

PERKIOMEN TOWNSHIP
MONTGOMERY COUNTY
1 Trappe Road
COLLEGEVILLE, PA 19426
(610) 489-4034
(610) 489-4918 FAX

APPLICATION FOR CERTIFICATE OF OCCUPANCY

Property To Be Inspected: _____

Zoning District: _____

Applicant Name (Seller, Agent, Buyer): _____

Applicant Address: _____

Applicant Phone Number: (_____) _____ - _____

Present Owner: _____

New Owner: _____

Is The New Owner Of This Property Going To Reside There? Y/N _____

If "NO", Please Give Correct Mailing Address of New Owner:

If Property Is to Be Used As A Rental Unit, Give Name Of

Occupant/Tenant: _____

Type of Use: _____

If Changed, List Former Use: _____

Public Private

Sewer: _____

Garbage Disposal: Y/N _____

Water: _____

Name & Phone Number of Person To Contact For Inspection of Property.

Comments: _____

Settlement Date: _____ Title Co.: _____

Fee To Be Submitted W/Application:

Residential - \$ 50.00 Check # _____

Non-Residential - \$100.00 Check # _____

USE OR OCCUPANCY OF A PROPERTY WITHOUT A CERTIFICATE OF OCCUPANCY
CONSTITUTES A VIOLATION OF PERKIOMEN TOWNSHIP ORDINANCE NO. 104
AND MAY RESULT IN PROSECUTION.

Signature of Applicant

*****APPLICANT - PLEASE READ & SIGN REVERSE SIDE*****

OFFICE USE ONLY

Date and Time of Inspection: _____

Permit No.: _____

Resale: _____

Block: _____ *Unit:* _____

Comments: _____

INSPECTIONS

The validity of the Use and Occupancy Certificate is contingent upon compliance with all Perkiomen Township Ordinances. The property owner is responsible for this compliance.

A. NON-RESIDENTIAL INSPECTIONS: Non-residential properties will be required to be in compliance with all Perkiomen Township Ordinances and with Commonwealth of Pennsylvania Labor and Industry requirements.

B. RESIDENTIAL INSPECTIONS: A township official will inspect each property relative to compliance with the following list of items; however, additional items may be noted at the time of inspection. Should any of the specifically listed items not be in compliance, a certificate will not be issued and a new application and fee will be required.

C. TO BE COMPLETED BY CODE ENFORCEMENT OFFICER:

- 1) **PROPERTY USE IS IN ACCORDANCE WITH ZONING:** _____
- 2) **FUNCTIONING SMOKE DETECTOR AT EACH LEVEL, INCLUDING THE BASEMENT:** _____
- 3) **FUNCTIONING SINKS AND TOILETS:** _____
- 4) **FUNCTIONING GARBAGE DISPOSAL, IF APPLICABLE:** _____
- 5) **WORKING FANS IN NON-VENTILATED BATHROOMS:** _____
- 6) **HANDRAILS AT ALL STAIRWAYS:** _____
- 7) **NO UNFILLED OPENINGS IN ELECTRIC CIRCUIT BREAKER BOX (MUST BE SWITCHES OR BLANKS):** _____
- 8) **NO VISIBLE OPENINGS IN WALL BOARD:** _____
- 9) **NO VISIBLE OPENINGS IN EXTERIOR WHICH ALLOW WEATHER TO BREACH THE INTERIOR:** _____
- 10) **NO VISIBLE EXPOSED AND UNCAPPED ELECTRIC WIRES OR UNCOVERED RECEPTACLES:** _____
- 11) **SUMP PUMP DISCHARGES TO EXTERIOR OF BUILDING:** _____
- 12) **BUILDING ADDRESS VISIBLE & LEGIBLE FROM THE STREET OR ROAD FRONTING THE PROPERTY.** _____

ADDITIONAL REQUIREMENTS: _____

D. I HAVE READ THE ABOVE INFORMATION REGARDING INSPECTIONS.

Signature of Applicant