

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: MAY 1, 2012**

BOARD MEMBERS PRESENT: Gordon MacElhenney, Chairman
Dean Becker, Vice-Chairman
Richard Kratz, Member
William Patterson, Member
Janet Heacock, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Daniel Coghlan, Township Engineer
John Moran Jr., Code Enforcement/Zoning Officer
Shawn Motsavage, Road Master

MINUTES: The minutes of the April 3, 2012 Board of Supervisors meeting were approved upon motion of Dean Becker and seconded by William Patterson. There were no public comments on the motion. The motion was carried by a vote of 5-0.

POLICE REPORT: The Board reviewed the written State Police Report for April. In addition, Mr. Becker requested and the Board agreed that the May Meeting Minutes should indicate the appreciation that the Board of Supervisors has for the work completed while Lieutenant David Buckley was Station Commander at the Skippack State Police Barracks. The Board of Supervisors wishes the best to the Lieutenant on his retirement and on his future endeavors.

CORRESPONDENCE:

- **CPVRPC** –April meeting minutes.
- **TRAPPE AMBULANCE** – Report
- **LOWER FREDERICK REGIONAL AMBULANCE CORPS** – Report
- **PSATS** – News Bulletin

SOLICITOR’S REPORT: Kenneth Picardi reported that:

1. **T-Mobile (Calabretta)** – Judge Tilson, of the Common Pleas of Montgomery County, issued an Order denying T-Mobile’s appeal and affirming the decision of the Zoning Hearing Board. T-Mobile has thirty days to file an appeal with the Commonwealth Court.
2. **EXECUTIVE SESSION:** Mr. Picardi requested an Executive Session after the meeting to discuss two real estate matters.

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ROAD MASTER'S REPORT: Shawn Motsavage submitted to the Board his Road Master's Report dated May 1, 2012 for activities taking place during the month of April. In addition to his report, Mr. Motsavage reviewed his memo dated May 1, 2012 regarding his recommendation for the Materials & Supplies Bids. Attached to Mr. Motsavage's memo is a spreadsheet that highlights his recommendations. Under the Road Materials Bid, there were two bidders: Independence Construction and Highway Material. Based upon the unit prices submitted, the bid was split. Mr. Motsavage highlighted which item, based upon their unit price, should be awarded to which of the bidders. Under the Fuel Bid, the only bidder was Oehlert Brothers; therefore, Mr. Motsavage's recommendation was to award the fuel bid to Oehlert Brothers. Under the Equipment Bid, the only bidder was P.K. Moyer & Sons; therefore, Mr. Motsavage's recommendation was to award the equipment bid to P.K. Moyer. Under the Open Space/Grass Cutting Bid, there were two bidders: Buck Enterprises and Townscapes, Inc. Based upon the unit prices, Mr. Motsavage's recommendation was to award the open space/grass cutting to the low bidder, namely Buck Enterprises. Under the Line Painting/Thermoplastics Bid there was one bid received from Alpha Space. Due to the bid received from Alpha Space, it was Mr. Motsavage's recommendation that the Board reject the bid from Alpha Space and re-bid the Line Painting/Thermoplastics Bid. With the recommendation set forth in the memo of Mr. Motsavage dated May 1, 2012, Richard Kratz made a motion seconded by Dean Becker to award the 2012 Materials & Supplies Bids as recommended in the memo of Mr. Motsavage and to reject the Line Painting/Thermoplastic Bid of Alpha Space to be re-bid at a later date. There were no public comments on the motion. The motion was carried by a vote of 5-0.

FIRE MARSHALL'S REPORT: Since John Moran Sr. was not present, William Patterson submitted to the Board the Fire Marshall's Report dated May 1, 2012 for activities taking place during the month of April.

CODE ENFORCEMENT REPORT: John Moran Jr. submitted to the Board his Code Enforcement Report dated May 1, 2012 for activities taking place during the month of April.

PERKIOMEN TOWNSHIP PLANNING COMMISSION MEETING: Cecile Daniel reported that the Planning Commission held its April meeting on April 17, 2012. The Planning Commission continued its review and discussion on updating various provisions of the Perkiomen Township's Zoning Ordinance.

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MANAGER'S REPORT:

1. Request for a Multi-Way Stop Sign: Ms. Daniel reported that she received a request from a resident on Arbor Lane asking that a multi-way stop sign be installed at the intersection of Bridge Street, Welsh Road, and Fox Heath Boulevard. In order for a multi-way stop sign to be installed, an engineering study needs to be conducted to determine if the multi-way stop sign meets the MUTCD/PennDOT regulations. The Board discussed the request and authorized Spotts, Stevens & McCoy to complete an Engineering Study to determine whether a multi-way stop sign meets the warrants and should be installed at Bridge Street, Welsh Road, and Fox Heath Boulevard.

2. Asbestos Inspection: The Perkiomen Township Fire Company has requested permission to use the house located on the Huber Property for training purposes. Prior to using the house, an asbestos inspection needs to be completed. Although no final decision has been made, the Board has discussed taking down the house on the Huber Property. Regardless of the request of the Fire Company, an asbestos inspection will need to be completed prior to taking down this house. John Moran Jr. contacted and received from Spotts, Stevens & McCoy an estimate of \$1,500.00 to do this inspection. Before the Board is consideration to authorize SSM to complete the asbestos inspection for the house located on the property owned by the Township and otherwise known as the Huber Property. The Board discussed the matter and Richard Kratz made a motion seconded by William Patterson to authorize SSM to complete an asbestos inspection for the house located on the property owned by the Township and otherwise known as the Huber Property. There were no public comments on the motion. The motion was carried by a vote of 5-0. In addition, Richard Kratz made a motion seconded by Dean Becker authorizing the Perkiomen Township Fire Company to use the house located on the Huber Property for training purposes. There were no public comments on the motion. The motion was carried by a vote of 5-0.

3. Park & Recreation Rules Ordinance: At the April Meeting, a resident request consideration by the Board to develop Rules and Regulations for Township owned open space/recreation property. Ms. Daniel prepared a draft Ordinance and presented same to the Board for review. The discussion for this proposal will be added to the June Meeting Agenda.

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ENGINEERS REPORT: Daniel Coghlan was present to review the following items:

1. 2011 Perkiomen Township Road Project: Mr. Coghlan informed the Board that Kehoe Construction has completed the punchlist and corrected the small area of pavement at Raintree Circle and Seitz Road. Mr. Coghlan expects Kehoe to submit a final payment application soon. The final payment owed Kehoe is \$4,595.07. In anticipation of receiving the payment request, Mr. Coghlan is recommending that the Board approve the final payment as Kehoe has completed the project to the satisfaction of SSM. With the recommendation of Mr. Coghlan Dean Becker made a motion seconded by William Patterson to approve the final payment to Kehoe Construction in the amount of \$4,595.07 subject to receipt from Kehoe of the complete application for payment. There were no public comments on the motion. The motion was passed by a vote of 5-0.

2. 2012 Perkiomen Township Road Project: Mr. Coghlan informed the Board that the bids were recently on April 24, 2012 for the opening of the 2012 Road Projects and 2012 Parking Lot Projects. For the 2012 Road Projects, the Township received seven bids which were opened on April 25, 2012. Mr. Coghlan reviewed the seven bids that were received and issued a letter dated April 26, 2012, with the recommendation that the Board award the 2012 Road Projects (base bid items only) to the low bidder, Floyd G. Hersh, Inc., for the amount of \$421,406.60. For the 2012 Parking Lot Projects, the Township received five bids which were opened on April 25, 2012. Mr. Coghlan reviewed the five bids that were received and issued a letter dated April 26, 2102, with the recommendation that the Board award the 2012 Parking Lot Projects to the low bidder, D. Malloy Paving, Inc., for the amount of \$79,438.00. With the recommendation of Mr. Coghlan, Dean Becker made a motion seconded by Richard Kratz to award the 2012 Road Projects (based bid items only) to Floyd G. Hersh, Inc. for the amount of \$421,406.60 and to award the 2012 Parking Lot Projects to D. Malloy Paving, Inc. for the amount of \$79,438.00. There were no public comments on the motion. The motion was passed by a vote of 5-0.

3. Cranberry Boulevard Retaining Wall: Mr. Coghlan explained that Geotechnical Engineer/Construction Inspections should be completed for the replacement of the retaining wall at the bridge located in Cranberry Boulevard. These inspections would be similar in nature to what was completed when the Township installed the bridge at Seitz Road and the bridge at Godshall Road. Mr. Coghlan received four engineering proposals for this work. The lowest proposal was received from Schuylkill Valley Engineering, Inc. in the amount of \$5,970.00. It was the recommendation of Mr. Coghlan to award the engineering work to Schuylkill

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Valley Engineering. With the recommendation of Mr. Coghlan, William Patterson made a motion seconded by Richard Kratz to award the Geotechnical Inspection for the reconstruction of the Cranberry Boulevard Retaining Wall to Schuylkill Valley Engineering, Inc. in the amount of \$5,970.00. There were no public comments on the motion. The motion was passed by a vote of 5-0.

RECEIPTS AND EXPENDITURES: The treasurer read the receipts and expenditures for the month of April. After review of same, Richard Kratz made a motion seconded by Janet Heacock to authorize payment of the April bills. There were no public comments on the motion. The motion was passed by a vote of 5-0.

NEW BUSINESS:

1. Birchwood: Lawrence Sager, attorney for Susan Mruskovic, was present before the Board to discuss a question that has arisen regarding the 21.7 acres she owns on Bridge Street. The 21.7 acres, which are presently described in two separate tracts, are on one deed and includes the Barn @ Birchwood Property (2.205 acres) and the 19 acres located across the street. Presently the 2.205 acres and the 19 acres are separated by Bridge Street. The issue before the Board is the facilitation of separating these two tracts into two separate deeds with two separate parcel numbers. Mr. Sager explained that Bridge Street creates a natural subdivision between the 2.205 acres and the 19 acres. As a result of the natural subdivision, Mr. Sager is requesting consideration by the Board to waive the filing of a subdivision and authorizing a letter be sent to the Montgomery County Board of Assessment. In this letter, the Board grants permission to the Board of Assessment to issue two parcel numbers; thereby creating two separate parcels where one would be 2.205 acres and one would be 19.516 acres. The Board discuss the request of Mr. Sager and Dean Becker made a motion seconded by Richard Kratz authorizing a letter be sent to Montgomery County Board of Assessment allowing the issuance of two parcel numbers one for the 2.205 acres and one for the 19.516 acres, and waiving the requirement of filing a subdivision plan due to the following conditions: (1) each tract is separately described in the 2003 Deed; and (2) Bridge Street created a natural subdivision of these two parcels. This authorization is conditioned upon the Township Solicitor and Township Engineer reviewing the new deeds and legal descriptions and finding them to be acceptable. There were no public comments on the motion. The motion was passed by a vote of 5-0.

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2. Central Perkiomen Rotary Club: The Perkiomen Valley Community Fair is scheduled for the June 5, 2011 - June 9, 2011. As the Rotary does each year, they would like to hold their fireworks on Friday, June 8, 2012 with a rain date of Saturday, June 9, 2012. The Township is in receipt of a current Certificate of Insurance naming the Township as an additional insured. Everything is in order, and Ms. Daniel recommended that the Board approve the request of the Rotary. William Patterson made a motion seconded by Richard Kratz to approve the request of the Rotary to hold their annual fireworks at the Perkiomen Valley Community Fair on Friday, June 8, 2012 with a rain date of June 9, 2012. There were no public comments on the motion. The motion was approved by a unanimous vote of 5-0.

There being no further business, the meeting was adjourned upon a motion made by Dean Becker and seconded by William Patterson.