

**PERKIOMEN TOWNSHIP BOARD OF SUPERVISORS MONTHLY MEETING
MINUTES: MAY 4, 2004**

BOARD MEMBERS PRESENT: William Patterson, Chairman
Richard Kratz, Member
Gordon MacElhenney, Member
Edward Savitsky, Member

ABSENT: Dean Becker, Member

OTHERS PRESENT: Cecile Daniel, Township Manager
Kenneth Picardi, Township Solicitor
Terry Hand, Township Engineer
W. Richard Dillon, Code Enforcement Officer(Absent)
John Moran, Road Master

RESIGNATION: The board is in receipt of the resignation of Paul Christiansen for the position he held as township auditor. Mr. Christiansen has moved out of the township. Richard Kratz made a motion seconded by Edward Savitsky to accept Mr. Christiansen's resignation. There were no public comments on the motion. The motion was carried by a unanimous vote of 4-0. Next, the board received a letter from Gregory Kupetz of Kennedy Road indicating his interest in completing Mr. Christiansen's term. Edward Savitsky made a motion seconded by Gordon MacElhenney to appoint Gregory Kupetz to fill the position left vacant by Paul Christiansen. There were no public comments on the motion. The motion was passed by a unanimous vote of 4-0.

POLICE REPORT: The Township had not received the April report as of this date.

MINUTES OF PREVIOUS MEETING: The April 6, 2004 meeting minutes were approved as amended.

CORRESPONDENCE:

- Minutes – Central Perkiomen Regional Planning Commission
- PSATS – Alert Bulletin
- Perkiomen Township Fire Company – Letter regarding permission to house fire trucks on township property while the firehouse apron is being worked on.
- Lower Frederick Ambulance Report & Trappe Fire Co. Ambulance Report
- H.Y.K. Construction – Correspondence
- Lower Perkiomen Valley Regional Sewer Authority – Letter regarding planning module

SOLICITOR'S REPORT: Kenneth Picardi

- Uniform Construction Code – Mr. Picardi indicated that he has prepared a draft ordinance regarding the adoption of the building code. This will be considered under new business.

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- Buxmont – Mr. Picardi explained that he received a telephone call from Stephen Moyer, attorney representing Buxmont. The conversation was with regard to the township's Use & Occupancy. The indications of Mr. Moyer to Mr. Picardi were he client would sign the Use & Occupancy. To date, Mr. Picardi has not received the signed paperwork.
- H.Y.K. Construction – Mr. Picardi informed that board that a hearing before the judge regarding the appeal of H.Y.K. Construction is scheduled for later this week.

ROAD MASTER'S REPORT: John Moran submitted his April report to the board.

FIRE MARSHALL'S REPORT: John Moran submitted his April report to the board.

CODE ENFORCEMENT REPORT: W. Richard Dillon was absent, but submitted his April report to the board through Cecile Daniel.

PLANNING COMMISSION REPORT: The following were the plans reviewed at the April 20, 2004 Planning Commission: (1) 515 CENTENNIAL STREET: This is a Final Subdivision Application for the plan for three new single-family homes and one existing. The property is located on Centennial Street that borders Schwenksville Borough. (2) MASK TRUST: This is a Final Subdivision Application for the proposed 4 single-family homes located on 5.247 acres. The property is located between Willow Land and Gravel Pike. (3) DAY CARE FACILITY: Proposed land development plan for a proposed day care facility located on the commercial piece of ground in the Cranberry Development. The area is 2.184 acres and is located at the intersection of Wartman Road and Cranberry Boulevard. (4) SWARR PROJECT: David Shubin of Swede Group discussed a proposal for property owned by the Swarr Family in the Village of Rahns. The property is located east of Gravel Pike. (5) CARSON/BARR SUBDIVISION: This is a Final Subdivision Application for the proposal being presented by the Heritage Building Group as equitable owners for property owned by the Carson/Barr family on Seitz Road. (5) WOODBRIDGE AT PERKIOMEN: W.B. Homes has a preliminary subdivision plan for the property owned by the Fontaines of Wartman Road. The plan proposes 18 single-family homes and one existing home.

ENGINEER'S REPORT: SSM

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- 2004 Project Status – Payment Application No.1 - Terry Hand explained that the contractor is progressing with the road project. Mr. Hand informed the board that he has received a request for payment. This request would be payment application no. 1 in the amount of \$76,077.00. The request was reviewed by Pamela Stevens of his office and she recommended approval of said amount. Based upon the recommendation of Ms. Stevens, Richard Kratz made a motion, seconded by Edward Savitsky to approve the road payment of \$76,077.00. There were no public comments on the motion. The motion was carried by a unanimous vote of 4-0.

- Iron Bridge Corporate Center – There were two escrow releases for the Iron Bridge Corporate Center Phase 3A. The first request was for \$19,170.00. After review of the request, Terry Hand is recommending that the board consider the release of the \$19,170.00. For the second release, the developer is requesting a release in the amount of \$178,032.50. Terry Hand is recommending the Board release only \$175,032.50. After review of the recommendation from Terry Hand, Gordon MacElhenney made a motion seconded by Edward Savitsky to release the following to Gorski Construction Company for work completed in the Iron Bridge Corporate Center Phase 3A – Escrow Release Number 3 the amount of \$19,170.00 and for Escrow Release Number 4, the amount of \$175,032.50. There were no public comments on the motion. The motion was carried by a unanimous vote of 4-0.

RECEIPTS AND EXPENDITURES: The treasurer read the receipts and expenditures for the month of April. After review of same, Gordon MacElhenney made a motion seconded by Richard Kratz to authorize payment of the April bills. There were no public comments on the motion. The motion was carried unanimously by a vote of 4-0.

NEW BUSINESS:

- Eagle View Estates – Detention Basin on Lot No. 1 – Mary Grace Sparango was before the board to discuss the issue of the subdivision plan which required a mini-detention basin be located on Lot No. 1. Terry Hand, along with Dan Pepe conducted an inspection of lot 1 prior to submission of a recommendation regarding Sparango’s request not to have to install this mini-detention basin. Mr. Hand explained to the board that his information showed that little or no runoff would come to this basin; therefore, it has no contribution to the overall storm water management. In addition, there are existing trees on the property that would be necessary to be removed in order to build this basin. Based upon the fact that the basin would not contribute to the overall stormwater management and that existing trees would have to be removed, Mr. Hand recommended that the board eliminate the requirement that the mini-detention basin be constructed on lot 1. After discussion regarding this situation with Mary Grace Sparango and Terry Hand, Richard Kratz made a motion seconded by Edward Savitsky to amend the plan and waived the requirement of

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the construction of a mini-detention basin on Lot No. 1. There were no public comments on the motion. The motion was carried by a unanimous vote of 4-0.

- 515 Centennial Street Subdivision – Richard Almquist for City Suburban Developers was before the board to review the final plan consideration of 4 single-family homes being proposed at 515 Centennial Street. The road is located along the border with Schwenksville Borough. City Suburban is the equitable owner of the property that is owned by the Sheppards. The property is zoned R-1 and proposed both public water and sewer. These public utilities are to be supplied by Schwenksville Borough Authority. The board reviewed the proposed subdivision plan along with the recommendation of the planning commission as follows:

COMPLIANCE WITH SUBDIVISION AND LAND DEVELOPMENT ORDINANCE

1. The 25' access easement agreement for Lots 1, 2 and 3 shall be included as part of the plan. The easement agreement should be submitted to the Township for review and approval, section 11.42(a)(13)(i). Subdivision Ordinance
2. The applicant shall submit a letter from Schwenksville Borough Authority indicating the Authority's approvals of the water and the sewer systems, Sections 11.55 and 11.57. Subdivision Ordinance
3. The erosion and sediment controls need to be reviewed and approved by the Montgomery County Conservation District as per Section 11.60 Subdivision Ordinance. Evidence of E&S approval shall be submitted to the township prior to the signing of the Record Plan.
4. A performance guarantee and agreement will be a condition of Final Plan approval and shall be entered into prior to the signing of the Record Plan, Section 11.29. Subdivision Ordinance

GENERAL COMMENTS

1. A note shall be added to the plans for the ownership and maintenance responsibilities for all of the lot owners concerning the shared driveways and access easements.
2. Another note shall be added to the plan which states limitations that no further subdivision is permitted on lots which utilize a shared driveway per the current ordinances.
3. A fire hydrant shall be located adjacent to the common shared driveway for fire protection services.
4. On the legend the label TBR = "To Be Removed" shall be added.

STORM WATER MANAGEMENT

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1. The emergency spillway is not shown on the grading plan. Adequate freeboard is not provided. We suggest consideration to placing the spillway 0.5' above the 25-year water surface elevation and providing a spillway to pass the 100-year storm.
2. Complete construction details for the basin berm and outlet structure needs to be provided on the plan.
3. The easement on Lot 1 does not appear to be sufficient to contain the entire swale through Lot 1. If the swale is filled in, then the storm water has the potential to bypass the basin and then it could contradict the zoning hearing issue about the storm water concerns.

SANITARY SEWER COMMENTS

1. Developer's Engineer is responsible for completing and submitting the necessary forms associated with the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Application, as required by Perkiomen Township. The approval of the Planning Module shall be a condition of signing the Record Plan.
2. As noted in the previous review, the sanitary sewer system for the one existing and three proposed homes is shown connecting to the Schwenksville Borough Authority (SBA) sanitary sewer collection system. The Perkiomen Township Municipal Authority (PTMA) agrees with the proposed plan to route the sewer flow to the Schwenksville Authority. Furthermore, PTMA has no intention of owning or operating the sewer main that is proposed to service these four homes. The developer shall be required to submit a letter from SBA indicating the acceptance of the ownership and maintenance of the proposed sewer collection system. Furthermore it is also the responsibility of the Developer to coordinate with the SBA concerning the requirements for connection to the existing sewer line in Centennial Street and any other construction requirements (such as details and specifications) that are required by the SBA. The requirements of PTMA would only be in effect for the lateral line up to the property line/easement line.
City Suburban Developers, LLC

After review of the plan and consideration of the recommendation of the planning commission, Richard Kratz made a motion seconded by Edward Savitsky to adopt Resolution 2004-16 – 515 Centennial Street Subdivision. There were no public comments on the motion. The motion was carried by a unanimous vote of 4-0.

- Mask Trust Subdivision – Douglas Thomas was before the board representing Mask Trust on their final plan consideration of a 4 single-family home subdivision located on 5.247 acres. Mask Trust, Inc. is proposing the plan as equitable owners of a piece of ground owned by Charles Nydegger. The area is zoned R-2 with the project being provided with public sewer and private wells. The existing home will take access on to Willow Lane; the remainder will access Gravel Pike. The board reviewed the proposed subdivision plan along with the recommendation of the planning commission as follows:

COMPLIANCE WITH SUBDIVISION AND LAND DEVELOPMENT ORDINANCE

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1. We recommend that the Township Solicitor review this Declaration of Easement for ‘blanket’ rights concerning the access driveway and storm water management facilities. The Solicitor should also decide if legal descriptions are warranted for those proposed easements (storm, access & sanitary sewer).
2. Gravel Pike (Rt. 29) is a State Highway and the proposed access driveway will require a Highway Occupancy Permit from Penn DOT. Also, the plan notes trees to be removed on the Chylack property which lie within the proposed clear sight triangle. This proposed tree removal will need the approval of the Chylack’s. The Township clear sight triangle shall be revised if the Chylack’s do not grant permission.
3. A performance guarantee will be a condition of Final Plan approval and shall be entered into prior to the signing of the Record Plan, Section 11.29 Subdivision Ordinance. The items to be included in the guarantee will involve the storm sewer and sanitary sewer items.
4. The erosion and sediment controls need to be reviewed and approved by the Montgomery County Conservation District as per Section 11.60 Subdivision Ordinance. Evidence of E&S approval shall be submitted to the township prior to the signing of the Record Plan.

GENERAL COMMENTS

1. A note shall be added to the Landscaping and Lighting Plan, Sheet 6, which shall state as follows: “The Developer shall be responsible to replace any new plantings that die within 18 months after the construction of the structures on each of the lots.”

SANITARY SEWER COMMENTS

GENERAL

1. An easement has been added to the plans for the sanitary sewer lateral for Lot 4 to cross Lot 3. Easement language associated with this easement shall be reviewed by either the Township or Authority Solicitor to make certain the sewer lateral interests of Lot 4 are adequately addressed.

After review of the plan and consideration of the recommendation of the planning commission, Richard Kratz made a motion seconded by Gordon MacElhenney to adopt Resolution 2004-17 – Mask Trust, Inc. Subdivision. There were no public comments on the motion. The motion was carried by a unanimous vote of 4-0.

- Carson/Barr Subdivision – Eric Fry was before the board representing Heritage Building Group to review the final plan being presented by them as equitable owners for property owned by the Carson/Barr Family on Seitz Road. The property is split zoned R-1/R-2 and being provided with both public water and public sewer. The board reviewed the proposed subdivision plan along with the recommendation of the planning commission as follows:

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SUBDIVISION AND LAND DEVELOPMENT ORDINANCE COMMENTS

1. The following required items are not shown on the plan:
 - a. Completion of certification of accuracy, Section 11.43(a)(2). Subdivision Ordinance
 - b. Completion of owner's certification, Section 11.43(a)(13). Subdivision Ordinance
2. A developer's agreement and financial guarantee is required, before the signing of the Record Plan, Section 11.29. Subdivision Ordinance
3. There are four (4) waivers listed on the cover sheet. The date of the Township Board of Supervisors meeting in which the waivers were granted shall be included on the plan.
4. It is our understanding there shall be one road cut into Seitz Road for water and one road cut into Seitz Road for sanitary sewer. The applicant shall clearly label the limits of the trench restoration on the Seitz Road Plans, Sheets 22 and 23.

STORM WATER MANAGEMENT COMMENTS

1. The Applicant shall submit to the Township the approval of the proposed Erosion and Sedimentation Pollution Control Plan from the Montgomery County Conservation District prior to the signing of the Record Plan.
2. The Applicant shall submit evidence to the Township that they have received approval of the NPDES Phase II and PA DEP General Permits 4, 5, and 7 before the signing of the Record Plan. We are in receipt of correspondence from PA DEP stating that the General Permit Nos. 4, 5 and 7 are being denied at this time due to the issue of the crossing of the wetlands. Per SALDO Section 403.2, approval of the NPDES Phase II Permit and PA DEP General Permits 4, 5 and 7 must be approved prior to the recording of the plans. If in meeting the requirements of PA DEP, and subsequent approvals require revisions to the final plans, the final plans shall be resubmitted to the Township for review and approval before the signing of the Record Plan.
3. The designer shall clarify what is intended for the bottom of detention basin C2. The pipes into and out of the bottom are at elevation 174; however, the grading shows a single spot elevation of 172 in the middle of the bottom of the basin (the basin volume is established based on a 172 bottom). Thus the basin has a 2' sump. The designer needs to indicate how the basin will drain as neither any information on assumed infiltration/time to drain or an underdrain pipe is provided.
4. The plan detail for the emergency spillway for Basin C2 does not reflect the higher elevation of 180.60' as indicated in the revised calculations.
5. The stormwater management report was submitted without a revision date or preparer's P.E. seal.

SANITARY SEWER COMMENTS

1. It is our understanding a copy of the revised Conservation Easement language will be provided to the Authority and/or Township to confirm that the placement of the sewer lateral in this area is allowable as part of final plan approval.

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GENERAL COMMENTS

1. A note should be added to the plans for the ownership and maintenance responsibilities for all of the lot owners concerning the shared driveways and access easements.
2. Another note should be added to the plan which states limitations that no further subdivision is permitted on lots which utilize a shared driveway per the current ordinances.
3. It is our understanding the footprints for lots 10 and 11 may be modified to provide a side-entry garage. Depending on the revisions to the grading of the lot, additional comments may be forthcoming. A note shall be placed on the plans stating that the building permits will require review by the Township Engineer if the grading and runoff concepts as compared to the approved final plan have been modified.
4. The proposed location of all of the street signs shall be labeled on the Landscaping Plan.
5. The Tree Conservation Easement and language shown on Sheet 3 shall be revised to read as follows: "The Tree Conservation Easement Area is to preserve the existing trees within the restricted area. Any trees within this area shall not be removed unless they are dead. Any tree removed by the property owner shall be replaced at the owner's expense."
6. The Roadmaster's comments shall be satisfactorily addressed as a condition of final plan approval. In particular, the Roadmaster should review the proposed culvert and associated grading under Maple Glen Circle.
7. Once all of the plan revisions are made and the plans are ready for recording the note on the cover sheet "Final Plan Not To Be Recorded" should be modified accordingly.
8. All legal documents should be reviewed and approved by the Township Solicitor.
9. Sheet 12 (Landscape Details) – Note #2 shall be removed and replaced with the following: "All Plant Materials shall be guaranteed by the developer for 18-months from the Date of Acceptance of Dedication by the township of the Development."
10. Sheet 12 (Landscape Details) – Note 21 – Remove the words "Replacement of Dead or Diseased Plantings."
11. Record Plan – A note shall be added to the Record Plan stating that the "Temporary cul-de-sac sign" listed on Sheet 13 shall be installed prior to the issuance of any building permits.

After review of the plan and consideration of the recommendation of the planning commission, Edward Savitsky made a motion seconded by Gordon MacElhenney to adopt Resolution 2004-18 – Carson/Barr Tract Subdivision. There were no public comments on the motion. The motion was carried by a unanimous vote of 4-0.

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- Day Care Facility – Robert Brant was before the board representing Jason Griggs regarding his preliminary proposal of a land development plan for a proposed Day Care Facility. This proposal is located on the commercial piece of ground located in the Cranberry Development. The property is located at the intersection of Cranberry Boulevard and Wartman Road. The proposed site shows a 10,295 square foot building with a playground to the rear of the property. The board reviewed the proposed subdivision plan along with the recommendation of the planning commission as follows:

COMPLIANCE WITH ZONING ORDINANCE

1. Article 9, ‘Off Street Parking’: The number of parking spaces shall be set at 43 spaces.

COMPLIANCE WITH SUBDIVISION AND LAND DEVELOPMENT ORDINANCE

1. Section 11.42(b)(1), Street Widening & HOP: Plan sheet no.13, ‘Penn DOT Plan’, has been added to the plan set, which includes a street cross section and profile of Wartman Road. All proposed work on Wartman Road is subject to PENNDOT review. The Applicant’s Engineer has indicated that plans will be submitted to PENNDOT for highway occupancy permit (HOP) approval upon preliminary plan approval. Once obtained, the permit number should be shown on a plan and a copy of the permit shall be sent to the Township.
2. Section 11.60, Erosion and Sedimentation Pollution Control Plan: The Developer has noted that they will supply this approval letter to the Township once it is obtained from the County Conservation District. This letter shall be submitted prior to the signing of the record plan.
3. The applicant shall submit final plans to the township for review and approval that will resolve the issues set forth in the resolution and completion of the final plan requirements of the subdivision ordinance. Sections 11.26, 11.27, 11.28, 11.29, & 11.43 Subdivision Ordinance

GENERAL COMMENTS

1. The proposed detention basin shall be a naturalized basin. The Montgomery County Planning Commission recommended moving some of the buffer plantings along Cranberry Boulevard inside the basin so that the basin shall be enhanced.
2. A Batten Board fence shall be provided along the perimeter of the playground area.

STORM DRAINAGE

1. Erosion Control/NPDES: A complete copy of the erosion and sedimentation control plan, report, application, NPDES permit application, post construction storm water management plan and pertinent correspondence with DEP or the Conservation District shall be submitted to the Township. Whereas the storm water management system may be influenced by these agencies and the applications made to them, the Township shall require that copies of all of this information be submitted in order to properly coordinate implementation of the storm water plan.

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2. Infiltration Issues: The Applicant's Engineer has indicated that tests performed by DelVal Soil and Environmental Consultants, Inc. determined the site unsuitable for infiltration BMPs. A copy of the test locations and results shall be provided and evidence of Conservation District approval of the storm water management system shall be provided before complete review of the proposed pond with forebay design. We offer the following comments regarding the proposed pond with forebay should infiltration prove infeasible:
 - a. The plans shall clearly indicate whether the forebay is intended to be a temporary or permanent measure.
 - b. The proposed design of the pond shall follow accepted alternative BMP practices, such as those listed in 2000 Maryland Storm water Design Manual from the Maryland Dept. of the Environment that can be found at <http://www.mde.state.md.us/Programs/WaterPrograms/SedimentandStormwater/home/index.asp>.
 - c. Forebays shall be provided on all inflow pipes.
 - d. The design of a pond with a forebay relies on standing water as a means of settling solids. Standing water increases the chance of harboring mosquitoes and thus West Nile Virus. If the forebay is intended to be a permanent part of the pond design, different BMPs shall be employed in close proximity to a day care facility. One alternative is a bio-retention facility with proper underdrain. Other alternatives in conjunction with bioretention can also be used.
3. Wartman Road Storm Drainage: The Applicant's Engineer has indicated that calculations showing the adequacy of the existing inlet at the intersection of Wartman Road and Cranberry Boulevard will be submitted to PENNDOT for approval. The calculations for this portion of the storm sewer in the Engineer's Report indicate the storm sewer system has adequate capacity to handle additional flow from road widening; however, they do not address the potential increase in gutter spread at the existing inlet at the intersection due to the elimination of the inlet in front of the proposed entrance. Gutter spread calculations for all inlets shall be provided in the Engineer's report. The gutter spread at each inlet shall not exceed 1/2 the width of the adjacent lane.
4. Emergency Spillway: The emergency spillway detail on Sheet 8 shall indicate lining on the sides and bottom of the emergency spillway since it will be constructed with fill material.
5. P.E. Stamp: The "Engineer's Report" shall be validated by the stamp of the P.E. in charge prior to final plan approval.
6. Additional Elevations Required: Spot elevations and curb elevations shall be provided in the vicinity of the proposed entrance in order to ensure that ponding will not occur. Spot elevations shall be provided for the concrete pad trash area in order to ensure that ponding will not occur.

LANDSCAPING (PER ORDINANCE NO.173) AND LIGHTING

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1. The Developer has submitted site photos of the western property line that show the nature of the vegetation in this area. According to Ordinance No. 173, a “Screening Buffer” is required along this property boundary. With the property line at a length of 317 feet, the requirement could be fulfilled one of the following ways:

24 Evergreen Trees + 6 under story trees + 6 tall canopy trees + 30 shrubs

or

90 Evergreen shrubs (4’ ht. min.)

or

45 upright evergreen shrubs (4’ ht. min) + 12 ornamental trees (or) 9 canopy trees

or an

alternative planting scheme that would result in at least the equivalent of 1 of the above

Since the existing fence-row buffer is centered on the property line, in reality, only half of the vegetation depth shown can be applicable. In our opinion, the existing vegetation does not meet the intent or the requirements set forth above. While it appears that there are some mature (canopy) trees and evergreen trees present, it does not appear as though there is an equivalent quantity of plant material present to meet the definition of a “Screening Buffer”. The purpose of this screen is to provide visual relief of the proposed development from the adjacent properties, therefore the only planting that is applicable is that which the owner of this development will have control over. The Developer shall comply with the Screening Buffer requirements of Ordinance No.173 and specify which of the buffer options they are proposing to use.”

SANITARY SEWER

1. Developer’s Engineer is responsible for completing and submitting the necessary forms associated with the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Application, as required by Perkiomen Township.
2. A general note shall be added indicating that all sanitary sewer facilities will be constructed in accordance with the requirements of the Perkiomen Township Municipal Authority and/or the Township plumbing code.
3. Plans show clean-outs spaced approximately every 40’ along the sewer lateral. Clean-outs shall be provided at bends or change in direction of flow and every 100’ for a 6” diameter sewer lateral on Plan Sheet No. 5.

After review of the plan and consideration of the recommendation of the planning commission, Richard Kratz made a motion seconded by Edward Savitsky to adopt Resolution 2004-19 – Day Care Facility Land Development Plan. There were no public comments on the motion. The motion was carried by a unanimous vote of 4-0.

- Uniform Construction Code – There were four items discussed regarding the Uniform Construction Code. (1) Labor and Industry Form for opt in or opt out. The board reviewed the form received from Labor and Industry. At this time the decision to sign this form was tabled until adoption of the proposed Construction Code. (2) The board

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reviewed the draft ordinance regarding the requirements of the Pennsylvania Construction Code Act. This act requires the township to adopt an ordinance to administer and enforce the provisions of the PA Construction Code Act. The board reviewed the draft and Edward Savitsky made a motion seconded by Richard Kratz to authorize the advertisement of the draft ordinance for consideration at the June meeting. There were no public comments on the motion. The motion was carried by a unanimous vote of 4-0. (3) Resolution 2004-20 was put together by Richard Dillon regarding a fee structure having to do with zoning permits. Under the UCC Code there will be certain structures that will not require a building permit, but still must comply with zoning. Also, under the revised zoning ordinance, there are certain areas that now require zoning determinations (e.g. home occupations). The board reviewed the proposed resolution and Richard Kratz made a motion seconded by Gordon MacElhenney to approve Resolution 2004-20 a Zoning Fee Schedule. There were no public comments on the motion. The motion was passed by a unanimous vote of 4-0. (4) UCC Board of Appeals – The Township is in receipt of a letter from Collegeville Borough regarding the idea of a joint Board of Appeals. Any municipality deciding to enforce the UCC must create this board. This board may represent just one municipality or it may be a joint board representing a number of municipalities. The administration procedure sets forth that this board must consist of five members. The code lists the professions of those five individuals. It allows you to appoint members outside of the municipal boundaries if you cannot find five individuals who can meet the requirements in the code. The board reviewed this information and in response to the letter from Collegeville Borough, they are willing to explore the possibility but make no commitment at this time.

- Fire Police Services: The board reviewed the request of Collegeville Borough Police Department for assistance from the Perkiomen Township Fire Police for the Ursinus Graduation. The board considered that request and Richard Kratz made a motion seconded by Gordon MacElhenney to approve the request of the Collegeville Borough Police Department. There were no public comments on the motion. The motion was carried by a unanimous vote of 4-0.
- Fox Heath – The Township is in receipt of a request made by the Fox Heath Homeowners Association regarding the rental of a Speed Awareness Monitor. The monitor would inform passing motorist how fast they are traveling. The idea is to make people aware so that they will slow down. There was a discussion regarding the actual value of this monitor as it relates to the long term effectiveness of getting people to slow down. The board discussed this request and decided to take it under advisement.

SUPERVISORS COMMENTS

There was a discussion regarding open space. The board discussed the possibility of placing a referendum on the ballot regarding the raising of the Earned Income Tax for the purpose of purchasing open space. They directed both Kenn Picardi and Cecile Daniel to look into this.

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There being no further business, the meeting was adjourned upon a motion made by Richard Kratz and seconded by Edward Savitsky.