review of same, Richard Kratz made a motion seconded by William Patterson to authorize payment of the January bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.



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### **NEW BUSINESS:**

1. MCATO: The Spring Convention of the Montgomery County Association of Township Officials is scheduled for Friday, February 27, 2015. Unfortunately, the Board Members' schedules are such that no one will be able to attend the MCATO Spring Convention.
2. PSATS Convention: The annual PSATS Convention is scheduled to be held from April 19 through April 22, 2015 in Hershey, PA. At this time, it is unclear if anyone will be able to attend the PSATS Convention due to schedules. It was decided that the Board members will let Ms. Daniel know whether or not they can attend this convention once they know their schedules; therefore she will keep this on the agenda until the deadline for the PSATS Convention.

There being no further business, the meeting was adjourned upon a motion made by Richard Kratz and seconded by William Patterson.